

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES**

Tuesday, October 19, 2004

6:00 P.M.

**A. Opening Business**

Call to Order -- The meeting of the Hanover Public School District Board of Education was called to order at 6:00 p.m. in the boardroom of the administration building.

Pledge of Allegiance

Roll Call - Board Members present: Ms. Angelo, Dr. Daniels, Mr. Edwards, Mr. Frederick, Mr. Kauffman, Mr. Scholles, Mrs. Sunday, Mr. West

Board Member absent: Mr. Zeigler

Student Board Members absent: Tegan Colley and Ellen Scheivert (Elizabeth Sanders, Alternate)

Also Present - Mr. Yingst, Dr. Dillon, Mrs. Green, Mrs. Frock, Mr. Fry, Mrs. Gunnet, Mrs. Schoonover, Mrs. Bookwalter, Mrs. Herring, Mr. Doll, Mr. Crowl, Mrs. LeDane, Mrs. Worley, Sharron Pate, Sarah Mausolf, The Evening Sun; Brian Gerlach, Eric Hartman, HEA; Rachel Weir, high school student; Robert & Janet Weir, high school student parents; Mrs. Smith

The Board recessed to Executive Session at 6:01 p.m. to discuss legal and personnel matters. The Board reconvened at 6:12 p.m.

**B. Recognition of Visitors and Public Comment:**

Mrs. Schoonover recognized Rachel Weir, high school student, as a commended student in the 2005 National Merit Program. Mrs. Schoonover presented Miss Weir with a certificate of commendation.

Public Comment: None

**C. Standing Committee Reports**

**Policy Committee** – Sunday, Chair; Angelo, Scholles – Mrs. Sunday announced that several policies would be brought before the Board for action later in the evening.

## HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

October 19, 2004 Minutes

2

**Negotiating Committee Classified** – Angelo, Chief Negotiator; Edwards, Scholles, West  
Ms. Angelo stated that the Board would be voting on an agreement with classified staff later in evening.

**YST** - Zeigler, Representative; West (Alternate) – No report

**Recreation** - Scholles, Representative; Kauffman (Alternate) – No report

**PN Advisory** - Daniels, Representative; Edwards (Alternate)

Mrs. LeDane reported that seniors are participating in team leading at Hanover Hall. Those students who started in July are completing Level I. The registration for the class starting in January 2005 totals thirty.

**Meet & Discuss Professional** - West, Representative; Angelo, Frederick – No report

**Meet & Discuss Classified** - Angelo, Representative; Daniels, Zeigler – No report

**Meet & Discuss Administrative** - Sunday, Representative; Kauffman, Zeigler – No report

**Joint Wage Tax** - Edwards, Representative; Zeigler (Alternate)

Mr. Edwards reported that a meeting is scheduled for October 25, 2004 to appoint a new administrator for the Hanover Earned Income Tax Bureau.

**Lincoln Intermediate Unit Insurance Trust** - Edwards, Representative, Green, Frock (Alternate)

Mr. Edwards stated that the Trust is celebrating its 25<sup>th</sup> anniversary and a special service is scheduled for October 25, 2004.

**Lincoln Intermediate Unit Board of Directors** - Edwards, Representative; Sunday (Alternate)

Mr. Edwards described a new digital curriculum as presented to the LIU Board and encouraged the district to review it as well.

**Legislative Liaison with Pennsylvania School Board Association** - Angelo, Representative; Edwards (Alternate)

Ms. Angelo stated that the Association is developing its platform for next year.

**Academics, Arts and Athletics** – Scholles, Representative; Frederick (Alternate)

Mr. Scholles stated that a meeting was held last week. Updated Action Items and minutes may be found on the district website.

**Student Board Members Report** – Colley, Scheivert (Sanders, Alternate) – No report

**Middle School Students Report** – Bowersox, Frederick – No report

# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

October 19, 2004 Minutes

3

**D. Legal Report** – Mr. Yingst – No report

**E. Superintendent's Report** – Dr. Dillon

Dr. Dillon directed everyone's attention to the student artwork in the boardroom. She commented on the middle school landscaping as performed by the middle school PTO. Dr. Dillon updated the Board on current staff development.

