

**Hanover Public School District
Board of Directors Meeting Minutes**

Monday, September 22, 2008

6:00 P.M.

Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:00 P.M.

Pledge of Allegiance

Musical Selections – Treble Makers, High School Juniors (MaryKate Higgins, Ashley Brown, Sarah Rutters, Devon Barnes, Ali Baublitz, Charissa Morgan, Emily Rush) under the direction of Deb Smith.
“Star Spangled Banner”
“Wait ‘til the Sun Shines Nelly”

Roll Call

Board Members present: Mrs. Hersh, Mr. Kauffman, Dr. O’Connor, Mr. Smith, Mr. West, Mr. Zeigler

Board Members absent: Mr. Bortner, Mrs. Lingg, Mrs. Smith

Student Board Members absent: Lyna Tran, Gabriel Rosenbrien, Alex Daubert (Alternate)

Also Present: Mrs. Frock, Mr. Wentz, Mr. Klenk, Mr. Stahlman, Mr. Hershner, Dr. Krout, Ms. McDermitt, Mrs. Smith, Mr. Lehman, Mrs. Dubbs, Dawn Henry, David Harnish, HEA; Teresa Erdman, HEA; Treble Makers, Heather Faulhefer, Evening Sun; Linda Yowaiski, HPESPA.

Recognition of Visitors and Public Comments - None

Approval of Minutes from Past Meeting

The Board was requested to approve the minutes of the Board Meeting September 8, 2008. (**enclosure**)

BOARD ACTION:

Mr. Zeigler made a motion to approve the minutes as presented. Seconded by Mr. Kauffman and passed on a vote of 6-0.

Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate) – A meeting was held on August 28. One of the items discussed was summer school. There were 290 students attended with 401 courses offered with 373 courses passes and 6 courses dropped. PSSA results were shared. All of the groups reached Safe Harbor in math. Two sub-groups will need to be remediated in order to be successful. Strategic Plan goals were discussed including part-time students which will be researched and implemented as well as flex hybrid schedule which would give a half a day of academic and half of a day of shop every day.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

2

Recreation – Lingg, Chair; Kauffman (Alternate) – No report

PN Advisory – Hersh, Chair; A. Smith (Alternate) – No report

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith – No report

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor – No report

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith – No report

Joint Wage Tax – Bortner, Representative; Zeigler (Alternate) – No report

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate) – The next meeting will be held on November 11. At that time a vote will be taken in regard to a change on dental/vision for the Trust. Mr. West brought up House Bill 1277 in regard to Health Care for School Employees. PSBA is evaluating the program and has concerns. Board members were urged to write letters or e-mail the legislature. Mr. Kauffman will provide the information to the Board members. Dr. O'Connor wondered when the implementation date would be. Mr. West stated that it depended on the language of the bill.

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative; A. Smith (Alternate) – Legislature is still working on the graduation testing assessments. Also, under the Sunshine Law they are looking to increase penalties.

Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate) - None

Policy Committee – West, Chair; A. Smith, Lingg - On the agenda for the meeting is policy 707 which is Community Use of School Facilities. This is the first reading. The regulations to be voted on go with the Unlawful Harassment Policies. The next meeting of the policy committee is scheduled for October 2.

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor – A survey was posted in the Evening Sun regarding the stadium. There were 28 people who responded. Six people would like it moved to the school; 10 would like to have it at the present location with some of those in favor of moving the track to the school; and 7 responded that they would like to see the financial side first to make a decision. John Beddia from Crabtree and Rohrbaugh will be present at the next meeting with information. Mr. West asked that everyone use their best judgment.

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O'Connor, West – No report

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler – South Western and Hanover Board met to discuss various items with which they could work together. Mr. Smith commented on the article that was in the Evening Sun regarding the meeting. Dr. O'Connor stated that he wasn't able to attend but would like to see the minutes. Mr. Wentz stated that minutes were taken last time and that he would check with South Western for copies.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

3

Student Board Members Report – Tran, Rosenbrien, Daubert (Alternate) – No report
Dr. O'Connor wondered if the Student Board Members would like to be mentored by Board Members. Mr. Lehman stated that information was discussed with them by Ms. Gomulka. Dr. O'Connor felt that it might make them feel more comfortable with discussing items with School Board members and maybe staying the entire meeting.

