

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, September 26, 2006

7:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 7:02 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board Members present: Dr. Daniels, Mr. Edwards, Mr. Frederick, Mr. Kauffman, Mr. Scholles, Mr. West

Board members absent: Mr. Baker, Mrs. Sunday, Mr. Zeigler

Student Board Members present: Sanders, Shahid, Tran (Alternate)

Also Present - Mr. Yingst, Dr. Dillon, Mr. Baksa, Mrs. Green, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Schoonover, Mr. Lehman, Mr. Klenk, Mrs. Pam Smith, Mr. Czap, Mr. Albin, Mr. Hershner, Mr. Kirby, Steve Little, Patti Sprenkle, Steve Marroni, The Evening Sun; Jocelyn Chambers, WHVR; Dallas Stahlman, Rebekah Cartwright, student; Teryl Cartwright, Barb Sanders, Katie Fry, Sarah Little, Chuck Stitt, Megan Stitt, Jennifer Koishal, Bonnie Naill, Mary McKim, John Beddia, Crabtree, Rohrbaugh; Anthony Colestock, Crabtree, Rohrbaugh; Ashley Andyshak, Gettysburg Times; Natalie Coleman, Stacey Rickel, Deb Fake, Nicole Wright

The following from HEA: Teresa Erdman, Eric Hartman, Penny Ritter

The following from HPESPA: Diane Wagaman, Debbie Sell, Linda Yowaiski, Robin Seymore

Oath of Office - Mr. West administered the Oath of Office to Student Board Member Lyna Tran.

B. Recognition of Visitors and Public Comment:

Public Comment: Mrs. Penny Ritter addressed the Board to encourage their attendance at the York County Education Summit on October 26 & 27, 2006.

Mrs. Linda Yowaiski stated that members of HPESPA were disappointed that the meeting scheduled for September 27th has been postponed.

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C. Standing Committee Reports

Policy Committee – Sunday, Chair; Baker, Scholles – No report

Negotiating Committee Classified – Scholles, Chief Negotiator; Baker, Edwards, West – Mr. Scholles stated that meeting dates would soon be selected.

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No report

YST - Zeigler, Representative; West (Alternate) – No report

Recreation - Scholles, Representative; Kauffman (Alternate) – Mr. Scholles stated that a meeting is scheduled for September 28, 2006.

PN Advisory - Daniels, Representative; Edwards (Alternate) – Mr. Kirby gave an update on the Practical Nursing Program.

Meet & Discuss Professional - West, Representative; Baker, Frederick – No report

Meet & Discuss Classified - Baker, Representative; Daniels, Zeigler – No report

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – No report

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Green, Frock (Alternate) – Mrs. Green reported that preliminary year-end reports were distributed at the last Trust meeting. Claims continue to be higher than funding.

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) – Mr. Edwards reported that Business Manager George Fike has left employ with the IU and that the search is on for a new business manager.

Legislative Liaison with Pennsylvania School Board Association - Baker, Representative; Edwards (Alternate) – No report

Academics, Arts and Athletics – Frederick, Representative; Scholles (Alternate) – Mr. Frederick reported that AAA would revert to Superintendent's Advisory Council (SAC). The first SAC meeting is scheduled for October 11, 2006.

Student Board Members Report – Sanders, Shahid, Tran (Alternate) – Miss Sanders and Miss Tran reported on academic and extracurricular activities at the high school.

Middle School Students Report – Miss Cartwright gave a report on academic and extracurricular activities at the middle school.

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D. Legal Report: Mr. Yingst

The Board was requested to render decisions on previously held expulsion hearings as follows:

1. The expulsion of a 9th grade student for 45 days for a Level III violation of the Discipline Code commencing after a 10-day suspension, with placement in an out-of-school alternative education program with a counseling component. After completion, the student will return to the appropriate placement or least restrictive environment for the student.

BOARD ACTION:

Dr. Daniels, Mr. Edwards, and Mr. West were at the hearing and were requested to move on the expulsion. (Mr. Baker and Mr. Zeigler completed the quorum at the expulsion hearing but were absent from the Board meeting.) Mr. Edwards made a motion to approve the expulsion as presented. Seconded by Mr. West and passed on a roll call vote of 3 to 0.

2. The expulsion of a 9th grade student for the balance of the 2006-2007 school year for Level III violations of the Discipline Code with placement in an out-of-school alternative education program with a counseling component. After completion, the student will return to the appropriate placement or least restrictive environment for the student.

