

**Hanover Public School District
Board of Directors Meeting Minutes**

Monday, July 14, 2008

6:00 P.M.

An executive session was held prior to the meeting to discuss personnel issues.

Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 6:05 P.M.

Pledge of Allegiance

Roll Call:

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Member absent: Dr. O'Connor

Also Present: Mr. Hershner, Mr. Klenk, Mr. Albin, Mrs. Schoonover, Mr. Lehman, Mr. Stahlman, Mrs. Brown, Mrs. Frock, Dr. Doll, Mrs. Dubbs, Deb Sell, Michele Becker, Alexis Folmer, Mike Vaux, Julie Feeser, Teresa Erdman, HEA; Heather Faulhefer, Evening Sun; Linda Yowaiski, HPESPA; Marty Dows.

Recognition of Visitors and Public Comments

Approval of Minutes from Past Meeting

The Board was requested to approve the minutes of the Board Meeting June 19, 2008, and June 23, 2008. (enclosure)

BOARD ACTION:

Mr. Zeigler made a motion to approve the minutes as presented. Seconded by Mrs. Lingg and passed on a vote of 8-0.

Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate) – No report.

Recreation – Lingg, Chair; Kauffman (Alternate) – Mr. Smith attended the meeting. The committee was happy that Hanover Street playground was opened for the summer playground.

PN Advisory – Hersh, Chair; A. Smith (Alternate) – The ceremony was wonderful with 21 graduates. The freshmen class has started.

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith – No report.

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor – No report.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
July 14, 2008

2

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith – No report.

Joint Wage Tax – Bortner, Representative; Zeigler (Alternate) – Mr. Bortner is interested in learning how other schools handle their tax circumstances. He wants to improve how it is done in Hanover.

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate) – There will be an all-day workshop July 22, 2008, but Mr. West won't be able to attend.

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative; A. Smith (Alternate) – No report.

Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate) – No report. The next meeting will be held in the fall.

Policy Committee – West, Chair; A. Smith, Lingg – The committee met on June 30. Policy 011 was added to the agenda. The policy was endorsed by the past board but never adopted as a policy. The information will be sent to the bigger policy committee for any suggestions.

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor – The committee is waiting for John Beddia from Crabtree and Rohrbaugh to get back with information.

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O'Connor, West – Negotiations are currently on hold.

Community Relations Committee – Some Board members met with Board members at South Western School District to talk about working together. Another meeting date is being set up. The Board members were asked to choose their top most important items that were listed on the minutes from the meeting. The items chosen were: drug and alcohol awareness programs, school and career programs, special ed programs, joint purchasing of supplies and technology, grant writer, and communication with local legislators. The information will be sent back to South Western.

Superintendent's Report

Mr. Smith welcomed Dr. Dillon back. Dr. Dillon stated that it is good to be back. She and Dr. Doll attended the PSBA Symposium on Educational Issues at Gettysburg today. She noted that one of the things she learned that PSBA was suggesting that we get back to educating the whole child. There is an emphasis on making sure that every child can read. Summer school is being held at Hanover Street. Michele Becker, Alexis Folmer and Mark Hershner presented an overview of the program. It is being held from 8:30 to 11:30 A.M. Mr. Albin gave the Board information regarding Dutch Days. Hanover School District has a stand to promote the Imagination Library. The program is open to any Hanover Borough child from birth through age 5. It will be held on Saturday, July 26, from 7:30 – 11:30 A.M. on the sidewalk in front of the Sheppard Mansion. He asked for volunteers with one-hour time slots.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
July 14, 2008

3

Legal Report

Attorney Yingst asked for a motion to reinstate a student for the 2008-2009 school year who was expelled after an expulsion hearing in March of this year with the administration's supervision along with the alternative education program and Hope program.

BOARD ACTION:

Mr. Bortner made a motion to reinstate the student with the recommendations stated. Seconded by Mrs. Hersh and passed on a roll call vote of 7-0. Mr. Kauffman abstained.

Attorney Yingst asked for a motion regarding a grievance filed by the Hanover Education Association. A motion is requested to deny the grievance 2008-01-HEA filed by the Association. A positive motion would uphold the discipline that was imposed by the Administration.

BOARD ACTION:

Mr. West made a motion to deny the grievance 2008-01-HEA. Seconded by Mr. Bortner and the grievance was denied by a roll call vote of 8-0.

Standing motions regarding personnel

Employment – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Classified Employees:

Russell Calhoun, computer technician II, effective July 15, 2008. Rate of compensation will be \$15.34 per hour (**enclosure**).

Supplemental Employees:

Team Leaders faculty members for the 2008-2009 school year. Rate of compensation will be \$789.00 per person (**enclosure**).

Steve Little, assistant varsity football coach, effective for the 2008-2009 school year. Rate of compensation will be level 3 of the 2008-2009 Coaching Salary Schedule (**enclosure**).

Bob Deschemaker, head middle school football coach, effective for the 2008-2009 school year. Rate of compensation will be level 2 of the 2008-2009 Coaching Salary Schedule (**enclosure**).

DISCUSSION:

Mrs. Hersh questioned the name of the Washington team leader because she didn't know who it was. Mrs. Frock stated that there was a name change. Mr. Bortner wondered what kind of problems were presented to the computer technician. Mr. Fry stated that it was a hardware and software problem that the applicants were asked to fix.

