

**HANOVER PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

Tuesday, March 22, 2005

7:00 P.M.

A. Opening Business

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 7:05 p.m. in the auditorium of the Hanover High School.

Pledge of Allegiance

Roll Call - Board Members present: Ms. Angelo, Dr. Daniels, Mr. Edwards, Mr. Frederick, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West, Mr. Zeigler

Student Board Members present: Elizabeth Sanders
Student Board Members absent: Tegan Colley, Ellen Scheivert

Also Present - Mr. Yingst, Dr. Dillon, Mrs. Green, Mr. Beaumont, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Schoonover, Mr. Alban, Mr. Hall, Mrs. Pam Smith, Mrs. Bookwalter, Mrs. Herring, Dr. Doll, Mr. Crowl, Mrs. Worley, Mrs. LeDane, Eric Hartman, HEA; Debra Hess, Cheyenne Hess, 2nd grade student; Vicki Zeigler, Sharron Pate, Pat Russell, HPSD; Sarah Mausolf, The Evening Sun; Kathy Long, Amber Long, 2nd grade student; Jill King, Lindsey King, 2nd grade student; Ian Bosserman, Cameron Bosserman, Heidi Bosserman, Bob Helm, Edna Blumenthal, Lynn Feeser, Irene Roth, Ruby Smith Myers, Barbara Raber, Missy Krepps, Barbara Sanders, Mike Baker, Katie Gentzler, Ann Truesdale, Peter Truesdale, Betty Sterner, Garry Little, Jr., Gary Little, III, Steven Reinhart, Jr., Emily Lowe, Rhett Rinehart, Merle Raubenstine, Barry Brashears, Ross Sipe, Janet Mummert, George Bixler, William Murphy, Arthur Foreman, Philip Bowman, N. Ankey, Ed Hoffheins, Barry Routson, Connie Franklin, Kevin Gebhart, Madeline Mitchell, Guy Mitchell, William Marguet, Mr. & Mrs. Wil Sell, Steve Reichart, Shirley Neiderer (1013 Shafer Drive), Shirley Neiderer (236 Meade Avenue), Burnell Weaver, Dean Wolff, Amanda Steffens, York Dispatch; C. Richard Krummeck, M.L. Krummeck, Richard Franklin, Barry Stauffer, Dona Stauffer, Darlene Funk, Margaret Hoffheins, Dawn Henry, Anthony Funk, Richard Gladfelter, Diane Smith, Betsy Byers, Bonnie Naill, Corey Markle, WHVR; reporter from the York Daily Record; Shawn Richwine, Carolyn Small, HPESP; Mrs. Sara Smith

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B. Recognition of Visitors

Presentation by Students – Second grade students from Mrs. Lynda Ross' second grade class at Hanover Street Elementary gave a poetry reading.

Student Board Members Report – Colley, Scheivert (Sanders, Alternate) – Miss Sanders updated the Board on the academic and extracurricular events at the high school.

Middle School Students Report – Bowersox, Frederick – Miss Frederick updated the Board on the academic and extracurricular events at the middle school.

C. Act 72 Presentation – Mrs. Susan Green, business manager and Board secretary, gave a presentation on Act 72.

D. Public Comment:

Mr. Eric Hartman, president of the Hanover Education Association spoke on behalf of the Association in regards to Act 72. Mr. Hartman urged the Board not to opt into Act 72 and gave several reasons to support this request.

Mr. Mike Baker addressed the Board and presented a petition to the Board in opposition of the relocation of the stadium facilities.

Mrs. Sunday announced that the Board met in Executive Session, prior to the Board meeting, to discuss personnel and real estate matters.

E. Standing Committee Reports

Policy Committee – Sunday, Chair; Angelo, Scholles – Mrs. Sunday announced that a meeting was held on March 14, 2005.

Negotiating Committee Classified – Angelo, Chief Negotiator; Edwards, Scholles, West – Ms. Angelo advised that the Committee is scheduled to meet on April 11, 2005.

Negotiating Committee Professional – Sunday, Chief Negotiator; Frederick, Kauffman, Zeigler – Mrs. Sunday stated that the Committee met the week of March 14, 2005 and that the next meeting is scheduled for April 6, 2005.

YST - Zeigler, Representative; West (Alternate) – Mr. Zeigler gave a report that highlighted academic and business matters at YST.

