

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES**

Tuesday, November 27, 2007

7:00 P.M.

**A. Opening Business**

Call to Order --       The meeting of the Hanover Public School District Board of Education was called to order at 7:00 P.M. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call -             Board members: Mr. Baker, Dr. Daniels, Mr. Edwards, Mr. Frederick, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler

Board members absent: Mr. Scholles, Mr. Edwards  
Student Board Members absent: Bakhtiar Shahid, Lyna Tran, Gabriel Rosenbrien

Also Present -         Mr. Czap, Mr. Albin, Mr. Klenk, Mr. Stahlman, Mrs. Gunnet, Mr. Campbell, Mrs. Klenk, Mrs. Ming, Dr. Wesley Doll, Mrs. Brown, Mrs. Erdman, HEA; Dr. Krout, Mr. Lehman, Mr. Hershner, Mrs. Schoonover, Mrs. Stitt, HEA; Mrs. Yowaiski, HPSESPA; Mrs. Dubbs, Mr. Wentz, Mr. Art Smith, Dr. Jim O'Connor, Mr. Bryant Foreman, Steve Marroni, The Evening Sun

**B. Recognition of Visitors and Public Comment:**

Public Comment:   None

**C. Standing Committee Reports**

**Policy Committee** – Sunday, Chair; Baker, Scholles – No meeting, no report.

**Negotiating Committee Classified** – Scholles, Chief Negotiator; Baker, Edwards, West – No meeting, no report.

**Negotiating Committee Professional** – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No meeting, no report.

**YST** - Zeigler, Representative; West (Alternate) – The rededication ceremony was a very positive day. During the open house over 2000 people attended. They had over 70 students wanting to attend Project Harmony meetings. They have 45 regular students and the others may attend events. On December 1 there will be a Christmas show with many vendors wanting to participate. They will be having a wrestling program this year along with York Catholic who did not have enough wrestlers.

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**Recreation** - Scholles, Representative; Kauffman (Alternate) – No report.

**PN Advisory** - Daniels, Representative; Edwards (Alternate) – No report.

**Meet & Discuss Professional** - West, Representative; Baker, Frederick – No meeting, no report.

**Meet & Discuss Classified** - Baker, Representative; Daniels, Zeigler – No meeting, no report.

**Meet & Discuss Administrative** - Sunday, Representative; Kauffman, Zeigler – No meeting, no report.

**Joint Wage Tax** - Edwards, Representative; Zeigler (Alternate) – No report.

**Lincoln Intermediate Unit Insurance Trust** - Edwards, Representative, Frock (Alternate) – No report.

**Lincoln Intermediate Unit Board of Directors** - Edwards, Representative; Sunday (Alternate) – No report.

**Legislative Liaison with Pennsylvania School Board Association** - Baker, Representative; Edwards (Alternate) – No report.

**Superintendent's Advisory Council (SAC)** – Frederick, Representative; Scholles (Alternate) – No meeting, no report.

**Student Board Members Report** – Shahid, Tran, Rosenbrien – No report.

**Middle School Students Report** – Brokenshire, Durika – No report.

### **D. Legal Report:** Mr. Yingst

There was a student expulsion hearing earlier today. Mr. Frederick made a motion to ratify the decision made by the school district in the expulsion of the student. Seconded by Mr. Baker. The motion passed on a roll call vote of 5-0. Dr. Daniels and Mr. Kauffman were not present

at

hearing and therefore did not vote.

### **E. Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

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1. **Minutes** of the October 16, 2007 & October 23, 2007, board meetings.

## 2. **Budget and Finance Committee**

a) **Monthly Reports** – The Budget and Finance Committee was requested to recommend Board approval of the following reports for the month of October (**enclosures**):

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

## END OF CONSENT AGENDA

## APPROVAL OF CONSENT AGENDA

There was a recommendation that a correction be made to the board minutes October 23, 2007. Under the Budget and Finance Committee the donation in the amount of \$1,000 was from Staples and not Best Buy. Mr. West made a motion to approve the Consent Agenda with the correction as noted. Seconded by Mr. Frederick. The motion passed on a roll call vote of 7-0.

## F. **NEW BUSINESS**

### 1. **Superintendent's Report:** Dr. Dillon

Megan Sunday was recognized by the PSBA on their honor roll for her 12 years of service as a board member. The five board members who are not returning were recognized for their many years of service and dedication with a gift. They were: Mr. Frederick, Mr. Scholles, Mr. Edwards, Dr. Daniels, and Mrs. Sunday.

### 2. **Personnel**

a) **Resignations** – The Board was requested to approve the following resignations:

**Professional Employees:**

**Erin Freeman**, school nurse, effective date not to be later than 60 days from receipt of resignation.

**Jill Platts**, 5<sup>th</sup> grade teacher, effective date not to be later than 60 days from receipt of resignation.

**Classified Employee:**

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**Elizabeth Deakin**, high school guidance secretary, effective December 5, 2007.

