

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, August 22, 2006

7:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 7:01 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board members present: Mr. Baker, Dr. Daniels, Mr. Edwards, Mr. Frederick, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. Zeigler

Board member absent: Mr. West

Also Present - Mr. Yingst, Dr. Dillon, Mr. Baksa, Mrs. Green, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Schoonover, Mr. Lehman, Mr. Hall, Mrs. Pam Smith, Mr. Czap, Dr. Doll, Mr. Albin, Mr. Hershner, Mr. Kirby, Diane Wagaman, HPESPA; Debbie Sell, HPESPA; Steve Marroni, The Evening Sun; Teresa Erdman, HEA; Donna Smith, Donald Smith, Leslie Cape, Tony Cape, Mrs. Sara Smith

B. Recognition of Visitors and Public Comment:

Public Comment: None

C. Standing Committee Reports

Policy Committee – Sunday, Chair; Baker, Scholles – No report

Negotiating Committee Classified – Scholles, Chief Negotiator; Baker, Edwards, West – Mr. Scholles stated that no meetings are scheduled, but that they would be scheduled soon.

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – No report

YST - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report which highlighted academic and business matters at YST.

Recreation - Scholles, Representative; Kauffman (Alternate) – No report

PN Advisory - Daniels, Representative; Edwards (Alternate) – No report

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

August 22, 2006 Minutes

2

Meet & Discuss Professional - West, Representative; Baker, Frederick – No report

Meet & Discuss Classified - Baker, Representative; Daniels, Zeigler – No report

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – No report

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Green, Frock (Alternate) – Mr. Edwards stated that a meeting is scheduled for August 31, 2006.

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) – No report

Legislative Liaison with Pennsylvania School Board Association - Baker, Representative; Edwards (Alternate) – Mr. Baker reported that legislators are working on an agenda for the coming year.

Academics, Arts and Athletics – Frederick, Representative; Scholles (Alternate) – No report

D. Legal Report: Mr. Yingst – No report

E. Consent Agenda:

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. Minutes of the July 25, 2006 board meeting, the August 9, 2006 Special Meeting and the August 15, 2006 Special Meeting.

2. Personnel Committee

Background:

a) **Other Business** –

Employment:

Board approval for the co-head girls' tennis coaches to be paid at 60% of the minimum range.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

August 22, 2006 Minutes

3

Resignation:

Board approval for the resignation of Lauren Walb, personal assistant, effective immediately.

Recommendation: Board approval of the Personnel Committee items is recommended.

3. Curriculum and Technology Committee

Background:

No business brought forward.

4. Budget and Finance

Background:

- a) **Driver's Education Lab Fee** – Board approval of the driver's education lab fee of \$45 for the 2006-2007 school year. This fee is unchanged from the 2005-2006 school year.
- b) **Music Bid** – Board approval to rescind the vote to award the bid to Peripole-Bergerault, Inc. in the amount of \$3,133.50 for Glockenspiels. (The item bid is not the item that the District needs.)
- c) **Sale of Computers** – Board approval to sell 30 Pentium III computers as is.
- d) **Athletic Booster Club Agreement (Booster Club)** – Board approval of the Agreement between the Hanover Public School District and the Booster Club which allows the Booster Club to operate the refreshment stand adjacent to the gym in the high school for the period July 1, 2006 through June 30, 2010.
- e) **Donations** – Board approval of the following donations:
 1. Three truckloads of stone for Sheppard & Myers – Hanover Quarry
 2. \$500 donation to Hanover Practical Nursing Program in memory of Dr. Elmer Stevens – 'The Friday Lunch Group'
 3. Lacey Quinn Miller Scholarship – Donation made of 2/3 of the Lacey Quinn Miller Trust for the establishment of a scholarship
 4. Graphic Arts Waxing Machine to the High School (estimated value \$150.00) – Mr. Doug West
- f) **Monthly Reports** – Due to the timing of the meeting, the monthly reports will be on the regular meeting agenda. **(BOARD ACTION WAS REQUESTED UNDER NEW BUSINESS.)**

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

August 22, 2006 Minutes

4

Recommendation: Board approval of the Budget and Finance Committee items is recommended.

5. Buildings and Grounds Committee

Background:

No business brought forward.

END OF CONSENT AGENDA

APPROVAL OF CONSENT AGENDA

Mrs. Sunday made a motion to approve the Consent Agenda as presented. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

F. New Business

1. **Superintendent's Report: Dr. Dillon** – Dr. Dillon gave a presentation on PSSA scores.

2. Personnel

b) **Employment** - The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Professional Employee:

Fritz Allison, health and physical education teacher, effective with the beginning of the 2006-2007 school year. Rate of compensation will be Masters Step 3.5.

