

**Hanover Public School District
Board of Directors Meeting Minutes**

Monday, November 24, 2008

6:00 P.M.

Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:00 P.M.

Pledge of Allegiance

Roll Call

Board Members present: Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Board Members absent: Mr. Bortner, Dr. O'Connor

Student Board Members present: Lyna Tran, Gabriel Rosenbrien, Alex Daubert (Alternate)

Also Present Mrs. Frock, Mr. Albin, Mrs. Gunnet, Mr. Stahlman, Mr. Wentz, Mr. Klenk, Mr. Lehman, Mrs. Smith, Dr. Doll, Ms. McDermitt, Mrs. Brown, Mrs. Dubbs, Laura Silver, Vicki Maloney, Richard Johnson, Scott Daubert, Karen Daubert.

Recognition of Visitors and Public Comments

Andrew Novosedliak along with elementary students presented three Christmas orchestra musical selections. Washington Elementary students Finn Johnson, Hunter Martz, Autumn Brendle, Alexa Merrel, and Isaac Silver played “Good King Wenceslas”, Clearview Elementary students Ryleigh Vedder, Gennevive Moorehead, Hannah Gibson, and Amanda Laughman played “We Three Kings” and Hanover Street Elementary students Will Cosgrove and Madison Maloney played “We Wish You a Merry Christmas”. The elementary choral concert will be held on December 15.

Approval of Minutes from Past Meeting

The Board was requested to approve the minutes of the Board Meeting November 10, 2008 (**enclosure**).

BOARD ACTION:

Mr. Zeigler made a motion to approve the minutes as presented. Seconded by Mrs. Smith and passed on a vote of 7-0.

Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate) – A budget workshop was held on October 30. Information was given regarding the hybrid system where shop and academics will be held every day. The School Improvement Plan was approved. Workshops were held on October 5, 22 and November 5. Programs discussed were racism, sexism and privilege. Project Harmony is sponsoring a Mix It Up Day where students are asked to sit at another table. A new course offered is Girls to Ladies which would include information on bullying and self-esteem. There are many new courses being offered next year including many in the music area. They are hoping to bring the band back. One of the challenges is enough money to buy instruments and music. The bullying policy was approved for the

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first reading. There was an open house on November 11. There were 2700 people who attended. The holiday choral and instrumental concert will be held on December 18.

Recreation – Lingg, Chair; Kauffman (Alternate) - None

PN Advisory – Hersh, Chair; A. Smith (Alternate) – The 89th graduation class will be held on January 8 at 7:30 P.M. in the High School auditorium. Invitations will be going out to Board members shortly.

Meet & Discuss Professional – West, Chair; O’Connor, D. Smith - None

Meet & Discuss Classified – D. Smith, Chair; Hersh, O’Connor - None

Meet & Discuss Administrative – O’Connor, Chair; Kauffman, D. Smith - None

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate) - None

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate) – A meeting was held on November 11. The next meeting will be January 29th.

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;
A. Smith (Alternate) - None

Superintendent’s Advisory Council – A. Smith, Chair; O’Connor (Alternate) – The next meeting will be held on December 10.

Policy Committee – West, Chair; A. Smith, Lingg – A meeting was held on November 20th. The next meeting will be held on December 4th. There should be Board policies to be approved at the next meeting.

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O’Connor - None

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler - None

Student Board Members Report – Tran, Rosenbrien, Daubert (Alternate) – Mr. Smith stated that he really enjoyed the play. The Key Club is doing a fundraiser. They are selling paper feathers. Donations are going to the Red Cross. A pep rally will be held on December 12. Student Council attended a workshop at South Western from November 13-15. During the workshop they were given the idea of a “hype squad” which will be included in the pep rally. They are incorporating forty students with the most school spirit who will be painting their faces in orange and black. Students will be participating in the WGAL Brain Buster against West Perry which will be held on December 10. The Senior projects have been completed and most seniors have passed.

Superintendent’s Report

Dr. Dillon and Dr. Doll presented Keystone Achievement Awards to the High School, Clearview Elementary, Hanover Street Elementary and Washington Elementary. The awards were in honor of reaching the AYP in the years 2006-2007 and 2007-2008 school years.

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The teachers from the music programs presented information regarding their programs. Andrew Novosedliak gave an overview of the elementary program with third and fourth grade students. There are 19 students participating this year. After Dibels have been completed, new students are asked to join. One of the things that is done in the elementary level is a display case with various instruments at Hanover Street to draw new participants in the program. Also, bulletin boards are made with pictures in the other schools regarding the music program. The parent orientation for all elementary students is held at Clearview. Menchey Music and Noteworthy Music will be present at the parent orientation. One of the field trips taken by music students at the elementary level is to the Menchey String Gallery. The concert will be held in the spring. Each student is given a 25-minute orchestra lesson in each cycle. Third grade students participate in the orchestra; fourth grade students participate in the band due to the size of the instruments.

Curtis Roberts gave an overview of his program. He teaches High School and Middle School Vocal and Orchestra since 2002. In 2006 thirty-three Middle School students participated in his programs and 25 High School Students. In 2008 there are thirty-nine Middle School students and 19 High School students. The holiday concert will include seventh and eighth grade students along with the High School. They are trying to coordinate their efforts. No student can't play because they can't afford an instrument. Some future goals would include more opportunities for performances, a regularly produced newsletter, adjudication festivals, attend performances, workshops, and greater district-wide commitment. The instrumental concert will be held on December 11 and the choral concert on December 17.

Clay Sattazahn has been with the school district for seven years. When he began there were twelve students with no music and no instruments. There are currently 29 students in the marching band which was restructured. Jazz band is a new course offered at the Middle School. The number of students have increased due to the addition of Middle School students and sports players. Parental involvement is a must for the success of the program. Mr. Sattazahn felt that there was not enough time for band and orchestra instruction in the schedules.

