

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, July 26, 2005

6:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 6:00 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board Members Present: Dr. Daniels, Mr. Edwards, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler

Also Present - Dr. Dillon, Mr. Beaumont, Mrs. Green, Mr. Fry, Mrs. Schoonover, Mrs. Pam Smith, Mr. Czap, Mrs. Bookwalter, Mr. Hershner, Mr. Doll, Mr. Crowl, Mrs. Krieger, Anthony Smith, Carolyn Small, HPESP; Amanda Steffens, York Dispatch; Mike Baker, Mrs. Sara Smith

The following from HEA: Eric Hartman, Penny Ritter, Stevie Little, Erin Smith, Megan Stitt, JoAnn Bauer, Mike Bauer, Kevin Wyrick, Darlene Klenk, Barbara Butler, Andy Novosedliak, Rebecca Glatfelter, Laurie Menges, Graham Campbell, Deb Smith, Elaine Kennedy, Karen Nicholas, Angela Frey, Juli Kuhn, Sandy Chase, Ralph Kuhn, Matt Mowrey, Barb Sanders, Kristin Hahn, Fred Brossman, Gene Kraus, Cindy Johnstonbaugh, Mary Deery, Victoria Kozdron, Regan Bitler, Michele Becker

B. Recognition of Visitors and Public Comment:

Public Comment: Mr. Kevin Wyrick made a statement on behalf of HEA to bring the Board's attention to the fact that the teachers are without a contract.

C. Standing Committee Reports

Policy Committee – Sunday, Chair; Angelo, Scholles – No report

Negotiating Committee Classified – Angelo, Chief Negotiator; Edwards, Scholles, West – No report

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Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – Mrs. Sunday reported that a meeting was held on July 12, 2005 and no agreement has been reached. The Board is now pursuing filing for Fact Finding.

YST - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report which highlighted academic and business matters at YST.

Recreation - Scholles, Representative; Kauffman (Alternate) – Mr. Scholles stated that the next meeting is scheduled for July 28, 2005.

PN Advisory - Daniels, Representative; Edwards (Alternate) – Mrs. Krieger reported that Dr. Daniels represented the Board at the recent graduation and that 17 students graduated. She gave an update on the current standing of each class.

Meet & Discuss Professional - West, Representative; Angelo, Frederick – No report

Meet & Discuss Classified - Angelo, Representative; Daniels, Zeigler – No report

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – No report

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Green, Frock (Alternate) – No report

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) – Mr. Edwards stated that he has been busy with personnel matters which prevented him from being at recent School Board meetings.

Legislative Liaison with Pennsylvania School Board Association - Angelo, Representative; Edwards (Alternate) – No report

Academics, Arts and Athletics – Scholles, Representative; Frederick (Alternate) – Mr. Scholles stated that the next meeting will be held in September.

D. Legal Report: Mr. Yingst – No report

Mrs. Sunday announced that the Board met in Executive Session, prior to the Board meeting, to discuss personnel matters.

E. Superintendent's Report: Dr. Dillon

Dr. Dillon gave a presentation on the results of the 2004-2005 Parent Survey on a district level. She reported that district personnel would be working at Dutch Days to promote the Imagination Library.

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F. New Business:

1. **Minutes** – The Board was requested to approve the minutes of the June 28, 2005 Board Meeting.

BOARD ACTION:

Mrs. Sunday made a motion to approve the minutes as presented. Seconded by Mr. Kauffman and passed on a roll call vote of 7 to 0.

2. **Personnel Committee**

- a) **Position Change** – The Board was requested to approve a change in a part-time, half-day kindergarten position to a full-time (2 – ½ day sessions) due to enrollment needs.

BOARD ACTION:

Mrs. Sunday made a motion to approve the position change as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 7 to 0.

- b) **Retirement(s)** – The Board was requested to approve the following retirement(s):

Professional Employee(s):

James Watson, middle school teacher, effective July 15, 2005. Mr. Watson will retire with 29.8 years of service to the district.

BOARD ACTION:

Mrs. Sunday made a motion to approve the retirement as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

- c) **Resignation(s)** – The Board was requested to approve the following resignation(s):

Supplemental Employee(s):

Elaine Kennedy, assistant varsity field hockey coach, effective immediately, for personal reasons.

BOARD ACTION:

Mrs. Sunday made a motion to approve the resignation as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

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- d) **Leave(s) of Absence** – The Board was requested to approve the following request(s) for Leave of Absence:

Professional Employee(s):

Erin Cotton, middle school IST teacher, childrearing leave effective August 25, 2005 through September 12, 2005. Mrs. Cotton will be taking paid leave prior to beginning leave without pay.

BOARD ACTION:

Mrs. Sunday made a motion to approve the request for leave of absence as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 7 to 0.

- e) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Administrative Employee(s):

Crystal McDermitt, cafeteria manager, effective date to be determined. Rate of compensation will be \$30,600, prorated for the 2005-2006 school year.

