

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, July 24, 2007

6:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 6:00 P.M. in the boardroom of the administration building. The Board recessed to executive session at 6:02 P.M. to discuss legal and personnel issues and reconvened at 6:33 P.M.

Pledge of Allegiance

Roll Call - Board members present: Mr. Baker, Mr. Edwards, Mr. Frederick, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler

Board members absent: Dr. Daniels

Mr. Edwards arrived at 6:55 P.M.

Also Present - Mr. Baksa, Mr. Fry, Mrs. Schoonover, Mr. Albin, Mrs. Brown, Ms. McDermitt, Mr. Stahlman, Mr. Lehman, Mr. Hershner, Mr. Wentz, Mrs. Frock, Mr. Klenk, Steve Marroni, The Evening Sun; Jocelyn Chambers, WHVR, Art Smith, Teresa Erdman, HEA; Dawn Henry, Deb Sell, Andy Novosedliak, Linda Yowaiski, HPESP; Cindy Bull, Josh Bull, Kathryn Groft

B. Recognition of Visitors and Public Comment:

Public Comment: None

C. Standing Committee Reports

Policy Committee – Sunday, Chair; Baker, Scholles – Mrs. Sunday reported that Policy 213-Grading of Student Progress was being presented for approval on the Curriculum and Technology agenda.

Negotiating Committee Classified – Scholles, Chief Negotiator; Baker, Edwards, West – No meeting, no report

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler - No meeting, no report

YST - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report highlighting academic and business matters at YST. Mr. Zeigler reported that Dr. Barbara Rupp has been appointed as the new Superintendent of Record at YST and that Dr. Hipper will remain as a consultant to Dr. Rupp.

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Recreation - Scholles, Representative; Kauffman (Alternate) - No meeting, no report

PN Advisory - Daniels, Representative; Edwards (Alternate) - No meeting, no report

Meet & Discuss Professional - West, Representative; Baker, Frederick - No meeting, no report

Meet & Discuss Classified - Baker, Representative; Daniels, Zeigler - No meeting, no report

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler - No meeting, no report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) - No meeting, no report

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Frock (Alternate) - No meeting, no report

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) - No meeting, no report

Legislative Liaison with Pennsylvania School Board Association - Baker, Representative; Edwards (Alternate) – Mr. Baker stated that if Board members had any items they wish to have presented before the Legislative Committee the Board needed to do so by the July 30, 2007 deadline.

Superintendent's Advisory Council (SAC) – Frederick, Representative; Scholles (Alternate) No meeting, no report

D. Legal Report: Mr. Yingst - None, Mr. Yingst was not present.

E. Superintendent's Report: Dr. Dillon – None, Dr. Dillon was not present.

F. New Business

1. Minutes – The Board was requested to approve the minutes of the June 26, 2007, board meeting.

BOARD ACTION: Mrs. Sunday made a motion to approve the minutes as presented. Mr. Baker seconded the motion. It passed on a roll call vote of 7-0.

2. Personnel Committee

- a) **Resignations** – The Board was requested to approve the following resignations:

Professional Employee:

Jennifer Koishal, elementary teacher, effective July 15, 2007.

Christina Vagnozzi, elementary teacher, effective July 10, 2007.

Classified Employee

Dale Small, fulltime custodian, effective August 28, 2007. Mr. Small's last workday will be August 3, 2007 and will use paid leave through August 28, 2007.

Supplemental Employees:

Steve Dyke, school security policy, effective immediately.

Jamin Garrett, head girls varsity tennis coach, effective immediately.

Todd Sherman, assistant 9th grade football coach, effective immediately.

Substitute Employee:

Cynthia Bull, substitute custodian, effective immediately.

BOARD ACTION: Mr. Scholles made a motion to approve the resignations as presented. Mr. Zeigler seconded the motion. The motion passed on a roll call vote of 7-0.

- b) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Administrative Employee:

Lois Dubbs, secretary to the Superintendent, effective July 6, 2007. Rate of compensation will be \$32,148.00.

Bj Frock, personnel administrator, rescind the resignation previously approved at the June 26, 2007 meeting.

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Professional Employees:

Shelly Lonaberger, transfer from half-day elementary teacher to regular elementary teacher, effective with the beginning of the 2007-2008 school year. Rate of compensation will be Instructional I Step 2 of the 2007-2008 salary schedule. As a result of Ms. Lonaberger transferring to full-day, her name will be removed from the substitute teacher and substitute teaching and personal assistant listings for the 2007-2008 school year.

Classified Employee:

Cynthia Bull, Secretary to the Supervisor of Special Education and Facilities Engineer, effective August 6, 2007. Rate of compensation will be \$11.20 per hour.

Marylou Pechart, middle school secretary/receptionist, effective August 16, 2007. Rate of compensation will be \$10.75 per hour.

LPN Employee:

Claude Stabley, part-time LPN instructor, effective July 17, 2007. Rate of compensation will be \$26.00 per hour.

Substitute Employees:

Donna Becker substitute custodian and cafeteria worker, effective immediately. Rate of compensation will be \$9.39 per hour for both substitute positions.