**F. New Business**

1. The Board was requested to approve the minutes of the September 28, 2004 Board Meeting and the minutes of the October 5, 2004 Special Board Meeting.

**BOARD ACTION:**

Mrs. Sunday made a motion to approve the minutes as presented. Seconded by Mr. Edwards and passed on a roll call vote of 8 to 0.

## 5. Buildings and Grounds Committee

- a) **Cafeteria Consultant Update** – Mr. Barry Haugh, Barry J. Haugh and Associates (Food Facilities Design Consultants), detailed the findings of the cafeteria analysis/observations.

**BOARD ACTION:**

Mr. Scholles made a motion to proceed with modified satellite cafeteria operations for the Hanover Street and Washington building projects. Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

- b) **Building Project Update** – Mr. John Beddia, Crabtree, Rohrbaugh & Associates, updated the Board on:

- The status of the geotechnical engineering
- The planning of the Washington Elementary gymnasium
- The stadium study,
- The Act 34 project timeline.

**BOARD ACTION:**

Mr. Scholles made a motion to direct the architect to design a gymnasium for Washington Elementary with an approximate square footage of 3,700 to accommodate a PIAA half-court. Seconded by Mrs. Sunday and passed on a roll call vote of 7 to 1. Mr. Frederick voted negative.

# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

October 19, 2004 Minutes

4

- c) **Back up Fuel Source for Buildings – Discussion Item** – The primary source of heating fuel for the District is natural gas. Several buildings are equipped with a backup fuel source. These backup systems have not been used for about 12 years because of the nature of our contracts with the gas supply companies. Mr. Crowl discussed the pros and cons of whether we should renovate the backup systems as part of the building projects.

## **BOARD ACTION:**

Mr. Scholles made a motion *not* to renovate the back-up systems as part of the building projects. Seconded by Mr. Kauffman and passed on a roll call vote of 7 to 1. Mr. Edwards voted negative.

- d) **Other Business** – None

Miss Colley, student board member, arrived at 6:45 p.m. and gave a report of the academic and extracurricular events at the high school.

## **2. Personnel**

- a) **Resignation(s)** – The Board was requested to approve the following resignation(s):

**James Brooks**, middle school intramurals boys' basketball programs #1 - #4, effective immediately, for personal reasons.

## **BOARD ACTION:**

Ms. Angelo made a motion to approve the resignation as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

- b) **Change in Name of Co-Curricular Positions** – The Board was requested to approve the following change of position names for co-curricular positions.

MS Intramural Girls Basketball Program #4 to **Middle School Service Club #1**  
MS Intramural Boys Basketball Program #4 to **Middle School Service Club #2**

## **BOARD ACTION:**

Ms. Angelo made a motion to approve the change in name of the co-curricular positions as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING**

**October 19, 2004 Minutes**

5

- c) **Approval of New Supplemental Position** – The Board is requested to approve the new supplemental position of Game Manager for the 2004-2005 school year:

**BOARD ACTION:**

Ms. Angelo made a motion to approve the new supplemental position as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- d) **Employment** – The Board was requested to approve the following employment items contingent upon receipt of all necessary employment documents:

**Classified Employee(s):**

**Brenda Emlet**, correction in last name from Bartos to Emlet. Ms. Emlet (Bartos) was previously hired at the September 28, 2004 Board meeting.

**Norma Ruth**, standing adult patrol, effective October 18, 2004. Rate of compensation will be \$16.50 per day.

**Supplemental Employee(s):**

**Chuck Beans**, transfer from Head Middle School Girls Basketball Coach to Head 9<sup>th</sup> Grade Girls Basketball Coach effective for the 2004-2005 school year. Rate of compensation will remain the same.

**Laura Miller**, head middle school girls basketball coach, effective for the 2004-2005 school year. Rate of compensation will be \$2,177.00.

