

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, October 24, 2006

7:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 7:00 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board Members present: Mr. Baker, Dr. Daniels, Mr. Edwards, Mr. Frederick, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler

Board Member absent: Mr. Kauffman

Student Board Members absent: Elizabeth Sanders, Bakhtiar Shahid, Lyna Tran (Alternate)

Also Present - Mr. Yingst, Dr. Dillon, Mrs. Green, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Schoonover, Mr. Lehman, Mr. Klenk, Mr. Czap, Mr. Albin, Mr. Hershner, Mr. Kirby, Mr. Stahlman, Wil Sell, Teresa Erdman, Jocelyn Chambers, WHVR; Steve Marroni, The Evening Sun; Bryanna Bryson, middle school student; Heidi Hormel, Ashley Andyshak, Gettysburg Times; Teryl Cartwright, Rebekah Cartwright, middle school student; Anthony Colestock, Crabtree Rohrbaugh Architects

The following from HPESPA: Debbie Sell, Annette Mummert, Gillian Colley

The following from HEA: Cindy Johnstonbaugh, Graham Campbell, Deb Caler

Middle School Students Report – Rebekah Cartwright, Jacquelyn Gourley, and Bryanna Bryson gave a report on academic and extracurricular activities at the middle school.

B. Recognition of Visitors and Public Comment:

Public Comment: Mrs. Teresa Erdman implored the Board to negotiate with support staff.

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C. Standing Committee Reports

Policy Committee – Sunday, Chair; Baker, Scholles – Mrs. Sunday reported that dates have been set for Policy Committee meetings.

Negotiating Committee Classified – Scholles, Chief Negotiator; Baker, Edwards, West – Mr. Scholles stated that negotiations were held on October 19, 2006 and that future meetings will be scheduled.

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No report

YST - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report which highlighted academic and business matters at YST.

Recreation - Scholles, Representative; Kauffman (Alternate) – Mr. Scholles stated that the last scheduled meeting was cancelled.

PN Advisory - Daniels, Representative; Edwards (Alternate) – No report

Meet & Discuss Professional - West, Representative; Baker, Frederick – No report

Meet & Discuss Classified - Baker, Representative; Daniels, Zeigler – No report

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – No report

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Green, Frock (Alternate) – No report

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) – No report

Legislative Liaison with Pennsylvania School Board Association - Baker, Representative; Edwards (Alternate) – Mr. Baker stated that Act 1 is at the forefront of discussions.

Superintendent's Advisory Council (SAC) – Frederick, Zeigler (Alternate) – Mr. Frederick reported that a meeting was held on October 11, 2006 and was attended by most parties. Several topics were discussed.

Student Board Members Report – Sanders, Shahid, Tran (Alternate) – No report

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D. **Legal Report:** Mr. Yingst – No report

E. **Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. **Minutes** of the September 26, 2006 board meeting.

2. **Personnel Committee**

Background:

No business brought forward.

3. **Curriculum and Technology Committee**

Background:

No business brought forward.

4. **Budget and Finance**

Background:

a) **Student Activity** – Board approval of another Middle School Student Activity: Phat Friends.

b) **Donation** – Board approval of the following donations:

- A clarinet from Mrs. Lois Gunnet
- A $\frac{3}{4}$ size violin from Ms. Rebecca Wareham

c) **Practical Nursing Tuition Rates** – Board approval of the following Practical Nursing tuition rates:

	<u>State Residents</u>	<u>Non-state Residents</u>
January 2007	\$6,350	\$8,690

(There is no increase.)

d) **Crossing Guard Cell Phones** – Board approval to obtain cell phones and service for crossing guards.

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e) **Monthly Reports** – Board approval of the following reports for the month of September:

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Reports

Recommendation: Board approval of the Budget and Finance Committee items is recommended.

5. **Buildings and Grounds Committee**

Background:

a) **Project Update** – Mr. Frederick stated that the Committee hopes to bring a recommendation for the Board's approval under New Business.

Recommendation: Board approval of the Building and Grounds Committee items is recommended.