Donald Keagy, Sr., substitute custodian, effective upon the receipt of all necessary employment documents. Rate of compensation will be \$9.39 per hour.

Supplemental Employees:

Joshua Bull, head junior high soccer coach, effective for the 2007-2008 school year. Rate of compensation will be level 3 of the 2007-2008 Coaching Salary Schedule.

Michael Bauer, assistant varsity football coach, effective for the 2007-2008 school year. Rate of compensation will be level 3 of the 2007-2008 Coaching Salary Schedule.

Allison Lippy, assistant varsity volleyball coach and assistant middle volleyball coach effective for the 2007-2008 school year. Rate of compensation will be level 4 and 5, respectively, of the 2007-2008 Coaching Salary Schedule.

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William Rider, assistant 9th grade football coach, effective for the 2007-2008 school year. Rate of compensation will be level 4 of the 2007-2008 Coaching Salary Schedule.

Denton Thomas, head varsity soccer coach, effective for the 2007-2008 school year. Rate of compensation will be level 2 of the 2007-2008 Coaching Salary Schedule.

Peter Trusdale, head girls varsity tennis coach, effective for the 2007-2008 school year. Rate of compensation will be level 3 of the 2007-2008 Coaching Salary Schedule.

Supplemental Employees Team Leaders:

Faculty members as Team Leaders for the 2007-2008 school year. Rate of compensation will be \$789.00 per person (**revised enclosure**).

Gameworkers:

Employment effective for the 2007-2008 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

David Albright
Michael Bauer
James Blake
Donald Boyers
Cindy Bull
Denton Garman
Bryon Groft
Glen Herring
Eugene Kraus
Sue Little
Katie Lippy
James Little
Shirley Moncrief
Jessica Rinehart
Kelly Shaffer
Dale Small
Diane Spangler
Wilbur Stitt
Kevin Wyrick

Tara Bahn
Bryan Beichler
Josephine Bookwalter
Wayne Boyers
Debra Caler
Tiffanie Garman
Jane Gross
Justin Kneller
Ralph Kuhn
Allison Lippy
Patrick Lippy
Stephanie Little
Denise Motter
Barbara Sanders
Leah Shepler
Marie Smith
Gloria Stauffer
Michael Stump

JoAnn Bauer
Reagan Bitler
Robert Bookwalter
Allen Bream
Diane Coppola
John Gilpin
Connie Hammond
Daniel Koishal
Stephen Little
David Lippy
Rosemary Lippy
Sue McCleaf
Bonnie Naill
Gerald Shaffer
Robert Simons
Steve Smith
Megan Stitt
Terry Wagaman

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School Security Police:

Employment effective for the 2006-2007 school year. Rate of compensation will be \$10.00 per hour.

Donald Boyers
Gary Eline
Gerald Little

Charles Carbaugh
Clyde Kaltreider
Clair Menges

Quay Cullison
Peter Karlus
Samuel Schoonover

Volunteers:

Chad Klunk (wrestling)
Matt McGee (wrestling)
Wilbur Stitt (wrestling)
Tom Weikel (wrestling)
Louis Stambaugh (wrestling)
Dean Marcionette (volleyball)
Donald Boyers (baseball)
Wayne Boyers (baseball)
Zachariah Carrick (7th/8th grade football)
B.J. Garman (9th grade football)

BOARD ACTION: Mr. Scholles made a motion to approve the employment items as presented. Mr. Baker seconded the motion. The motion passed on a roll call vote of 6-0. Mr. Frederick abstained.

- c) **Conference/Workshop** – The Board was requested to approve the following conference/workshop:

Deb Smith

Choral Magic

July 31 – August 1, 2007

Philadelphia, PA

Cost- \$275.00

BOARD ACTION: Mr. Scholles made a motion to approve the conference/workshop as presented. Mr. Zeigler seconded the motion. The motion passed on a roll call vote of 7-0.

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- d) **Vacancies:**
Health and Physical Education Teacher
Elementary Teacher(s) 1 full-day, 1 half-day
Middle School Language Arts Teacher (November 2007)
Secretary to the Superintendent
Secretary to Supervisor of Special Services/Facilities Engineer
Middle School Secretary/Receptionist
High School Guidance Secretary
Custodians - (2 full-time, 1 part-time)
Adult Patrol (2 positions)
Computer Technician II
- e) **Other Business** – None

3. Curriculum and Technology Committee

- a) **Board Policies** – The Board was requested to approve the final adoption of revisions to:
- Board Policy #213 Grading of Student Progress

This revised policy received tentative adoption at the June 26, 2007 Board Meeting. (This section required 5 affirmative votes) **(enclosure)**.

BOARD ACTION: Mr. West made a motion to approve the final adoption of Board Policy #213 as presented. Mr. Kauffman seconded the motion. The motion was approved on a roll call vote of 7-0.

- b) **Other Business** – The Board discussed Board Policy 123 - Interscholastic Athletics regarding the statement that a coach may only serve in one head coaching position in a major sport. As Board Policy Chair, Mr. Baksa was directed to check into the required policy review procedures. Mr. Baksa will convene the policy committee, if needed, prior to the next Board Meeting so that recommendations can be made to the Board.