Superintendent's Report

A presentation was given by Eric Lehman and Dave Harnish regarding School to Work Programs. Dr. O'Connor stated that the Board should have a curriculum committee to make decisions. Dr. Doll stated that some students have not been here for all the years of their school and that we should continue things that are working. Mr. Smith noted that if someone is behind they should be held back earlier in the school grades which is not as bad as later. It was noted that for the Advanced Skill Center an estimated three students could go per year. Mrs. Hersh wondered how the students know what is available. Mr. Harnish stated that he meets with them as well as the course selection guide. He also highlighted information regarding Career Camp which is a cooperative effort with South Western School District.

Legal Report

Mr. Yingst stated that there are two students for which the Board recently had hearings regarding disciplinary matters. The first student was expelled in the Spring of 2007. A motion was made by Mr. West to approve re-admittance of the student to Hanover High School. Seconded by Mrs. Hersh and passed on a vote of 5-0. Mr. Zeigler abstained.

A motion was made by Mr. West recommending readmitting the student to the High School with certain conditions recommended by the Administration. Seconded by Mr. Kauffman and passed on a roll call vote of 4-1. Dr. O'Connor cast the negative vote and Mr. Zeigler abstained.

The second student was a high school student expelled for an undefined period of time to at least the end of the first semester of the 2009-2010 school year with re-admittance subject to the recommendations set forth by the Administration. Mr. Kauffman made a motion to approve the expulsion of the student. Seconded by Dr. O'Connor and passed on a vote of 5-0. Mr. Zeigler abstained.

Standing motions regarding personnel

Resignation(s)- The Board was requested to approve the following resignation(s):

Supplemental Employee:

Lindsay Duncan, regular student custodian, effective immediately. Miss Duncan was previously hired as a regular student custodian, but has since declined the regular position and is requesting to be placed on the student substitute custodian list for the remainder of the 2008-2009 school year.

Substitute Employees:

Removal of substitute day-to-day teachers and substitute classified employees per the attached **enclosure**. These substitute employees have either requested to be removed from the substitute list or have not responded to the District's return intent request.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

4

BOARD ACTION:

Dr. O'Connor made a motion to approve the resignations as presented. Seconded by Mr. Kauffman and passed on a roll call vote of 6-0.

Request for Leaves of Absence- The Board was requested to approve the following requests for leaves of absence:

Jamie Mulhollen, elementary reading specialist, request for leave of absence for Childbearing/Childrearing and FMLA leave, effective approximately January 8, 2009, through approximately February 20, 2009. Mrs. Mulhollen will be using paid leave prior to beginning leave without pay.

Robin Seymore, teaching assistant at Washington elementary, request for Medical/FMLA leave of absence, effective September 17, 2008, to approximately October 29, 2008. Mrs. Seymore will be using paid leave prior to beginning leave without pay.

BOARD ACTION:

Mr. Kauffman made a motion to approve the leaves of absence as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 6-0.

Employment – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Professional Employee:

Jason Potts, high school learning support teacher, effective upon release from current employer. Rate of compensation will be Masters Step 9.5 prorated for the remainder of the 2008-2009 school year (**enclosure**).

Classified Employee:

Shari Ferguson, part-time cafeteria worker, effective date to be determined. Rate of compensation will be \$9.79 per hour (**enclosure**).

Supplemental Employees:

David Harnish, assistant student council advisor, effective for the 2008-2009 school year. Rate of compensation will be \$1270.00.

Daniel Koishal and **Jason Weigle**, weight training advisors, effective for the 2008-2009 school year. Rate of compensation will be \$1633.00 and \$1493.00 respectively.

Gameworkers/Eventworkers:

David Lippy, Steve Little, Ron Schloyer, Curtis Roberts, Tony Grimes and **Michael Vaux**, employment effective for the 2008-2009 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

Wilbur Stitt, assistant Jr. High wrestling coach, effective for the 2008-2009 school year. Rate of compensation will be \$1449.00.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

5

Substitute Employees:

Substitute day-to-day teachers and substitute classified employees per the attached **enclosure**.

Patricia Russell, extended substitute elementary reading specialist, effective approximately January 8, 2009, to approximately February 20, 2009. Rate of compensation will be \$211.81 per day. Mrs. Russell will be substituting during the maternity leave of Mrs. Jamie Mulhollen.

DISCUSSION:

Dr. O'Connor noted that it was a small list of substitute employees. Mrs. Frock stated that these are just additions to the original substitute list.