BOARD ACTION:

Dr. Daniels, Mr. Edwards, and Mr. West were at the hearing and were requested to move on the expulsion. (Mr. Baker and Mr. Zeigler completed the quorum at the expulsion hearing but were absent from the Board meeting.) Mr. Edwards made a motion to approve the expulsion as presented. Seconded by Mr. West and passed on a roll call vote of 3 to 0.

3. The expulsion of an 18 year old student for the balance of the 2006-2007 school year for a Level III violation of the Discipline Code. The student may return upon meeting the following conditions: placement in the Hanover High School Alternative Education Program for a minimum of one semester upon the student's return, completion of a 500 word essay on the detrimental effects of the illegal use of controlled substances, evidence of completion of 20 hours of community service and evidence of negative results of a drug test.

BOARD ACTION:

Mr. Edwards, Mr. Kauffman, Mr. Scholles and Mr. West were at the hearing and were requested to move on the expulsion. (Mr. Baker and Mr. Zeigler completed the quorum at the expulsion hearing but were absent from the Board meeting.) Mr. Edwards made a motion to approve the expulsion as presented. Seconded by Mr. Scholles and passed on a roll call vote of 4 to 0.

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E. Consent Agenda:

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. **Minutes** of the August 22, 2006 board meeting and minutes of the September 12, 2006 Special Session.

2. **Personnel Committee**

Background:

a) **Resignations** – Board approval for the following resignations:

Professional Employee:

Mary Woodward, middle school learning support teacher effective date to be determined but no later than 60 days from date of notice.

Classified Employee:

David Schmidt, computer technician, effective October 5, 2006.

LPN Employee:

Melinda Guinard, part-time LPN instructor, effective August 24, 2006.

Substitute Employees:

Lynda Starceski, Ashley Rohrbaugh, Shelly Struble, Abigail Sumpter, and Sue Knepper substitute teachers, effective immediately.

Kimberly Poe, substitute adult patrol, effective immediately.

b) **Employment** – Board approval for the following employment items contingent upon the receipt of all necessary employment documents:

Classified Employees:

Jennifer Kareha, ½ day personal assistant, effective September 5, 2006. Rate of compensation will be \$8.50 per hour. Continued employment as a personal assistant is contingent based upon the student's needs as designated in the student's IEP.

Ellen Rineman, part-time cafeteria worker, effective August 24, 2006. Rate of compensation will be \$8.50 per hour.

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Supplemental Employees:

Brandi Bankert, middle school football head cheerleading coach, effective for the 2006-2007 school year. Rate of compensation will be \$424.00.

Kevin Krupinski, Behind the Wheel Driving Supplemental Instructor, effective August 24, 2006 to the beginning of the 2007-2008 school year. Rate of compensation will be \$150.00 per student for behind the wheel driving instructions completed after regular school hours.

Angela Frey and **Penny Ritter**, 7th and 8th grade team leaders, respectively for the 2006-2007 school year. Rate of compensation will be \$789.00 per person.

Andrew Novosedliak, change from Instrumental Instructor Marching Band to Assistant Marching Band Director, effective for the 2006-2007 school year. Rate of compensation will be \$1,887.00.

Barbara Sanders and **Jessica Rinehart**, gameworkers, effective for the 2006-2007 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

Connie Speck, Clearview Elementary Intramural Position #1, effective for the 2006-2007 school year. Rate of compensation will be \$424.00.

Amanda Morgret and **Bryn McLane**, shared Clearview Elementary Intramural Position #2, effective for the 2006-2007 school year. Rate of compensation will be \$212.00 each.

Substitute Employees:

Lori J. Smith, substitute health room assistant, effective for the 2006-2007 school year. Rate of compensation will be \$12.00 per hour.

Nancy Zumbrum, Jennifer Gebhart, Kristen Smith, Amy Deitch, Ronnie Sowers Anthony Hall and **Mary R. Little** day-to-day substitute teachers, effective for the 2006-2007 school year.

Lynn Diehl and **Shirley Moncrief**, substitute custodians effective August 28, 2006. Rate of compensation will be \$8.50 per hour.

Rita Sledznik, extended substitute health and physical education teacher at the middle school, effective August 24, 2006 until new employee begins. Rate of compensation will be \$197.13 per day. Ms. Sledznik will be substituting in the health and physical education position of Mr. Denton Garman until his release from his current employer.

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Tom Sager, extended substitute high school language arts teacher, effective August 24, 2006 until such time that the position is filled. Rate of compensation will be \$197.13 per day.

Gabrielle Ambrosius, extended substitute learning support teacher at the middle school, effective August 28, 2006. Rate of compensation will be \$197.13 per day. Ms. Ambrosius will be substituting for the maternity leave of Mrs. Sara Myers until such time that the regular substitute can begin employment.