END OF CONSENT AGENDA

APPROVAL OF CONSENT AGENDA

Mrs. Sunday made a motion to approve the Consent Agenda. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

F. **New Business**

1. **Superintendent's Report: Dr. Dillon** – Dr. Dillon commented on invitations to Board Members, from building principals, to visit various activities in the buildings for the month of November. Dr. Dillon encouraged attendance at the York County Education Summit scheduled for October 26-27, 2006.

Mr. Edwards was presented with a certificate of appreciation from the Executive Board of the Pennsylvania School Boards Association for twelve years of service.

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2. Personnel

a) **Resignations** – The Board was requested to approve the following resignations:

Classified Employee:

Heidi Bosserman, part-time cafeteria worker, effective October 6, 2006. Mrs. Bosserman is requesting to remain as a substitute cafeteria worker.

Professional Employee:

Scott Currey, learning support teacher at the high school, effective not later than 60 days from receipt of resignation.

Substitute Employee:

Joyce Giannini, extended substitute school nurse, effective immediately. Mrs. Giannini was originally hired at the September 26, 2006 Board meeting but has since declined the position.

Supplemental Employee:

Kevin Wyrick, head varsity track coach, effective immediately.

BOARD ACTION:

Mr. Scholles made a motion to approve the resignations as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 8 to 0.

b) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Professional Employee:

Tina Wetzel, psychologist, effective date to be determined upon release of current employer. Rate of compensation will be Masters +30, step 9.25, with no more than 10 additional days within the same fiscal year.

Tami Jo Turchich, middle school learning support teacher, effective date to be determined. Rate of compensation will be Instructional II Step 11.

Classified Employees:

Louise Bankert, adult patrol, effective October 12, 2006. Rate of compensation will be \$20.00 per day.

Sara Enoff, transfer from a 3.5 hour part-time cafeteria position to a 4.5 hour part-time cafeteria position, effective immediately. Rate of compensation will remain the same.

Holly Smith, Secretary to the Business Manager/Accounting Clerk, effective October 23, 2006. Rate of compensation will be \$13.44 per hour.

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Paula Smith, high school guidance secretary, effective November 1, 2006. Rate of compensation will be \$9.52 per hour.

Supplemental Employees:

Barbara Jarrett, intermediate Team Leader at Hanover Street, effective September 21, 2006 through the remainder of the 2006-2007 school year. Rate of compensation will be \$789.00, prorated for actual time worked.

Daniel "Bo" Koishal, assistant varsity girls basketball coach, effective for the 2006-2007 season. Rate of compensation will be \$2,276.00.

Susan Miller, freshman class advisor, effective for the 2006-2007 school year. Rate of compensation will be \$973.00.

Ron Schloyer, high school musical producer, effective for the 2006-2007 school year. Rate of compensation will be \$2,202.00.

Roxie Schloyer, high school pit orchestra director, effective for the 2006-2007 school year. Rate of compensation will be \$1,239.00

Kelly Shaffer, head middle school girls basketball coach, effective for the 2006-2007 season. Rate of compensation will be \$2,231.00.

Greg Staub, head middle school boys basketball coach, effective for the 2006-2007 season. Rate of compensation will be \$2,231.00.

Substitute Employees:

Tamara Becker, substitute cafeteria worker. Rate of compensation will be \$8.50 per hour.

Wendy Davis, extended part-time substitute custodian at Hanover Street, effective October 16, 2006. Rate of compensation will be \$8.50 per hour. Ms. Davis will be substitute during the leave of Mr. Paul Holub, Jr.

William Albanese, Jill Baumgardner, Wesley Emler, Darlene Fisher, and Nicole Shanklin, day-to-day substitute teachers. Rate of compensation will be \$95.00 per day.

Susan Thomas and Jody Wickette, substitute school nurses and healthroom assistants, effective immediately. Rate of compensation will be \$95.00 per day.

Carole Frederick, extended substitute high school biology teacher, effective October 20, 2006 for approximately three to four weeks. Rate of compensation will be \$197.13 per day. Mrs. Frederick will be substituting during the leave of Mr. Bryan Beichler.