Recreation - Scholles, Representative; Kauffman (Alternate) – No report

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PN Advisory - Daniels, Representative; Edwards (Alternate) – No report

Meet & Discuss Professional - West, Representative; Angelo, Frederick – No report

Meet & Discuss Classified - Angelo, Representative; Daniels, Zeigler – No report

Meet & Discuss Administrative - Sunday, Representative; Kauffman, Zeigler – No report

Joint Wage Tax - Edwards, Representative; Zeigler (Alternate) – Mr. Edwards reported that a meeting is scheduled for March 28, 2005 to approve the Joint Wage Tax Budget.

Lincoln Intermediate Unit Insurance Trust - Edwards, Representative, Green, Frock (Alternate) – No report

Lincoln Intermediate Unit Board of Directors - Edwards, Representative; Sunday (Alternate) – Mr. Edwards stated that the area superintendents have reviewed the Special Education Budget.

Legislative Liaison with Pennsylvania School Board Association - Angelo, Representative; Edwards (Alternate) – No report

Academics, Arts and Athletics – Scholles, Representative; Frederick (Alternate) – Mr. Scholles stated that the last meeting was held two weeks ago and that the Committee meets the second Wednesday of every month at 5:00 p.m. in the boardroom of the administration building.

F. Legal Report: Mr. Yingst – No report

G. Consent Agenda:

Background: The following routine operational matters are presented for action by the Board of Directors. Items that require special attention may be removed from the consent agenda upon request.

Recommendation: Motion to approve items on the Consent Agenda.

1. Minutes of the February 22, 2005 Board meeting.

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2. Personnel Committee

Background:

a) **Resignations** –Board approval for the following resignation(s):

Classified Employee(s):

Brenda Matthews, custodian at Clearview Elementary, effective March 9, 2005 for personal reasons.

Shirley Richards, regular adult patrol at Hanover Street Elementary, effective February 25, 2005 for personal reasons.

Supplemental Employee(s):

Dana Freed, varsity volleyball coach, effective immediately, for personal reasons.

b) **Employment** – Board approval for the following employment items contingent upon the receipt of all necessary employment documents:

Classified Employee(s):

Denise Dornbush, personal assistant at the Middle School, effective March 7, 2005. Rate of compensation will be \$9.01 per hour. Continued employment is contingent upon the needs as designated by the individual student's IEP.

Kyle Flook, part-time custodian at the high school. Rate of compensation will be \$8.67 per hour.

Sandy Hetrick, regular adult patrol pm route at Clearview Elementary, effective date to be determined. Rate of compensation will be \$8.60 per half-day.

Substitute Employee(s):

Frances Bagette, extended personal assistant substitute at Hanover Street Elementary, effective March 7, 2005, through the end of the 2004-2005 school year. Rate of compensation will be \$8.50 per hour. Continued employment is contingent upon the needs as designated by the individual student's IEP.

Carolyn Propolis, extended teaching assistant substitute at Hanover Street Elementary, effective February 28, 2005 to continue through the end of the 2004-2005 school year as need is dictated by enrollment. Rate of compensation will be \$8.50 per hour.

Darlene Wisner, substitute teaching and personal assistant, effective immediately. Rate of compensation will be \$8.10 per hour.

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- c) **Leave(s) of Absence** – Board approval for the following request(s) for leave of absence:

Robin Bowman, elementary secretary at Hanover Street Elementary, request for FMLA intermittent leave of absence for serious health conditions, effective February 16, 2005 for approximately one month. Mrs. Bowman will be using paid sick time prior to beginning leave without pay.

- d) **Vacancies:**

Business Education Teacher
Computer Technician
Maintenance Craftsman II
Part-time Custodian
Personal Assistant - Middle School
Adult Patrol (2 positions)
(NO BOARD ACTION WAS REQUIRED.)

Recommendation: Board approval of the Personnel Committee items is recommended.

3. Curriculum and Technology Committee

Background:

- a) **United Streaming Presentation** – Mr. Fry presented information on digital video content and its use in our classrooms. **(NO BOARD ACTION WAS REQUIRED.)**
- b) **Technology Curriculum** – Mr. Doll, Mrs. Pam Smith, and Mrs. Schoonover gave an overview of grade level changes to the Technology Curriculum.