Volunteer:

Constance Hammond, volunteer junior high field hockey coach, effective for the 2006-2007 season.

- c) **Leaves of Absence** – Board approval for the following requests for leave of absence:

Kristen Hahn, learning support teacher, request for leave of absence for childbearing/childrearing/FMLA leave, effective tentatively November 28, 2006 to approximately April 6, 2007. Mrs. Hahn will use paid leave prior to beginning FMLA leave without pay.

Paul Holub, Jr., fulltime custodian, request for uncompensated leave for restoration of health, effective September 15, 2006 to approximately October 19, 2006.

Bryan Beichler, high school biology teacher, request for leave of absence for reasons of adoption, effective tentatively September 25, 2006 to approximately October 20, 2006. Mr. Beichler will be using paid leave prior to beginning uncompensated FMLA leave.

- d) **Vacancies:**

Language Arts Teacher-High School
Family and Consumer Science Teacher –1/2 day Middle School
High School Guidance Secretary
Learning Support Teacher – Middle School
Custodian – part-time (3 positions)
Custodian – full-time
(NO BOARD ACTION WAS REQUIRED.)

Recommendation: Board approval of the Personnel Committee items is recommended.

3. **Curriculum and Technology Committee**

Background:

No business brought forward.

4. Budget and Finance

Background:

- a) **Act 1 Update** – Mrs. Green provided an additional update on Act 1 and a timeline of implementation. **(NO BOARD ACTION IS REQUIRED.)**
- b) **Student Activities** – Board approval of the addition of the following student activities:
- Fifth Grade Booster Club – Middle School Student Activity
- c) **Donations** – Board approval of the following donation:
- HP Printer Cartridges with estimated value of \$800 – Gene Latta Auto Group
- d) **Monthly Reports** – Board approval of the following reports for the month of August:
- Tax Collector Report
 - Treasurer's Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Reports

Recommendation: Board approval of the Budget and Finance Committee items is recommended.

5. Buildings and Grounds Committee

Background:

No business brought forward.

END OF CONSENT AGENDA

APPROVAL OF CONSENT AGENDA

Mr. West made a motion to approve the Consent Agenda as presented. Seconded by Mr. Edwards and passed on a roll call vote of 6 to 0.

F. New Business

1. **Superintendent's Report: Dr. Dillon** – Dr. Dillon brought attention to the student artwork in the boardroom and thanked the art teachers for the display.

Dr. Dillon welcomed new administrators, Kenneth Klenk, athletic director, and Dallas Stahlman, facilities engineer. Building principals introduced new teachers.

Dr. Dillon introduced Mrs. Stevie Little and Mrs. Megan Stitt, co-chairs of the Pennsylvania Council of Teachers & Language Arts state conference, who gave a presentation on the upcoming conference.

2. **Personnel**

- e) **Leaves of Absence** – The Board was requested to approve the following requests for leave of absence:

Mary K. Little, elementary teacher, request for medical leave of absence effective October 26, 2006 for approximately six to eight weeks. Mrs. Little will be using paid time during this leave.

Erin Freeman, middle school nurse, request for leave of absence for childbearing/childrearing/FMLA leave, effective tentatively December 7, 2006 to approximately March 15, 2007. Mrs. Freeman will use paid leave prior to beginning FMLA leave without pay.

Mary Woodward, middle school learning support teacher, request for FMLA absence for health reasons, effective September 22, 2006 until release but no longer than October 23, 2006.

BOARD ACTION:

Mr. Scholles made a motion to approve the requests for leave of absence as presented. Seconded by Mr. Frederick and passed on a roll call vote of 6 to 0.

- f) **Conferences/Workshops** – The Board was requested to approve the following requests for conferences/workshops:

Megan Stitt Pennsylvania Council of Teachers & Language Arts
(Co-Chair of State conference) October 12-14, 2006
Mechanicsburg, PA
Cost: \$600.00 (includes lodging)

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Stephanie Little Pennsylvania Council of Teachers & Language Arts
(Co-Chair of State conference) October 12-14, 2006
Mechanicsburg, PA
Cost: \$440.00

Sara Little PAEA Annual Conference
October 26-29, 2006
Erie, PA
Cost: \$969.25

David Harnish Conference on Integrated Learning
November 6-8, 2006
State College, PA
Cost: \$491.35

BOARD ACTION:

Mr. Scholles made a motion to approve the conferences/workshops as presented. Seconded by Mr. Frederick and passed on a roll call vote of 6 to 0.

