

**Hanover Public School District
Board of Directors
Minutes**

Monday, March 3, 2008

5:30 P.M.

Opening Business

Call to Order – The meeting of the Hanover Public School District Board of Education was called to order at 5:30 P.M. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call

Board Members: Mr. Baker, Mr. Bortner, Mr. Kauffman (arrived at 5:41), Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Also Present: Mr. Klenk, Mrs. Schoonover, Mr. Stahlman, Mrs. Frock, Dr. Doll, Dr. Mowery, Mr. Albin, Dr. Krout, Ms. McDermitt, Mr. Fry, Mrs. Smith, Mr. Lehman, Mr. Wentz, Teresa Erdman, HEA; April Yetsko, VIDA Charter School, Heather Faulhefer, Evening Sun; Mr. Yingst (7:45 P.M.)

Recognition of Visitors and Public Comments

None

A powerpoint presentation was given by various administrators, which included the following topics:

Strategic Plan

Facilities

Budget

An introduction on planning and the need for effective planning by the Board was given. Following the introduction the following topics were discussed:

Strategic Plan

The Board and Administration gained an awareness of the purpose and requirements of PDE's expectation of the strategic planning process.

Why do we Plan?

(1) Because the PA State Board of Education requires it; (2) Because we have not yet achieved our ultimate goal of assuring that every student learns what he or she needs to know and be able to do to succeed in our society; (3) Because the world is changing around us, changing the conditions of our success – no matter how we frame our goals or measure our progress.

The Basic Principles of Strategic Planning in PA Schools include:

(1) student academic achievement being the ultimate focus of all school planning; (2) effective school systems plan and manage all facets of the system in coordination with the others; (3) the whole system – Board, administration, faculty, support staff, parents and community – should have a voice in the process of planning for the district.

The timeline includes:

May 2008: Special Education, September 30, 2008, Curriculum (Chapter 4); Continuing Professional Education (Act 48); Teacher Induction; Student Services (Chapter 12); September 30, 2008, effective July 2009: Educational Technology

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PDE recommended goals include:

(1) The number of students scoring below proficient on the PSSA Reading and Writing assessment, as measured by the annual statewide PASSA assessments and the current PSSA performance indicators will decrease by... (2) The number of students scoring below proficient on the PSSA Mathematics assessment, as measured by the annual statewide PASSA assessments and the current PSSA performance indicators, will decrease by... (3) The number of students that dropout of school will decrease by ?% annually. The Graduation rate will meet a ?% threshold and show annual growth. (4) All students at every grade-level will meet a minimum attendance rate of ?% and show annual improvement.

Facilities

The Board discussed the need to upgrade the school district's facilities, possible goals and assumptions to guide discussions along with the next steps to begin to plan. The long-term maintenance plan for Hanover St., Washington Elementary, Shepherd & Myers Stadium was discussed along with reactions to tours and the five-year plan.

The questions that need to be considered include: Do we need a plan? What about enrollment? What programs affect planning? How do we meet ADA/HVAC standards? Other areas?

Basic assumptions for Elementary Facility Planning included: Class Size, Neighborhood Schools, Flexibility of Space, Support Services (Special Ed, ELL, etc.), Equity of Programming, Technology (Computers, phone, TV, DVD, etc.), Security/Access, Core Facilities (Food Service, Library, Phys Ed), Community Connections.

Elementary education programming includes: Classrooms, Support Programs, and Core Areas.

Budget

The Board was updated on the revenues of the 2008-09 budget and discussed possible directions for the reserves and expenditures sections of the budget.

Revenue adjustment updates are being made to the following areas: Real Estate Assessment Increase (local); Earned Income Tax (Wage Tax) Increase (local); Basic Education Subsidy Increase (state).

The expense side considerations for review include: Staffing considerations; Programs; and Reserves including budgetary reserves and use of fund balances. Fund balance use was reviewed for historical, preliminary budget and an annual target of $-\frac{1}{2}$ mill to 1 mill ($\$955,275 \times .5 \text{ mill} = \$477,638$). The History of the fund balance of the general fund was reviewed:

Budgeted Use versus Actual Use

-Year end June 2004

Budget Use (\$683,631) Actual \$212,636

-Year end June 2005

Budget Use (\$803,204) Actual (\$164,606)

-Year end June 2006

Budget Use (\$1,100,142) Actual \$74,716

-Year end June 2007

Budget Use (\$841,703) Actual \$476,423

Detail on Budgeted Use versus Actual Use Variances

- Year end June 2004

Revenue Variance \$807,896 (4.4%) Expense Variance \$88,371(.5%)

- Year end June 2005

Revenue Variance \$554,496 (2.9%) Expense Variance \$84,102 (.4%)

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- Year end June 2006

Revenue Variance \$374,027 (1.8%) Expense Variance 800,831(3.6%)

- Year end June 2007

Revenue Variance \$983,498 (4.3%) Expense Variance \$334,628 (1.4%)

The meeting went into Executive Session to discuss Moul Field at 7:50 P.M.

Adjournment:

The meeting was adjourned at 9:00 P.M.