### **Supplemental Employee:**

**Tiffanie Garman**, Assistant Varsity Girls Track Coach, effective November 21, 2007.

### **Substitute Employees:**

**Joshua Bull**, **Ralph Kuhn** and **Natasha Taylor**, substitute teachers, effective immediately.

### **BOARD ACTION:**

There was a question as to why the position of High School Guidance Secretary is constantly being vacated. Mr. Baker made a motion to approve the resignations as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 7-0.

- b) **Furlough-** The Board was requested to approve the following furlough:

**Dana Wertz**, personal assistant, effective November 21, 2007. Mrs. Wertz has requested to remain on the substitute list for teaching and personal assistant and clerical. Rate of pay for those substitute positions will be \$9.39 per hour.

### **BOARD ACTION:**

There was a question as to whether Dana would be eligible to collect unemployment. Mr. Baker made a motion to approve the furlough as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 6-1 vote. Mrs. Sunday cast the negative vote.

- c) **Leaves of Absence-** The Board was requested to approve the following requests for a leave of absence:

**Sarah Cobb**, request for FMLA leave of absence for childbearing/childrearing leave, effective approximately December 20, 2007, to approximately February 22, 2008. Mrs. Cobb will be using paid leave prior to beginning leave without pay.

**Deb Fake**, request for FMLA Intermittent leave of absence, effective November 14, 2007, not to exceed allowable 12 weeks of FMLA.

**Tiffanie Garman**, request for childbearing/childrearing leave effective approximately April 4, 2008, to approximately May 16, 2008. Mrs. Garman will be using paid leave prior to beginning leave without pay.

**Eugene Kraus**, military leave, effective January 14, 2008, through the end of the 2007-2008 school year. Leave is approved under the appropriate provisions of the USERRA Act.

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**Kelly Ulsh**, request for childbearing/childrearing leave effective approximately February 4, 2008, through the end of the 2007-2008 school year. Mrs. Ulsh will be using paid leave prior to beginning leave without pay.

**Heather Wagaman**, request for FMLA leave of absence for childbearing/childrearing, effective approximately March 25, 2008, through the end of the 2007-2008 school year. Mrs. Wagaman will be using paid leave prior to beginning leave without pay.

### **BOARD ACTION:**

Mr. Baker made a motion to approve the requests for leave of absence as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7-0.

- d) **Employment** – The Board was requested to approve the following employment items contingent upon receipt of all necessary employment documents:

#### **Administrative Employee:**

**Wesley Doll**, Assistant Superintendent effective date to be determined upon release of current employer. Salary will be \$93,000 for the 2007-2008 school year prorated for the number of days worked. Contract is for three years.

#### **Professional Employee:**

**James McMahon**, middle school grade 5 teacher, effective date to be determined upon release of current employer. Rate of compensation will be Instructional II Step 4 of the 2007-2008 salary schedule, prorated for total days worked.

#### **Classified Employees:**

**Kelly Abell**, adult patrol, effective upon completion of employment paperwork. Rate of compensation will be \$21.68 per day.

**Kelly Mummert**, part-time cafeteria worker, effective November 19, 2007. Rate of compensation will be \$9.64 per hour.

**Dennis Musselman**, full-time third shift custodian, effective November 2, 2007. Rate of compensation will be \$9.39 per hour.

#### **Supplemental Employees:**

**James Abbott**, assistant varsity girls basketball coach, effective for the 2007-2008 season. Rate of compensation will be \$2365.00.

**Chris Holmberg**, head middle school boys basketball coach, effective for the 2007-2008 school year. Rate of compensation will be \$2231.00.

**Doug Leese** and **Kevin Tamayo**, student custodians, effective upon completion of employment paperwork. Rate of compensation will be \$7.15 per hour.

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**Samuel Schoonover**, game/event worker for the 2007-2008 school year. Rate of compensation will be as listed on the SA-107A "Athletic/Event Report for Payment" for each appropriate position.

**Taryn Shrader**, assistant high school basketball cheerleading coach, effective for the 2007-2008 school year. Rate of compensation will be \$434.00.

**Yuhri Miller**, instrumental advisor, effective for the 2007-2008 season. Rate of compensation will be \$1277.00.

### **Substitute Employees:**

**Lisa Brendle**, substitute teaching and personal assistant and clerical worker. Rate of compensation will be \$9.39 per hour.

**Jennifer Strevig**, long-term substitute elementary teacher, effective February 4, 2008, through the end of the 2007-2008 school year. Rate of compensation will be Instructional I Step 1, prorated for time worked. Ms. Strevig will be substituting during the maternity leave of Mrs. Kelly Ulsh.