BOARD ACTION:

Mrs. Lingg made a motion to accept the employment items as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 8-0.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
July 14, 2008

4

Standing motions regarding Curriculum and Technology

Final Textbook Adoption – The Board was requested to approve the final adoption of the following textbook:

Course: Journalism
Text Title: **Journalism Today**
Authors: Wilson, Ferguson, Patton
Publisher: Glencoe/McGraw Hill
Copyright: 2005

Tentative Textbook Adoption – The Board was requested to approve the tentative adoption of the following textbooks:

Course: Biology II – College in the High School
Text Title: **Biology**
Authors: Campbell, Reece, and Mitchell
Publisher: Benjamin Cummings
Copyright: 2005

Course: Biology II – College in the High School
Text Title: **Symbiosis, custom laboratory manual**
Authors: Benjamin Cummins
Publisher: Pearson Custom Publishing
Copyright: 2008

Course: Driver's Education
Text Title: **Drive Right**
Authors: Johnson, Crabb, Opfer, and Thiel
Publisher: Prentice Hall
Copyright: 2003

Course: Spanish
Text Title: **Realidades I**
Authors: Boyles, Met, Sayers, Wargin
Publisher: Pearson Education
Copyright: 2008

Course: Art Appreciation
Text Title: **Art in Focus**
Authors: Gene A. Mittler
Publisher: McGraw-Hill
Copyright: 2006

BOARD ACTION:

Mr. Zeigler made a motion to approve the adoption of the textbooks as presented. Seconded by Mrs. Lingg and passed on a roll call vote of 8-0.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
July 14, 2008

5

Board Policies -- The Board was requested to discuss and approve the tentative adoption of revisions to Board Policies: (**enclosures**)

- 248 Pupils – Unlawful Harassment
- 348 Administrative Employees – Unlawful Harassment
- 448 Professional Employees – Unlawful Harassment
- 548 Classified Employees – Unlawful Harassment
- 103 Nondiscrimination
- 800 Records Management
- 800–AR1 Records Retention Schedule
- 800–AR2 Litigation Hold
- 110 Board Governance Standards/Code of Conduct

DISCUSSION:

Mr. West stated that the policy 110 will be sent out to the large policy group for their input prior to the next meeting.

BOARD ACTION:

Mr. Bortner made a motion to approve the tentative adoption of the Board Policies as presented. Seconded by Mrs. Smith and passed on a roll call vote of 8-0.

Standing motions regarding Finance:

Washington Elementary Asbestos Abatement/Mold Remediation Bid – The Board was requested to approve the bid for asbestos abatement/mold remediation from Flagship PDG Inc. in the amount of \$29,527. (Bids opened July 10, verifications to occur prior to July 14 approval.)

DISCUSSION:

Mr. Stahlman stated that the asbestos removal will be completed in three weeks. The bid was removal only and not installation of insulation.

BOARD ACTION:

Mrs. Lingg made a motion to approve the bid as presented. Seconded by Mr. Bortner and passed on a roll call vote of 8-0.

Standing motions regarding Facilities:

- Washington Elementary
 - Insulation of pipes

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
July 14, 2008

6

DISCUSSION:

There was a question as to whether the insulation would later be removed when renovations are completed. Mr. Stahlman stated that this would be removed if renovated. The approximate cost to insulate the pipes would be \$15,000-\$18,000 to redo as they are now. The cost may be reduced if thinner insulation is used on the water pipes. Mrs. Lingg wondered if we can go a winter without the insulation. Mr. Stahlman stated that the cost for heating would be increased. There was a suggestion that we get a price from the company doing the asbestos abatement/mold remediation because they know the area. Mr. Kauffman pointed out that it would have to be bid due to the cost. Mr. Stahlman felt that if the time would be for one year it would not have to be insulated. If the renovation would be longer, then we should insulate.

BOARD ACTION:

Mr. Bortner made a motion to put out for bids for the insulation of pipes for Washington Elementary. Seconded by Mr. Kauffman and passed on a roll call vote of 8-0.

- Renovation at Middle School
 - Middle school roof

DISCUSSION:

Mr. Stahlman stated that he received a quote for a small section of the Middle School roof at a cost of \$115,000. The whole roof would cost approximately \$500,000. The area would also include rubberized paint to seal and would be a 10-year fix. The section is the area with the most leaks. Mr. Bortner wondered where the money would come from. It was stated that it would have to come from the Capital Reserve. Dr. Dillon wondered what else is involved in that price. Mr. Stahlman will bring back the information for the next meeting.

- Moul Field Options

DISCUSSION:

Mr. Bortner stated that he is happy with things the way they are now. Mr. Kauffman wondered about the rail trail. Mr. Smith felt that the drainage ditch needs addressed. Dr. Dillon will get in touch with someone in regard to the Rail Trail to see the status of the project.

Old Business

DISCUSSION PURPOSES ONLY – Act 93 Agreement - Act 93 is being worked on. The next meeting will be Wednesday, July 23, at 6:00 P.M.

INFORMATIONAL ITEM ONLY - Troy Wentz, Business Manager to update the board on the state budget for 2008-2009 and the impact on the District – Mr. Wentz was not able to attend the meeting. He will give his report to the Board on July 28th.

DISCUSSION PURPOSES ONLY – Stadium discussion regarding priority items – The ticket booths are now built and being painted. The safety rail is completed as of Friday. We are waiting for Crabtree and Rohrbaugh to come up with a design and cost for Washington and Hanover Street. A list was completed for the stadium to see where the Board felt were areas in need of improvement.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

July 14, 2008

7

2008-2009 Pay Non-Bargaining Unit Classified Employees – The Board was requested to approve increases for non-bargaining unit classified employees: (currently tabled)

Secretary to the Assistant Superintendent and Personnel Administrator
Payroll Clerk
Assistant Maintenance Supervisor
Adult Patrol Positions/Substitute Adult Patrol Positions

Other Business

Next meeting date:

The next meeting will be Monday, July 28, 2008, at 6:00 P.M. in the Boardroom.

Adjournment

Mr. Bortner made a motion to adjourn the meeting. Seconded by Mrs. Smith. The meeting was adjourned at 7:38 P.M.