Board approval of the Technology Curriculum.

Recommendation: Board approval of the Curriculum and Technology Committee items is recommended.

4. Budget and Finance

Background:

- a) **Fund Balance – Discussion Item** – Mrs. Green presented a history of fund balance in preparation for the 2005-06 budget. **(NO BOARD ACTION WAS REQUIRED.)**

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- b) **LIU General Operating Budget** – Board approval of the General Operating Budget of Lincoln Intermediate Unit #12 as follows:

2005-2006 General Operating Budget	\$7,820,395
Percentage Increase over 2004-2005	6.0%
Estimates:	
Hanover Public School District Share	
• General Operating Budget	\$17,077.63
• Share Increase over 2004-2005	3.67%

- c) **Act 72 – Information Item** – This is a reminder that there will be an information item concerning the Act 72 Legislation on the agenda of the March 22, 2005 Board Meeting. **(NO BOARD ACTION WAS REQUIRED.)**
- d) **Maintenance Tool Truck** – Board approval to solicit bids for a complete tool truck for the maintenance department. The prior bids were only for the truck, not the tool bed.
- e) **Monthly Reports – Information Item** - Due to the timing of the meeting, the monthly reports will be presented at the regular board meeting on March 22, 2005. **(NO BOARD ACTION WAS REQUIRED.)**

Recommendation: Board approval of the Budget and Finance Committee items is recommended.

END OF CONSENT AGENDA

APPROVAL OF CONSENT AGENDA

Mrs. Sunday made a motion to approve the Consent Agenda as presented. Seconded by Mr. Scholles and passed on a roll call vote of 9 to 0.

H. New Business

1. Superintendent's Report: Dr. Dillon

The poetry reading by the second grade students was presented in lieu of a report.

Mr. Eric Hartman made a presentation of books to the district on behalf of the York County Coordinating Council on which he serves. (The donation will be approved under Curriculum and Technology.)

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2. Personnel

e) **Retirement(s)** – The Board was requested to approve the following retirement(s):

Administrative Employee(s):

Josephine Bookwalter, principal at Clearview Elementary, effective September 6, 2005. Mrs. Bookwalter will retire with 16.2 years of service to the district.

Brenda Herring, principal at Hanover Street Elementary, effective the summer of 2005 with the exact date to be determined. Mrs. Herring will retire with 27.6 years of service to the district.

Shirley LeDane, practical nursing coordinator, effective July 19, 2005. Mrs. LeDane will retire with 28.4 years of service to the district.

Professional Employee(s):

Elana Dehoff, first grade teacher at Clearview Elementary, effective June 10, 2005. Mrs. Dehoff will retire with 34 years of service to the district.

BOARD ACTION:

Ms. Angelo made a motion to approve the retirements as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 9 to 0.

f) **Resignation(s)** – The Board was requested to approve the following resignation(s):

Classified Employee(s):

Richard Bettendorf, part-time custodian at the high school, effective March 21, 2005 for personal reasons.

Professional Employee(s):

Michelle McFalls, Instructional Support Teacher at the middle school, effective March 11, 2005 for personal reasons.

Supplemental Employee(s):

Eugene Kraus, assistant track coach, effective immediately for personal reasons.

BOARD ACTION:

Ms. Angelo made a motion to approve the resignations as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 9 to 0.

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- g) **Employment** – The Board was requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

Classified Employee(s):

Judith Sanders, regular adult patrol at Washington Elementary. Rate of compensation will be \$17.20 per day.

Substitute Employee(s):

Kathy Miserendino, change of employment status from extended substitute to long-term substitute effective, March 21, 2005. Rate of compensation will be \$35,574 prorated for the remainder of the 2004-2005 school year.

David Smith, substitute teacher effective March 17, 2005. Rate of compensation will be \$90.00 per day.

Supplemental Employee(s):

Tara Bahn, assistant track coach, effective for the 2004-2005 season. Rate of compensation will be \$1,703.

BOARD ACTION:

Ms. Angelo made a motion to approve the employment items as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 9 to 0.

