

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

May 9, 2022  
6:00 P.M.

I. Opening Business

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Board Members: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston,  
Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea

Also Present:

II. Recognition of Visitors

Public Comments:

III. Superintendent's Report - Dr. John Scola

- The Musical Anastasia - Rene & Jess Staub
- Foundation Meeting
- Advanced Placement courses

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Stakeholder input next year's Federal funding
- Summer Academies

V. Matters for Which Board Action is Required

A. Expulsion Waiver

- 1) The Board is requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

- 2) The Board is requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

B. Personnel

- 1) Retirements - The Board is requested to approve the following retirement:

Classified Employee:

Annette Mummert, Teaching Assistant at the High School, effective July 13, 2022. Mrs. Mummert will retire with 24 years of service to the District. ([enclosure](#))

BOARD ACTION:

- 2) Resignations - The Board is requested to approve the following resignations:

Professional Employee:

Lisa Smith, Biology Teacher at the High School, effective August 1, 2022.

Classified Employees:

Cynthia Conrad, Teaching Assistant at the Middle School, effective May 26, 2022.

Maya Lease, Teaching Assistant at the Middle School, effective May 26, 2022.

BOARD ACTION:

- 3) Employment - The Board is requested to approve the following Employment:

Professional Employees:

Briana Martin, Teacher at Hanover Street Elementary, effective at the beginning of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$51,713. ([enclosure](#))

Kyle Krout, Biology Teacher at the High School, effective at the beginning of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,113. ([enclosure](#))

Classified Employees:

Rose Barnes, Custodian, part-time, 4 hours per day, at Hanover Street Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$12.22 per hour. ([enclosure](#))

Lisa Flickinger, Custodian, full-time, 8 hours per day, at the High School, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$14.00 per hour. ([enclosure](#))

Kimberly Culbert, Custodian, part-time, 4 hours per day, at Washington Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$11.78 per hour. ([enclosure](#))

Supplemental Employees:

Mike Zito, Head Girls' Varsity Basketball Coach, for the 2022-2023 Season, pending successful completion of all required employment paperwork. Rate of compensation will be \$5,000. ([enclosure](#))

Taylor Day, Head Middle School Football Cheerleading Coach, for the 2022-2023 Season, pending successful completion of all required employment paperwork. Rate of compensation will be \$1,675. ([enclosure](#))

Substitute Employee:

Laykin Feeser, Day-to-Day Professional Substitute for the remainder of the 2021-2022 school year effective May 9, 2022. Rate of compensation will be as listed on the current substitute rate schedule.

BOARD ACTION:

Substitute Employee:

Brooks Keeney, Day-to-Day Professional Substitutes for the remainder of the 2021-2022 school year effective May 9, 2022. Rate of compensation will be as listed on the current substitute rate schedule.

BOARD ACTION:

- 4) Leaves of Absence - The Board is requested to approve the following request for leave of absence:

Administrative Employee:

Kathy Forbes, HR Director, leave of absence/intermittent leave effective April 25, 2022 for approximately one month, not to exceed allowable 12 weeks under FMLA.

BOARD ACTION:

- 5) Drivers - The Board is requested to approve the following drivers:

Lincoln:

- Jessica Baker

LIU:

- Sandra Arentz

BOARD ACTION:

- 6) Job Description Approval - Secretary to Director of Nutrition Services, Director of Transportation/PIMS Coordinator and Business Manager - The Board is requested to approve the new position job description and duties. ([enclosure](#)) ([enclosure](#))

BOARD ACTION:

- 7) **High School Summer Credit Recovery, Hanover High School,**  
June 13-16 and June 20-23 (Monday through Thursday)

Teacher Pay: \$32/Hour

Teacher Hours: 8:15-11:45 AM

Paid for out of ESSR Summer School Set Aside

- Rebecca Smith
- Corinna Berwager
- Cindy Schulteis
- Courtney Guimarães
- Morgan Hess
- Becca Glusco
- Jen Gomulka

**Summer School for entering K-6**

July 11-14 and July 18-21 (Monday through Thursday)

Teacher Hours: 8:00 AM- 2:30 PM (1/2 hour unpaid duty-free lunch)

Teacher Pay: \$32/Hour

Paid for out of ESSR Summer School Set Aside

- Tami Turchich
- Maria Balafoutas
- Rachel Costello
- Danielle Mathie
- Deb Wildasin
- Paige Shelleman
- Jamie Eshleman
- Jack Sheehan