Professional Employee(s):

Shelly Kell, change in employment status from ½ day kindergarten teacher at Washington Elementary to full-day kindergarten teacher at Clearview Elementary, effective with the beginning of the 2005-2006 school year. Rate of compensation will be Instructional I Step II of the 2005-2006 salary schedule.

Erin Logan, middle school math teacher, effective with the beginning of the 2005-2006 school year. Rate of compensation will be Instructional I Step 1 of the 2005-2006 salary schedule.

Julie Miller, kindergarten teacher at Washington Elementary, effective with the beginning of the 2005-2006 school year. Rate of compensation will be Instructional I Step 1 of the 2005-2006 salary schedule.

Mark Platts, high school Business/Computer/Information Technology teacher, effective with the beginning of the 2005-2006 school year. Rate of compensation will be Master's Step 10 of the 2005-2006 salary schedule.

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Supplemental Employee(s):

Kevin Krupinski, Behind the Wheel Driving Supplemental Instructor, effective August 25, 2005 to the beginning of the 2006-2007 school year. Rate of compensation will be \$150.00 per student for behind the wheel driving instructions completed after regular school hours.

Doug Harris and **Sandy Chase**, Peer Helper/Mediation Advisor, shared position, effective for the 2005-2006 school year. Rate of compensation will be \$973.00 to be shared in equal amounts of \$486.50.

Heather Warner-Little and **Sara Myers**, Middle School Service Club #2, shared position. This is a change. Previously Mrs. Little was approved as the sole advisor for this position, however, Mrs. Little and Ms. Myers will now split the position for the school year. Rate of compensation will be as approved at the June 28, 2005 board meeting to be shared equally.

Amanda Fortney, assistant marching band director, effective for the 2005-2006 school year. Rate of compensation will be \$1,620.00.

Andrew Novosedliak, instrumental advisor marching band, effective for the 2005-2006 school year. Rate of compensation will be \$1,486.00.

Allison Lippy, assistant varsity volleyball (head JV) coach, effective for the 2005-2006 school year. Rate of compensation will be \$1,746.00.

Robert Housch, varsity girls tennis coach and varsity boys tennis coach, effective for the 2005-2006 school year. Salary to be determined based on Level 3 of the 2005-2006 salary schedule for each position.

BOARD ACTION:

Mrs. Sunday made a motion to approve the employment items as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 7 to 0.

f) **Superintendent's Contract**

BOARD ACTION:

Mrs. Sunday made a motion to extend to Dr. Jill Dillon a 4-year contract commencing July 1, 2005 through June 30, 2009. Rate of compensation for the 4-year term will be \$100,000, \$104,000, \$108,000, and \$112,000 respectively. Seconded by Mr. Kauffman and passed on a roll call vote of 7 to 0.

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g) **Superintendent's Stipend**

BOARD ACTION:

Mrs. Sunday made a motion to award a \$2,500 stipend to Dr. Jill Dillon for the completion of goals for 2004-2005. Seconded by Mr. Kauffman and passed on a roll call vote of 7 to 0.

h) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Gameworker(s):

Employment effective for the 2005-2006 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

Kevin Wyrick	David Lippy	Pat Lippy	Alison Lippy
Jane Gross	Reagan Bitler	Robert Pelletier	Susan Little
Cindy Bull	Shirley Moncrief	Dan Koishal	Megan Stitt
Tara Bahn	Eugene Kraus	Sue McCleaf	Michael Bauer
Denise Motter	Bryan Beichler	Ralph Kuhn	Mike Adams
Debra Caler	Matt Staub	Carolyn Small	Dale Small
Stephen Little	Stephanie Little	Marie Smith	Mike Stump
Allen Bream	Robert Simons	Donnie Boyers	Gloria Stauffer
Bryan Groft	Wayne Boyers	Diane Coppola	Glenn Herring
Chuck Beans	Kathleen Russell	Diana Spangler	

School Security Police:

Employment effective for the 2005-2006 school year. Rate of compensation will be \$10.00 per hour.

Mike Adams
Donnie Boyers
Charles Carbaugh
Clyde Kaltreider
Gary Eline

Volunteer(s):

Josh Bull, volunteer varsity soccer coach.

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Summer Worker(s):

Zachery Wentz, substitute summer worker, effective upon completion of necessary employment paperwork. Rate of compensation will be \$6.25 per hour.

BOARD ACTION:

Mrs. Sunday made a motion to approve the employment items as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

- i) **Termination** – The Board was requested to approve the following termination:

Cody Dubs, summer worker, effective July 8, 2005.