Legal Report - None

Standing motions regarding personnel

Resignation(s)- The Board was requested to approve the following resignation(s):

Classified Employee:

Donna Becker, full-time cafeteria worker, effective November 28, 2008. Mrs. Becker has obtained employment elsewhere. Approval is requested to advertise for this position. Mrs. Becker has requested to remain on the substitute cafeteria list.

Substitute Employee(s):

Angela Leese, day-to-day substitute teacher, effective November 4, 2008. Ms. Leese has obtained full-time employment.

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Request for Leave of Absence- The Board was requested to approve the following requests for leave of absence:

Louise Bankert, lunchroom/playground supervisor and adult patrol at Washington Elementary, uncompensated leave for medical reasons, effective November 5, 2008, to approximately December 5, 2008.

BOARD ACTION:

Mr. Kauffman made a motion to approve the request for leave of absence as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 6-0. Mrs. Smith did not vote.

Employment – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Administrative Employee:

Andrew Samuelson, High School Principal, effective date upon release from current employer. Rate of compensation will be \$87,000, prorated for the remainder of the 2008-2009 school year.

BOARD ACTION:

Mrs. Lingg made a motion to approve the employment of the High School Principal as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

Substitute Employees:

Theresa Ahn, Eva Hess, Kimberly Hoffman, Shannon McCleary, Albert Sterner, Nicki Stiger, and Stephen Sumpter, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Katelyn Baublitz, substitute teaching and personal assistant, effective immediately. Rate of compensation will be \$9.53 per hour (**enclosure**).

Joann Hockensmith, substitute cafeteria worker, effective immediately. Rate of compensation will be \$9.53 per hour (**enclosure**).

Eva Hess, extended guidance counselor substitute, effective approximately February 26, 2009, to April 14, 2009. Rate of compensation will be \$211.81 per day. Ms. Hess will be substituting during the maternity leave of Mrs. Kerry Boyd (**enclosure**).

Volunteer:

Christopher Umbarger, volunteer assistant wrestling coach, effective upon completion of necessary paperwork (**enclosure**).

BOARD ACTION:

Mrs. Hersh made a motion to approve the employment items as presented. Seconded by Mr. West and passed on a roll call vote of 7-0.

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Conferences/Workshops – The Board was requested to approve the following conferences/workshops (**enclosures**):

Bj Frock
(Enclosure) PASBO Annual Conference
March 31 – April 3, 2009
Philadelphia, PA
\$725.00

Dallas Stahlman
(Enclosure) PASBO Annual Conference
March 31 – April 3, 2009
Philadelphia, PA
\$725.00

Ken Klenk
(Enclosure) Pa. State Athletic Director Annual Conference
March 25-28, 2009
Hershey, PA
\$636.52

DISCUSSION:

Mrs. Hersh thanked the participants for the information regarding the workshops/conferences. Mrs. Lingg also thanked them for the information. She stated that was what the Board needed. She stated that the more details that are given the better.

BOARD ACTION:

Mr. Zeigler made a motion to approve the conferences/workshops as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0.

Approval to Advertise- The Board was requested to approve advertising for an additional adult patrol position at Hanover Street Elementary (**enclosure**).

BOARD ACTION:

Mr. Zeigler made a motion to approve the advertising as presented. Seconded by Mrs. Lingg and passed on a vote of 7-0.

Standing motions regarding Curriculum and Technology - None

Standing motions regarding Finance

Audit Proposal –The Board was requested to approve Smith Elliott Kearns and Company as local auditors for the following school fiscal years and cost amounts:

2008-2009	\$18,850
2009-2010	\$19,600
2010-2011	\$20,400

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Tax Collector Compensation – The Board was requested to approve a resolution which outlines the tax collector compensation for the next four years (**enclosure**).

Check Registers – The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosure**).

Superintendent Search – The Board was requested to approve PSBA as the consulting service to complete the Superintendent Search at a rate of \$9800.00.

BOARD ACTION:

Mr. Kauffman made a motion to approve the audit proposal, tax collector compensation, check registers, and superintendent search consulting service as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 7-0.

Standing motions regarding Facilities

Update on Middle School Roof

Mr. Stahlman stated that nothing is coming from the overflows **at the time**.

High School Parking Lot Lights

Mr. Stahlman presented two proposals for the lighting. The cost for the shoebox configuration would be \$10,000. The cost for the floodlight design would be \$3,300 to \$4,000. Mr. Smith wondered if the lights could be added to the building instead of poles. There was a suggestion that the building and grounds committee look at that possibility.

Washington Mold Remediation

Mr. Stahlman stated that a fan was installed in the basement of Washington. The humidity level was 95 percent before and is now at 72 percent.

Old Business

Mrs. Hersh wondered about when the grading system will be available to parents. It was stated that a letter will be sent to parents the first week in December.

Other Business

Mr. Smith stated that he would like to focus on the renovation to Hanover Street first since that project is easier to get started. Mr. West stated that he felt that the Board should look at the overall budget for all projects before starting one. Mrs. Lingg stated that it is a good idea to get started and working with what we have. Mr. Stahlman stated that Hanover Street is the most vulnerable for upcoming mechanical problems. Mr. Smith stated that he is anxious to start something.

Next meeting date:

The next meeting will be Monday, December 1, 2008, at 6:00 P.M. in the Boardroom.

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Adjournment

Mr. Zeigler made a motion to adjourn the meeting. Seconded by Mrs. Hersh. The meeting was adjourned at 7:35 P.M. An executive session was held following the meeting for personnel and legal issues.