**Susan Thomas**, extended school nurse substitute, effective October 29, 2007, to approximately February 1, 2008. Rate of compensation will be \$202.61 per day. Mrs. Thomas will be substituting during the maternity leave of Mrs. Caroline Storm.

**Elizabeth Hower, Amber Martin, Shannon McCleary, Jaclyn Spadt, Stephanie Smith, Robert Stier, and Kathleen Wagner**, day-to-day substitute teachers, effective for the 2007-2008 school year. Rate of compensation will be \$95.00 per day.

**Marilyn Shultz**, extended substitute teacher, effective December 3, 2007 to approximately January 18, 2008. Rate of compensation will be \$202.61 per day. Mrs. Shultz will substitute during the medical leave of Mrs. Michelle Becker.

### **BOARD ACTION:**

There was a concern as to the length of a three-year term for the Assistant Superintendent. Mr. Baker made a motion to approve the employment items as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7-0.

- e) **Conferences/Workshops** – The Board was requested to approve the following requests for conferences/workshops:

Rhonda Seibel

Capital One Bowl (Varsity Cheerleaders)  
December 29, 2007-January 2, 2008  
Orlando, Florida  
Cost: All costs to be paid by participants

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Brad Zeigler  
Jason Rice

Wilson Wrestling Tournament  
February 8 – February 9, 2008  
Reading, PA  
Cost: \$1292.93  
(Estimated registration, lodging, transportation for 2 coaches, JV wrestling team)

Terry Conover  
Tyke Conover  
Neil Dutterer

State District Wrestling Finals  
February 21-23, 2008  
Hershey, PA  
Cost: \$1503.20  
(Estimated transportation, meals, lodging and substitute costs for 3 coaches and 11 wrestlers)

Terry Conover  
Tyke Conover  
Neil Dutterer

State Regional's Wrestling Tournament  
February 29- March 1, 2008  
Reading, PA  
Cost: \$1222.75  
(Estimated transportation, meals, lodging and substitute costs for 3 coaches and 8 wrestlers)

Terry Conover  
Tyke Conover  
Neil Dutterer

State Wrestling Finals  
March 5 – 8, 2008  
Hershey, PA  
Cost: \$1394.20  
(Estimated transportation, meals, lodging and substitute costs for 3 coaches and 4 wrestlers)

Tara Bahn  
Jason Weigle

US All Star Coaches Track Clinic  
December 13-14, 2007  
Atlantic City, NJ  
Cost: \$878.00  
(Includes lodging, meals, registration, transportation and substitute costs for two coaches)

Kenneth Klenk

Pennsylvania State Athletic Directors Meeting  
March 26-29, 2008  
Hershey, PA  
Cost- \$526.76

## BOARD ACTION:

Mr. Baker made a motion to approve the conferences/ workshops as presented. Seconded by Mr. Frederick and passed on a roll call vote of 7-0.

### 3. Curriculum and Technology Committee

- a) Other Business - None

### 4. Budget and Finance Committee

- b) **2008-2009 Budget for Display** - The Board was requested to approve a budget to put on display for public inspection, as required, prior to preliminary adoption at the January board meeting.

**BOARD ACTION:**

There was a statement that nothing with the budget is locked in. This is just for public display only. This is just to meet the deadline set by the state. Mr. Kauffman made a motion to approve the budget for public inspection as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 7-0.

- c) **Check Registers** – The Board was requested to approve the following check registers: **(enclosures)**

- General Fund including athletic, middle school and senior high
- Building Project
- Cafeteria
- Capital Reserve

**BOARD ACTION:**

Mr. Kauffman made a motion to approve the check registers as presented. Seconded Mr. Frederick and passed on a roll call vote of 7-0.

- d) **Donation** – Board approval of the following donations:

- A viola from Mrs. Lori Hahn to the middle school music department.

**BOARD ACTION:**

Mr. Kauffman made a motion to approve the donation as presented. Seconded by Mr. Baker and passed on a roll call vote of 7-0.

- e) Other Business: None



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**5. Buildings and Grounds Committee**

- a) The Building and Grounds Committee was requesting to approve the right of way for the rail trail. Right-of-way option #2 is the separate right-of-way along the northern boundary line of the field across both the Moul donated and Doubleday donated lands, to the eastern boundary of the field, to a point where the sanitary sewer right-of-way crossed to Mr. Mummert's property to meet his dedicated trail right-of-way.

**BOARD ACTION:**

Mr. Frederick made a motion to approve the right of way as presented. Seconded by Mr. West and passed on a roll call vote of 7-0.

- c) Other Business – None

**ADJOURNMENT:** The meeting was adjourned at 7:45.

**THE NEXT REGULARLY SCHEDULED BOARD MEETING IS DECEMBER 4, 2007, AT 6:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**