BOARD ACTION:

Mr. Kauffman made a motion to approve the employment items as presented. Seconded by Dr. O'Connor and passed on a roll call vote of 6-0.

Act 93 Agreement- The Board was requested to approve the **enclosed** Act 93 Agreement effective July 1, 2008, through June 30, 2011.

BOARD ACTION:

Dr. O'Connor made a motion to approve the Act 93 Agreement as presented. Seconded by Mr. Kauffman and passed on a roll call vote of 6-0.

Standing motions regarding Curriculum and Technology

Final Textbook Adoption – The Board was requested to approve the final adoption of the following textbooks:

Course: Genetics
Text Title: Human Genetics Concepts and Applications
Author: Ricki Lewis
Publisher: McGraw-Hill
Copyright: 2008

BOARD ACTION:

Dr. O'Connor made a motion to approve the final adoption of the textbooks as presented. Seconded by Mr. West and passed on a vote of 6-0.

Board Regulations -- The Board was requested to discuss and approve the final adoption of Board Regulations (**enclosure**):

- 248-R1 Report Form for Complaints of Unlawful Harassment
- 348-R1 Report Form for Complaints of Unlawful Harassment
- 448-R1 Report Form for Complaints of Unlawful Harassment
- 548-R1 Report Form for Complaints of Unlawful Harassment

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

6

Board Policy – The Board was requested to discuss and approve the tentative adoption of Board Policy (**enclosure**):

- 707 Community Use of School Facilities

DISCUSSION:

Dr. O'Connor wondered if the \$1,000,000 insurance was too much. Mr. Wentz stated that it was the standard amount.

BOARD ACTION:

Mr. Zeigler made a motion to approve the tentative adoption of the Board Regulations and Board Policy as presented. Seconded by Dr. O'Connor and passed on a vote of 6-0.

Conferences/Workshops – The Board was requested to approve the following conferences/workshops (**enclosure**):

Clay Sattazahn	High School Band & High School Orchestra Trip
Curtis Roberts	April 17 - 21, 2009
	Orlando, Florida
	Cost: \$570.00 (cost of substitutes if needed)

David Harnish	Integrated Learning Conference
	November 12 – 14, 2008
	Penn State
	Cost: \$285.00 (cost of substitute if needed)
	(Conference funded by YCAL)

DISCUSSION:

Dr. O'Connor thought that the band and orchestra trip could have been planned for the week before which would include the Easter holiday. That way not as much school would be affected. It was stated that there will be three performances with bands their size. It was stated the itinerary can't be finalized until after Board approval. Dr. O'Connor wondered how losing that many students would affect other classes. Mr. Smith felt that the cost of \$500 could be a hardship for many students. He felt that it limits the amount of students able to go. Mrs. Hersh stated that fundraising does take place in order to help them. Mr. Lehman stated that it was important to support the band and orchestra's ability to perform with small bands.

BOARD ACTION:

Mr. Kauffman made a motion to approve the conferences/workshops as presented. Seconded by Mrs. Hersh and passed on a roll call vote of 4-2. Dr. O'Connor and Mr. Smith cast the negative votes.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

7

Standing motions regarding Finance:

Monthly Reports – The Board was requested to approve the following reports for the month of July and August (**enclosures**):

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

DISCUSSION:

Dr. O'Connor stated that the condensed summary report was a nice effort. He liked that fact that it includes the amount spent to date. He noted that the Emotion Support spent so far was 178% over budget. It was a total of \$510,000 over for Emotional Support. Mr. Wentz stated that Special Education category is grouped as one. They have spent 35% of the budget. That line has everything. It was also noted that maintenance costs were already high. Mr. Wentz stated that timing is an issue. We do a lot of purchasing at the beginning of the school year.

BOARD ACTION:

Dr. O'Connor made a motion to approve the monthly reports as presented. Seconded by Mr. Zeigler and passed on a vote of 6-0.

Check Registers – The Board was requested to approve the following check registers:

General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosure**).

DISCUSSION:

Mr. Smith had a question as to check 459 in regard to additional refuge for the third quarter. He was wondering if we could avoid this by recycling paper. Mr. Stahlman will check into the additional refuge cost. Mr. Smith also questioned check 582 in regard to the increased electric bills at the Middle School and the High School. Mr. Stahlman stated that there are different heating styles at each building and the efficiency is going down. Mr. Wentz will look at the bills.