**Denny Garman**, assistant varsity boys (head JV) basketball coach, effective for the 2004-2005 school year. Rate of compensation will be \$2,352.00.

**Sara Myers**, Middle School Service Club #1, effective for the 2004-2005 school year. Rate of compensation will be \$414.00

**Kathleen Russell**, Middle School Service Club #2, effective for the 2004-2005 school year. Rate of compensation will be \$414.00

**Autumn Rinehart**, high school head wrestling cheerleading coach, effective for the 2004-2005 school year. Rate of compensation will be \$1,208.00.

**Rhonda Seibel** and **Melanie Hirt**, shared position of high school head competition cheerleading coach, effective for the 2004-2005 school year. Rate of compensation will be \$604.00 each.

**Eugene Kraus** and **Daniel Koishal**, game managers, effective for the 2004-2005 school year. Rate of compensation will be \$75.00 per event.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING**

**October 19, 2004 Minutes**

6

**Substitute Employee(s):**

**Drue Hoffman, Rebecca Reibling, Jennifer Spickler, Jennifer Baney, William Albanese**, day-to-day substitute teachers. Rate of compensation will be \$90.00 per day.

**Julie Akerly** and **Lois Smith**, substitute teaching and personal assistant. Rate of compensation will be \$8.10 per hour.

**Sallie Bradshaw**, substitute clerical worker and substitute teaching and personal assistant. Rate of compensation will be \$8.10 per hour for all positions.

**Julie Fricault** and **Valerie Wentz**, substitute clerical worker, teaching and personal assistant and lunchroom/playground supervisor. Rate of compensation will be \$8.10 per hour for all positions.

**Alyssa Orndorff**, long-term sixth grade elementary substitute teacher, effective October 7, 2004 through the remainder of the 2004-2005 school year. Rate of compensation will be \$35,574 prorated for the remainder of time worked in the 2004-2005 school year. Ms. Orndorff will be filling the sabbatical leave of Mr. Kevin O'Brian.

**Jennifer Owings** and **Heidi Bosserman**, substitute cafeteria workers. Rate of compensation will be \$7.00 per hour.

**Nancy Zumbrum**, extended learning support substitute teacher at the high school, effective October 19, 2004. Rate of compensation will be \$187.23 per day. Mrs. Zumbrum will be filling the remainder of Mrs. Amanda Wallick's leave.

**School Security Police:**

**William Baker, John Concepcion, Shaun Malchorn, Michael Martin, Samuel Schoonover, Jr., and Scott Weaver**, school security police, effective upon appointment by court and district magistrate. Rate of compensation will be \$8.00 per hour.

**Volunteers:**

**Scott Lankford**, volunteer assistant boys basketball coach, effective for the 2004-2005 school year.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING**

**October 19, 2004 Minutes**

7

**Gameworker(s):**

Gameworkers effective for the 2004-2005 school year. Rate of compensation will be as listed on the SA-17a "Athletic Event Report for Payment" for each appropriate position.

**Wayne Boyers**

**BOARD ACTION:**

Ms. Angelo made a motion to approve the employment items as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

- e) **Hanover Public School District and Education Support Personnel Contract** – The Board was requested to approve the contract with the Hanover Public Employee Support Personnel (HPESP) from July 1, 2003 through June 30, 2005.

**BOARD ACTION:**

Ms. Angelo made a motion to approve the contract with the Hanover Public Employee Support Personnel (HPESP) from July 1, 2003 through June 30, 2005, based upon an implementation schedule developed between the district and the union. Seconded by Mr. West and passed on a roll call vote of 8 to 0.

- f) **Conferences/Workshops** – The Board was requested to approve the following conferences/workshops:

**Jennifer Landsman**

Pennsylvania Student Council Conference  
November 3-6, 2004  
Pittsburgh, PA

Cost - \$903.00 (includes costs for three students.  
Costs to be paid by Student Council funds.)

**BOARD ACTION:**

Ms. Angelo made a motion to approve the conference/workshop as presented. Seconded by Mr. West and passed on a roll call vote of 8 to 0.