BOARD ACTION:

Mrs. Sunday made a motion to approve the termination as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

- j) **Vacancies:**

Business Manager
Assistant High School Principal
Cafeteria Manager
Business/Computer Information Technology Teacher
Middle School Math Teacher
Adult Patrol (5 positions)
Part-time Custodian
Full-time Floater Custodian

Head Girls Varsity Tennis Coach
Head Boys Varsity Tennis Coach
Assistant Middle School Football Coach
Assistant Middle School Field Hockey Coach
Head Varsity Baseball Coach
Head Junior Varsity Baseball Coach
Assistant Varsity Baseball Coach
Head Middle School Girls Basketball Coach
Head Junior Varsity Softball Coach
Assistant Varsity Volleyball Coach

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Assistant High School Marching Band Director
Percussion Instructor Marching Band
Instrumental Instructor Marching Band
Freshman Class Advisor
Middle School Newspaper Advisor
Middle School Morning Announcement Advisor
Middle School Football Cheerleading Head Coach
Middle School Winter Sports Cheerleading Head Coach
Elem. K-6 Wrestling Programs #1 and #2
Clearview Intramural #1
(NO BOARD ACTION WAS REQUIRED.)

k) **Other Business** – None

3. **Curriculum and Technology Committee**

a) **English Language Learner Handbook** – The Board was requested to approve the English Language Learner Handbook.

BOARD ACTION:

Mr. West made a motion to approve the handbook as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 0.

b) **Other Business** – None

4. **Budget and Finance**

a) **2005 Refunding Bonds** – Mr. Mike Lillys of RBC Dain Rauscher and Mr. Richard Michael of Eckert, Seamans, Cherin, Mellott, LLP presented information on the 2005 refunding bonds. The Board was requested to approve the 2005 Refunding Bonds Resolution.

BOARD ACTION:

Mr. Kauffman made a motion to approve the 2005 Refunding Bonds Resolution. Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 0.

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- b) **Auditor General Report for the Years Ended June 30, 2002 and 2001** – The Board was requested to approve the Auditor General's Report and required response for the years ended June 30, 2002 and 2001.

BOARD ACTION:

Mr. Kauffman made a motion to approve the Auditor General Report and required response as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 0.

- c) **Cafeteria Lunch Prices for 2005-2006** – The Board was requested to approve lunch prices for the 2005-2006 school year as follows:

Elementary	\$1.75
Secondary	\$2.00
Adult	\$2.90
Milk	\$.40

(The above prices show a \$0.30 increase from the prior year. Lunch prices were increased \$.10 each in 2003-04.)

BOARD ACTION:

Mr. Kauffman made a motion to approve the lunch prices as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 0.

- d) **Drivers Education Vehicle** – The Board was requested to approve the continuation of a contract with Hanover Honda for a Drivers Education vehicle.

BOARD ACTION:

Mr. Kauffman made a motion to approve the continuation of a contract with Hanover Honda as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

- e) **Mileage Reimbursement** – The Board was requested to set the mileage reimbursement at \$0.405 per mile in accordance with IRS rates to be effective July 1, 2005 until changes are made by the IRS. The rate will then change to the rate put into effect by the IRS at that time. (Current reimbursement is \$.375 per mile.)

BOARD ACTION:

Mr. Kauffman made a motion to approve the mileage reimbursement as presented. Seconded by Mr. West and passed on a roll call vote of 7 to 0.

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- f) **2005-2006 State Budget – Information Item** – Mrs. Green updated the Board on the effect of the 2005-2006 state budget. **(NO BOARD ACTION WAS REQUIRED.)**
- g) **Cafeteria Bids** – The Board was requested to award the bids for cafeteria items as follows:
- o Cafeteria Bakery Bid – Awarded to Stroehmann Bakeries, Inc.
 - o Cafeteria Milk & Miscellaneous Drinks – Awarded to Rutters per the bid tabulation.

BOARD ACTION:

Mr. Kauffman made a motion to approve the cafeteria bids as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

- h) **Cafeteria Budget** – The Board was requested to approve the Cafeteria Budget for the 2005-2006 fiscal year.

BOARD ACTION:

Mr. Kauffman made a motion to approve the cafeteria budget as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

- i) **Capital Reserve Budget** – The Board was requested to approve the Capital Reserve Budget for the 2005-2006 fiscal year.

BOARD ACTION:

Mr. Kauffman made a motion to approve the Capital Reserve Budget as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

- j) **Monthly Reports** – The Board was requested to approve the following reports for the month of June 2005:

- Tax Collector Report
- Treasurer's Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Reports

BOARD ACTION:

Mr. Kauffman made a motion to approve the monthly reports as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 7 to 0.

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k) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria

BOARD ACTION:

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mr. Scholles and passed on a roll call vote of 7 to 0.

l) **Other Business** – None

5. Buildings and Grounds Committee

a) **Other Business** – None

Mrs. Sunday reminded Board Members of the July 28, 2005 meeting at Dover regarding funding streams.

ADJOURNMENT:

The meeting was adjourned at 7:02 p.m.

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS AUGUST 23, 2005 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

sbs