- g) **Resignations** – The Board was requested to approve the following resignations:

Classified Employee:

Jean Cummings, regular adult patrol, effective September 15, 2006.

Supplemental Employee:

Rebecca Glatfelter, intermediate team leader at Hanover Street Elementary, effective September 20, 2006. Mrs. Glatfelter's supplemental salary will be prorated only for time worked.

BOARD ACTION:

Mr. Scholles made a motion to approve the resignations as presented. Seconded by Mr. Frederick and passed on a roll call vote of 6 to 0.

- h) **Termination:** The Board was requested to approve the following termination:

Erin Leeper, business office secretary/accounting clerk, effective September 20, 2006.

BOARD ACTION:

Mr. Scholles made a motion to approve the termination as presented. Seconded by Mr. Frederick and passed on a roll call vote of 6 to 0.

- i) **Employment-** The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

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Classified Employee:

Katie Spangler, part-time custodian. Rate of compensation will be \$8.67 per hour.

Eva Myers, full-time custodian, change from floater custodian to third shift custodian, effective September 25, 2006. Rate of compensation will remain the same.

Substitute Employees:

Tiffanie Garman, long-term substitute teacher, effective October 2, 2006 to approximately April 6, 2007. Rate of compensation will be Instructional I, Step 2, prorated for time worked. Mrs. Garman will be substituting for the maternity leaves of Mrs. Sara Myers and Mrs. Kristen Hahn.

Joyce Giannini, extended substitute school nurse, effective tentatively December 7, 2006 to approximately March 15, 2007. Mrs. Giannini will be substituting during the maternity leave of Mrs. Erin Freeman. Rate of compensation will be \$197.13 per day.

Leanne Hurtack, Lynn Smith, Rachel Kowalski, Lisa Noback, Jennifer Ulsh, Deb Goddard, and Carla Maddox day-to-day substitute teachers, effective upon receipt of all necessary employment documents. Rate of compensation will be \$95.00 per day.

Therese Ahn, substitute teaching and personal assistant and lunchroom/playground supervisor, effective upon receipt of all necessary employment documents. Rate of compensation will be \$8.50 per hour.

Kathie Shaffer, substitute custodian, effective immediately. Rate of compensation will be \$8.50 per hour.

Supplemental Employee(s):

Yuhri Miller, instrumental instructor marching band, effective date to be determined. Rate of compensation will be \$1239.00 prorated for the remainder of the season.

Travis Wildasin, sophomore class advisor, effective for the 2006-2007 school year. Rate of compensation will be \$973.

James Blake, freshman class advisor, effective for the 2006-2007 school year. Rate of compensation will be \$973.00.

Elizabeth Sheaffer and Lisa Fry shared Middle School Yearbook Advisor for the 2006-2007 school year. Mrs. Sheaffer was originally hired as the sole advisor but will now be sharing those responsibilities equally with Mrs. Fry. Rate of compensation will be \$658.00 and \$620.00 respectively.

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Heather Warner-Little and **Sara Myers**, shared middle school Service Club #2, effective for the 2006-2007 school year. Mrs. Little was originally hired as the sole advisor but will now be sharing those responsibilities equally with Mrs. Myers. Rate of compensation will be \$220.00 each.

BOARD ACTION:

Mr. Scholles made a motion to approve the employment items as presented. Seconded by Mr. Frederick and passed on a roll call vote of 6 to 0.

- j) **Memorandum of Understanding** – The Board was requested to approve the Memorandum of Understanding – “Crossing Guard Other Time” between the Board of Education of the Hanover Public School District and the Hanover Public Education Support Personnel Association, effective with the beginning with the 2006-2007 contract year (**enclosure**).

BOARD ACTION:

Mr. Scholles made a motion to approve the Memorandum of Understanding – “Crossing Guard Other Time” as presented. Seconded by Mr. Frederick and passed on a roll call vote of 6 to 0.

- k) **Other Business** – None

3. Curriculum and Technology

- a) **Other Business** – None

4. Budget and Finance

- e) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria
- Capital Reserve

BOARD ACTION:

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mr. Frederick and passed on a roll call vote of 6 to 0.

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f) **Other Business** – None

5. Buildings and Grounds

a) **Project Update** – Mr. John Beddia, Crabtree, Rohrbaugh & Associates, gave an update on the building projects.

b) **Other Business** – None

ADJOURNMENT:

The meeting was adjourned at 8:03 p.m.

Susan M. Green, Board Secretary

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS OCTOBER 24, 2006 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

sbs