- h) **Conference(s)/Workshop(s)** – The Board was requested to approve the following conferences/workshops:

Robert Beaumont

PAPFC Federal Programs
April 10-13, 2005
Pittsburgh, PA
Cost - \$824.58 (paid by Title I funds)

Jeweley Worley

Changes in Child Nutrition Program
Laws & Regulations
June 2-3, 2005
State College, PA
Cost - \$112.00 (sharing lodging & mileage)

BOARD ACTION:

Ms. Angelo made a motion to approve the conferences/workshops as presented. Seconded by Mr. West and passed on a roll call vote of 9 to 0.

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- i) **Termination** – Ms. Angelo made a motion to terminate the employment of Christine Dubs, secretary at Clearview Elementary. Seconded by Mr. West and passed on a roll call vote of 9 to 0.
- j) **Leave(s) of Absence** – The Board was requested to approve the following request(s) for leave of absence:

Paul Holub, Jr., custodian at Hanover Street, request for uncompensated FMLA leave effective March 28, 2005 to approximately April 15, 2005 for serious health conditions.

BOARD ACTION:

Ms. Angelo made a motion to approve the request for leave of absence as presented. Seconded by Mr. Zeigler and passed on a roll call vote of 9 to 0.

- k) **Other Business** – None

3. Curriculum and Technology

- c) **High School Senior Class Trip** – The Board was requested to approve the senior class trip to Kings Dominion in Richmond, Virginia on Tuesday, June 7, 2005. The cost is \$65.00 per student, to be paid by the students.

BOARD ACTION:

Mr. West made a motion to approve the high school senior class trip as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 9 to 0.

- d) **Other Business** – Mr. West made a motion to accept the donation of books for the middle school from the York County Coordinating Council (which consists of all fifteen York County Education Associations and the Lincoln Intermediate Unit Education Association) in honor of Dr. Seuss' birthday. Seconded by Mr. Frederick and passed on a roll call vote of 9 to 0.

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4. Budget and Finance

- f) **General Fund Transfer** – The Board was requested to transfer \$425,000 from the General Fund to the Capital Reserve Fund. This money is the savings realized in 2004-2005 from the 2004 refunding bonds.

BOARD ACTION:

Mr. Kauffman made a motion to approve the transfer of \$425,000 from the General Fund to the Capital Reserve Fund as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9 to 0.

- g) **Athletic Bids for 2005-2006** – The Board was requested to award the athletic bids as follows:

Ace Reconditioners	\$2,127.41
Aluminum Athletic Equipment	\$1,180.00
Anaconda Sports	\$96.00
ARC Sports	\$425.00
Football America	\$91.25
John M. Grove Sporting Goods	\$912.25
Instant Replay	\$369.00
Sportsman's	\$3,189.42
Total	\$8,390.33

BOARD ACTION:

Mr. Kauffman made a motion to award the athletic bids as presented. Seconded by Mr. Scholles and passed on a roll call vote of 9 to 0.

- h) **Re-Bid of Athletic Items** – The Board was requested to solicit for bids for athletic items to be re-bid.

BOARD ACTION:

Mr. Kauffman made a motion to approve the solicitation of bids for athletic items as presented. Seconded by Mr. Scholles and passed on a roll call vote of 9 to 0.

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- i) **Monthly Reports** – The Board was requested to approve the following reports for the month of February:
- a. Tax Collector Report
 - b. Treasurer's Report
 - c. Investment Report
 - d. Budget Expenditure Report
 - e. Revenue Budget Summary
 - f. Cafeteria Report
 - g. Student Activities Reports

BOARD ACTION:

Mr. Kauffman made a motion to approve the monthly reports as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9 to 0.

- j) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria

BOARD ACTION:

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mr. Frederick and passed on a roll call vote of 9 to 0.

- k) **Other Business** – None

5. Building and Grounds

- a) **Administration Building HVAC Unit** – The Board was requested to solicit bids for the replacement of the administration building's HVAC unit.

BOARD ACTION:

Mr. Frederick made a motion to approve the solicitation of bids for the replacement of the administration building's HVAC unit. Seconded by Mr. Scholles and passed on a roll call vote of 9 to 0.

- b) **Other Business** – None

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Mrs. Sunday announced that the Board would convene in Executive Session Immediately Following the Board Meeting to discuss personnel issues.

ADJOURNMENT:

The meeting was adjourned at 9:15 p.m.

Susan M. Green, Board Secretary

THE NEXT REGULARLY SCHEDULED BOARD MEETING IS APRIL 26, 2005, AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.

sbs