- Marie Grenchik

### **Summer School Teaching Assistants**

Paid normal hourly rate

Paid for out of ESSR Summer School Set Aside

- Elynda Garcia
- Kathy Pritt
- Miranda Shives
- Kristen Shamer
- Lisa Brown
- Lea Lease
- Joyce Merrel
- Felicia Lease

### **Summer School Nurses**

Paid for out of ESSR Summer School Set Aside

- Kim Weaver (Normal hourly rate)
- Jessica Bossalina (\$32/hour)

BOARD ACTION:

## C. Policy

- 1) The Board is requested final approval for the following policies and regulations:
  - [000](#) Board Policy/Administrative Regulations
  - [002](#) Authority and Powers
  - [218](#) Student Discipline
  - [227](#) Controlled Substances/Paraphernalia
  - [701](#) Facilities Planning
  - [815](#) Acceptable Use of Information Technology
  - [815-R1](#) Acceptable Use of Information Technology Parent/Student Agreement Form (K-2)
  - [815-R2](#) Acceptable Use of Information Technology Parent/Student Agreement
  - [815-R3](#) Acceptable Use of Information Technology Employee Agreement
  - [815.2](#) Acceptable Posting

BOARD ACTION:

D. Budget & Finance

- 1) 2022-2023 General Fund Budget Approval - The Board is requested to approve a tax millage for the 2022-2023 General Fund Budget of 23.06 mills, a no tax, 0.00%, increase from prior year of 23.06 mills, (Act I maximum allowed 4.60%) and an expense level of \$36,924,700 with no use of fund balance, and in addition transfers for capital reserve, estimated to be totalling \$1,955,000. This budget continues to include .03 mills or (.13%) for the estimated \$29,167 stormwater fee assessed by the Borough of Hanover. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%. ([enclosure](#))

BOARD ACTION:

- 2) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$724,462.67 (\$574,379.36 prior year) from the state as part of the Act 1 property tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$10,230, this equates to approximately \$235.90 (\$187.46 prior year) in tax reduction for approved homesteads. ([enclosure state](#)) ([enclosure county](#))

BOARD ACTION:

- 3) Installment Payment of Taxes Schedule -- The Board is requested to approve the installment payment dates of taxes, as first installment due September 1, 2022, second installment due October 3, 2022, and third installment due November 1, 2022. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 4) 2022-2023 Cafeteria Budget and School Meal Pricing - The Board is requested to approve the cafeteria budget for the 2022-2023 school year and meal pricing for the 2022-2023 school year: Breakfast \$1.25 (no change) Elementary Lunch \$2.80 (\$2.75 previous year) Secondary Lunch

\$2.95 (\$2.90 previous year) Adult Lunch \$3.60 (\$3.55 previous year) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

- 5) LIU #12 Joint Purchasing Bid Approval 2022-2023 (partial) - The Board is requested to approve the following Joint Purchasing Bids for the 2022-2023 school year:

Athletic/Health Supplies Bid ([enclosure](#))

Medco Sport Supplies	\$1,490.97
Pyramid School Supplies	\$ 163.88
School Health Corp	\$1,675.76
Total	\$3,330.61

Physical Education/Sports Bid ([enclosure](#))

BSN Sports	\$576.91
Pyramid School Supplies	\$363.85
S&S Worldwide	\$515.39
Total	\$1,456.15

BOARD ACTION:

- 6) Check Registers - The Board is requested to approve the following check registers from the General Fund including athletic, middle school and high school activity accounts totaling \$723,199.37, Cafeteria totaling \$59,442.45, and Capital Reserve totaling \$21,956.25, Grand total \$804,598.07. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

- 7) Transportation Approval - The Board is requested to approve Brenda Thacker to transport a student for the 2021-2022 school year to Washington Elementary at the approximate daily cost based upon the IRS standard mileage reimbursement rate, plus \$25.00 per day for a total of \$26.64.

BOARD ACTION:

- 8) The administration is recommending an addition to the Capital Reserve list of summer projects in the amount of \$10,870 for replacement of the original cabinets and countertops in the administration breakroom ([enclosure](#)).

BOARD ACTION:

VI. Public Comment:

VII. Adjournment

Next Board Meeting - Monday, May 23, 2022 at 6:00 PM.