4. Budget and Finance

- a) **Finance Update – Information Item** – Mr. Wentz was to update the Board on the following:
- 1) State audit exit conference

(NO BOARD ACTION IS REQUIRED)

Mr. Wentz updated the Board of the State Audit Exit Conference.

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Board Member, Steve Edwards arrived.

- b) **Athletic Budget** – The Board was requested to approve the athletic budget for 2007- 2008 as presented in the amount of \$175,453 (**enclosure**)

BOARD ACTION: Mr. Kauffman made a motion to approve the athletic budget as presented. Mr. Frederick seconded the motion. The motion passed on a roll call vote of 8-0.

- c) **Cafeteria Budget** – The Board was requested to approve the cafeteria budget for 2007-2008 as presented (**enclosure**):

BOARD ACTION: Mr. Kauffman made a motion to approve the cafeteria budget as presented. Mr. Baker seconded the motion. The motion was approved on a roll call vote of 7-1. Mr. Baker cast the negative vote.

- d) **Cafeteria Lunch Prices** – The Board was requested to approve the following breakfast, lunch and milk prices for the 2007-2008 fiscal year (**enclosure**):

Breakfast: (no change)

Elementary Student	\$1.00
Secondary Student	\$1.00
Adult	\$1.50

Lunch: (no change)

Elementary Student	\$1.75
Secondary Student	\$2.00
Adult	\$2.90

Milk (previously \$0.40) \$0.50 (all)

BOARD ACTION: Mr. Kauffman made a motion to approve the 2007-2008 breakfast, lunch and milk prices as presented. Mr. Baker seconded the motion. The motion passed on a roll call vote of 8-0.

- e) **Monthly Reports** –The Board was requested to approve the following reports for the month of June (**enclosure**):

- Tax Collector Report
- Treasurer's Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Reports

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BOARD ACTION: Mr. Kauffman made a motion to approve the monthly reports as presented. Mr. Baker seconded the motion. The motion passed on a roll call vote of 8-0.

Check Registers – The Board was requested to approve the following check registers (enclosure):

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria
- Capital Reserve

BOARD ACTION: Mr. Kauffman made a motion to approve the check registers as presented. Mrs. Sunday seconded the motion. The motion passed on a roll call vote of 8-0.

g) **Athletic bids rescinded** – The Board was requested to rescind the following athletic

bids for athletic supplies for 2007-2008, originally awarded on May 22, 2007:

Anaconda Sports	\$2,270.00
Collins Sports Medicine	\$ 933.65
Marilyn's Creation	\$ 528.00
Sportsman's	\$5,037,76

BOARD ACTION: Mr. Kauffman made a motion to approve the request to rescind the athletic bids for supplies for 2007-2008 as presented. Mr. Frederick seconded the motion. The motion passed on a roll call vote of 8-0.

h) **Donation** – The Board was requested to approve a donation of 2 soccer goals at a value of \$300 to \$500 from the Hanover Area YMCA and American Youth Soccer Organization (AYSO).

BOARD ACTION: Mr. Kauffman made a motion to approve the donation as presented. Mr. Frederick seconded the motion. The motion passed on a roll call vote of 8-0.

i) **Drivers Education Vehicle** – The Board was requested to approve a three-year agreement for a drivers' education vehicle at a cost of \$298 per month with Hanover Honda.

BOARD ACTION: Mr. Kauffman made a motion to approve the three-year agreement for a drivers' education vehicle as presented. Mr. Zeigler seconded the motion. The motion passed on a roll call vote of 8-0.

j) **Other Business-** None

5. Buildings and Grounds Committee

- a) **Other Business** – Mr. West addressed those present stating that the District has been in ongoing discussions with the Borough regarding building a school on the Doubleday property. Mr. West stated that both sides are looking for ways to resolve the impasse and both sides want to eliminate future legal expenses. As a result, Mr. West presented the following motion.

Mr. West made a motion to authorize Ron Lucas of Stevens and Lee, as special counsel to the School District on this issue, to negotiate and the Board President to execute a settlement agreement based on the following items:

The District will withdraw their land development plan for the Doubleday property.
The District will discontinue their appeal of the land development plan denial.
The District and the Borough will jointly stay the two eminent domain actions (Borough's in Commonwealth Court and District's in York County Court).
The District will not refile the land development plan for Washington while the court actions are stayed.
The Borough will cooperate with the District to expedite approvals to renovate and/or expand Washington Elementary and address safety and traffic issues associated with the site;
The District and the Borough will negotiate on a lease agreement for the Borough's use of the Moul and Doubleday tracts.

Mr. Baker seconded the motion.

Mr. West stated that the district was waiting on the appraisals on the property from the Borough.

The motion was passed on a roll call vote of 7-1. Mr. Zeigler cast the negative vote.

ADJOURNMENT: The meeting was adjourned at 7:17 PM.

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS AUGUST 28, 2007 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