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Rhonda Seibel, extended substitute learning support teacher, effective September 19, 2006. Rate of compensation will be \$197.13 per day. Mrs. Seibel will substitute during the medical leave of Ms. Woodward and until such time that position is filled.

Marilyn Shultz, extended substitute elementary teacher, effective October 26, 2006 and continuing for approximately eight weeks. Rate of compensation will be \$197.13 per day. Mrs. Shultz will be substituting during the medical leave of Mrs. Mary K. Little.

Mary Kay Turner, extended substitute family and consumer science half-day teacher, effective September 5, 2006. Rate of compensation will be \$98.57 per day. Ms. Turner will be substituting in this position until such time it is filled.

Gameworkers:

Tiffanie Garman and **Katie Lippy**, gameworkers, effective for the 2006-2007 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

School Security Police:

Employment effective for the 2006-2007 school year. Rate of compensation will be \$10.00 per hour.

Charles Carbaugh

BOARD ACTION:

Mr. Scholles made a motion to approve the employment items as presented. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0. Mr. Frederick abstained from voting.

- c) **Conferences/Workshops** – The Board was requested to approve the following conferences/workshops:

Jennifer Gomulka
(plus 4 students)

Pennsylvania Association of Student Councils
(PASC) State Conference
November 2-3, 2006
Bethel Park, PA
Cost - \$940.00 (\$190.00 paid by District, \$750 paid by Student Council)

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James Kirby

PFAT Fundamentals Workshop
October 28 & 29, 2006
Hershey, PA
Cost - \$140.00

BOARD ACTION:

Mr. Scholles made a motion to approve the conferences/workshops as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

- d) **Leaves of Absence** – The Board was requested to approve the following requests for leave of absence:

Maureen Gregory, request for leave of absence for medical reasons, effective November 28, 2006 to approximately January 1, 2007. Mrs. Gregory will be using paid leave during this time.

Sandy Hetrick, request for uncompensated leave of absence for restoration of health, effective September 27, 2006 to approximately November 28, 2006.

Kristy Long, request for FMLA leave of absence, effective tentatively March 2007 through the end of the 2006-2007 school year. Mrs. Long's beginning date of leave is tentative at this point in time and may change based on medical need.

BOARD ACTION:

Mr. Scholles made a motion to approve the leaves of absence as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

- e) **Change of Hours** – The Board was requested to approve the following change in work hours:

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Part-time cafeteria position: from 10:00 a.m. to 1:30 p.m., to, 10:30 a.m. to

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2:00 p.m. (This position is currently vacant.)

BOARD ACTION:

Mr. Scholles made a motion to approve the change of hours as presented.
Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

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f) **Vacancies:**

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High School Learning Support Teacher

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Middle School Learning Support Teacher

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Family and Consumer Science Teacher – ½ day

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Cafeteria Worker – part-time
Custodian – Floater, full-time
Custodian – part-time (2)

(NO BOARD ACTION WAS REQUIRED.)

g) **Other Business** – None

3. Curriculum and Technology

a) **Culminating Project** – The Board was requested to approve revisions to the culminating project for high school students.

BOARD ACTION:

Mr. West made a motion to approve the revisions to the culminating project as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

b) **Other Business** – None

4. Budget and Finance

) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria
- Capital Reserve

BOARD ACTION:

Mrs. Sunday made a motion to approve the check registers as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

g) **Other Business** – None

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5. Buildings and Grounds

- b) **Plan Submission** –The Board was requested to authorize Crabtree, Rohrbaugh & Associates Architects to design and submit revised plans for the new elementary school to the Borough of Hanover.

BOARD ACTION:

Mr. Frederick made a motion to authorize Crabtree, Rohrbaugh & Associates Architects to design and submit revised plans for the new elementary school to the Borough of Hanover. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- c) **Other Business** – None

Mrs. Sunday announced that the Board would recess to Executive Session to discuss legal and personnel matters immediately following the Board meeting.

ADJOURNMENT:

The meeting was adjourned at 7:28 p.m.

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS NOVEMBER 28, 2006 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

sbs