- g) **Other Business** – None

### 3. Curriculum and Technology Committee

- a) **Revisions to Board Policy #707.1 Weight Room** – The Board was requested to approve the final adoption of the revisions to Board Policy #707.1 Weight Room.

**BOARD ACTION:**

Mr. West made a motion to approve the final adoption of the revision to Board Policy #707.1 Weight Room. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- b) **Revisions to Board Policies** – As recommended by the Board Policy Committee, the Board was requested to tentatively approve the revisions to the following Board Policies. Final adoption will be requested at the November 16, 2004 meeting of the Board.

**As Required by NCLB:**

127	Evaluation of Educational Program
209	Health Examinations
218	Student Discipline
218.2	Weapons
222	Smoking and the Use of Tobacco (Pupils)
227	Drug Awareness
323	Smoking and the Use of Tobacco (Administrative)
404	Employment of Professional Employees
423	Smoking and the Use of Tobacco (Professional)
523	Smoking and the Use of Tobacco (Classified)
904	Public Attendance at School Events

**Pupil Policies:**

201	Admission of Beginners
202	Eligibility of Nonresident Students
206	Assignment Within District

**Other:**

004.1	Student Representation
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**BOARD ACTION:**

Mr. West made a motion to tentatively approve the policy revisions as presented. Seconded by Ms. Angelo and passed on a roll call vote of 8 to 0.



# HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

October 19, 2004 Minutes

9

- c) **New Board Policies** – As recommended by the Board Policy Committee, the Board was requested to tentatively adopt the following new Board Policies. Final adoption will be requested at the November 16, 2004 meeting of the Board.

**As Required by NCLB:**

Curriculum Review

142	Migrant Students
143	Standards for Persistently Dangerous Schools
144	Standards for Victims of Violent Crimes
216.2	Supplemental Discipline Records
250	Student Recruitment
251	Homeless Students

**BOARD ACTION:**

Mr. West made a motion to tentatively adopt the new policies as presented. Seconded by Mrs. Sunday and passed on a roll call vote of 8 to 0.

- d) **Other Business** – None

## 4. **Budget and Finance**

- a) **Bond Refinancing Opportunities** – Mrs. Green discussed possible opportunities to either current refund or advanced refund some of the bond issues and the potential savings to the district with the Board.
- b) **Monthly Reports** – The Board was requested to approve the following reports for the month of September:
- Tax Collector Report
  - Treasurer's Report
  - Investment Report
  - Budget Expenditure Report
  - Revenue Budget Summary
  - Cafeteria Report
  - Student Activities Reports

**BOARD ACTION:**

Mr. Kauffman made a motion to approve the monthly reports as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING**

**October 19, 2004 Minutes**

10

- c) **Check Registers** – The Board was requested to approve the following check registers:

- General Fund including athletic, middle school, and senior high
- Building Project
- Cafeteria

**BOARD ACTION:**

Mr. Kauffman made a motion to approve the check registers as presented. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- d) **School Physicians for 2004-2005** – The Board was requested to approve the following school physicians for the 2004-2005 school year:

**Dr. Kae Kim**

**Dr. Brian Knop**

**Dr. Thomas Rapp**

**BOARD ACTION:**

Mr. Kauffman made a motion to approve the school physicians as presented. Seconded by Mr. Frederick and passed on a roll call vote of 8 to 0.

- e) **Investment Contract** – The Board was requested to approve a contract with \_\_\_\_\_ for investment services through \_\_\_\_\_.

**BOARD ACTION:**

Mr. Kauffman made a motion to table this item. Seconded by Mr. Scholles and passed on a roll call vote of 8 to 0.

- f) **Other Business** – Dr. Dillon announced a joint meeting with South Western School District to discuss Act 72 at South Western on November 11, 2004.

**ADJOURNMENT:**

The meeting was adjourned at 7:50 p.m.

\_\_\_\_\_  
Susan M. Green, Board Secretary

**THE NEXT REGULARLY SCHEDULED BOARD MEETING IS NOVEMBER 16, 2004 AT 7:00 PM IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**