BOARD ACTION:

Dr. O'Connor made a motion to approve the check registers as presented. Seconded by Mr. Zeigler and passed on a vote of 6-0.

Donation – The Board was requested to approve a donation of a ½ size violin from Lisa and John Barnes and a donation of a full size violin and a percussion kit from Robert and Leah VanSant.

BOARD ACTION:

Mr. Kauffman made a motion to approve the donation as presented. Seconded by Mr. Zeigler and passed on a vote of 6-0.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

8

Donation – The Board was requested to approve a donation of various sports and recreational equipment from DuraCart located in Hanover, PA at a retail value of approximately \$3,200 (**enclosure**).

DISCUSSION:

Each building was given some equipment and everyone was overjoyed. DuraCart is asking to have the school test the products.

BOARD ACTION:

Mr. West made a motion to approve the donation as presented. Seconded by Mrs. Hersh and passed on a vote of 6-0.

Student Activity Account – The Board was requested to approve an additional High School Student Activity Account-Interact Club (**enclosure**).

DISCUSSION:

Mrs. Hersh wondered who the advisor will be for the new club. Mrs. Frock indicated it would be Elaine Kennedy. Dr. O'Connor had a question as to whether it would draw members away from the Key Club. It was stated that too many applied for Key Club and many had to be turned away. This would be another service organization option for students.

BOARD ACTION:

Dr. O'Connor made a motion to approve the student activity account as presented. Seconded by Mr. Zeigler and passed on a vote of 6-0.

Standing motions regarding Facilities

Washington Playground Equipment

DISCUSSION:

There are three salesman bringing quotes back regarding the replacement of the equipment. Dr. O'Connor offered his help if any of the equipment places would be willing to charge less if installed by the School.

BOARD ACTION:

Dr. O'Connor made a motion to approve the Washington playground equipment be placed at the same location. Seconded by Mr. Kauffman and passed on a vote of 6-0.

DISCUSSION:

Mr. Kauffman wondered if Crabtree and Rohrbaugh will be bringing information regarding the schools or just S & M Stadium. Mr. Smith stated that John Beddia from Crabtree and Rohrbaugh should be bringing sketch plans for the schools also.

Old Business

Mr. Smith wondered if more information could be provided to the residents regarding the Homestead Act in the newspaper or newsletter. Dr. O'Connor wondered if once you are in that you didn't have to keep applying. Mr. Wentz stated that at this point you don't have to reapply to stay in it.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

September 22, 2008

9

Other Business

Mr. Wentz updated everyone on the new budget year and how the financial crisis in America has affected our budget. He stated that in regard to PSERS, which is the retirement, the return on investments was not what was expected. The rate will probably be higher than the 4.67%. The basic education subsidy is okay at this point. For next year we don't know yet. Mr. Wentz stated the variable rate debt weekly adjusted interest rate has gone from 2.05% to 5.45%. We have budgeted 4.5%. The rate has dropped in the past several weeks. There is money reserved by the District from previous savings on the variable debt in the amount of \$131,000 available as fallback. The election wrap-up in November could help the economy. Dr. O'Connor wondered if we should return the money. Mr. Kauffman stated that we have already paid for the transaction. Dr. O'Connor felt that the money we are paying in interest could be used to pay the bond. He felt that the money can be put toward Washington and the Hanover Street variable rate debt. Mr. Wentz stated that the variable rate debt is already included in the millage rates and that new debt in the future would add to millage rates. We can only make interest money on the debt for a three-year period and the time is up. We now have to have a plan for that money. Mr. Zeigler stated that the Board has to answer to the taxpayers in regard to the state of the buildings and the money was pre-Act 1. Dr. O'Connor stated that Washington Elementary is a solid building and just needs a new roof. Dr. O'Connor stated that our total indebtedness is \$38 million. Mr. Wentz stated that the Act 1 prohibits some facility issues in terms of available future borrowings because of the index allowed for tax increases. The Board was also asked to keep in mind the age of the other buildings.

Next meeting date:

The next meeting will be Monday, October 13, 2008, at 6:00 P.M. in the Boardroom.

Adjournment

Mr. Zeigler made a motion to adjourn the meeting. Seconded by Dr. O'Connor. The meeting was adjourned at 8:02 P.M.