Denton Garman, health and physical education teacher, effective with the beginning of the 2006-2007 school year or upon release from current employer. Rate of compensation will be Instructional II Step 7.5.

Extended Substitute Employee:

Linda Eline, extended substitute elementary teacher, effective with the beginning of the 2006-2007 school year and continuing until approximately November 22, 2006. Rate of compensation will be \$197.13 per day. Mrs. Eline will be serving as the substitute for the maternity leave of Mrs. Tina Clymer.

2006-2007 Day-to-Day Substitute Teachers:

Day-to-day substitute teachers as shown on the **enclosed** listing. Rate of compensation will be \$95.00 per day.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

August 22, 2006 Minutes

5

2006-2007 Day-to-Day Substitute Classified Employees:

Day-to-day substitute classified employees as shown on the **enclosed** listing. Rate of compensation will be by position as approved on the 2006-2007 supplemental rate schedule.

Supplemental Employees:

Effective for the 2006-2007 school year, at the appropriate salary range.

David Albright, assistant middle school field hockey coach

Michael Bauer, High School National Honor Society

Sandy Chase and **Sheila Jordan**, middle school newspaper advisor (shared position)

Todd Sherman, transfer from volunteer football coach to assistant 9th grade football coach.

Supplemental Employees Team Leaders:

Faculty members as Team Leaders for the 2006-2007 school year. Rate of compensation will be \$789.00 per person (**enclosure**).

Gameworkers:

Employment effective for the 2006-2007 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

Robert Bookwalter

JoAnn Bauer

Leah Shepler

Volunteers:

Andrew Stoner, volunteer assistant football coach

Greg Staub, volunteer assistant boys basketball coach

Matthew Schuchart - volunteer assistant soccer coach

BOARD ACTION:

Mr. Scholles made a motion to approve the employment items as presented.

Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 0. Mr. Frederick abstained from voting.

- c) **Resignations** – The Board was requested to approve the following resignations:

Classified Employees:

Denise Dornbush, personal assistant, effective August 14, 2006, furloughed and declined available recall position.

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

August 22, 2006 Minutes

6

Deb Martin, personal assistant, effective August 8, 2006, furloughed and declined available recall position.

Sheryl Wagner, cafeteria worker effective August 7, 2006, furloughed and declined available recall position.

Substitute Teachers:

The following substitute teachers have requested to remove their names from the substitute listing effective for the 2006-2007 school year.

Tanya Lindsey
Melanie Hirt
Lori Witmer
Monica Micik
Todd Zinn
Robert Weaver

Jessica Scott
Lisa Paradise
Alyssa Orndorff
Bridget Corey
Jorja Waybrant
Cindy Hill

Tracey Gardner
Mary McKim
Erica Zinn

Substitute Classified Employees:

The following substitute classified employees have requested to remove their names from the substitute listing effective for the 2006-2007 school year.

Aileen Bradshaw, clerical

Jennifer Laughman, teaching and personal assistant

Lisa Myers, lunchroom supervisor

BOARD ACTION:

Mr. Scholles made a motion to approve the resignations as presented. Seconded by Mr. Baker and passed on a roll call vote of 8 to 0.

d) **Other Business** – None

3. Curriculum and Technology

a) **English Language Learners Handbook** – The Board was requested to approve the updated English Language Learners (ELL) Handbook.

BOARD ACTION:

Mrs. Sunday made a motion to approve the ELL Handbook as presented. Seconded by Mr. Edwards and passed on a roll call vote of 8 to 0.

b) **Other Business** – None

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

August 22, 2006 Minutes

7

4. Budget and Finance

g) **Monthly Reports** –The Board was requested to approve the following reports for the month of July:

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Reports

BOARD ACTION:

Mr. Kauffman made a motion to approve the monthly reports as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

h) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria
- Capital Reserve

BOARD ACTION:

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

i) **Other Business** – Mr. Kauffman made a motion to approve the donation of a trailer, by Utz Quality Foods, for use during the football season. Seconded by Mr. Baker and passed on a roll call vote of 7 to 0. Mr. Scholles abstained from voting.

5. Buildings and Grounds

a) **Other Business** – None

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

August 22, 2006 Minutes

8

ADJOURNMENT:

Mrs. Sunday announced that the Board would convene in Executive Session immediately following the Board meeting to discuss personnel matters.

The meeting was adjourned at 7:35 p.m.

Susan M. Green, Board Secretary

**THE NEXT REGULARLY SCHEDULED BOARD MEETING IS SEPTEMBER 26, 2006 AT 7:00 PM
IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**

sbs