

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

February 22, 2021
6:00 P.M.

- A. Opening Business
- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Ms. Foreman, Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
 - Student Board Members: Sharon Gearhart and Samantha Laughman
 - Also Present:
- B. Recognition of Visitors:
- C. Public Comments:
- D. Superintendent's Report - Dr. John Scola
- Covid-19
- E. Assistant to Superintendent's Report - Dr. Susan Seiple
- After School Tutoring available
- F. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes for January 11, 2021; January 25, 2021; and February 8, 2021..
- 01-11-21 ([enclosure](#))
 - 01-25-21 ([enclosure](#))
 - 02-08-21 ([enclosure](#))

BOARD ACTION:

- G. Committee Reports

York County School of Technology – Keeney, Representative;

Recreation - Gallagher, Representative, Shea, Alternate

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman

Educational Programs Committee - Gulden, Chair; Foreman, Huston

Building & Grounds Committee - Gulden, Chair; Gallagher, Lippy ([enclosure](#))

Parents' Advisory Committee - Keeney; Frederick, Alternate

Student Board Members - Sharon Gearhart & Samantha Laughman

H. Personnel

- 1) Retirement - The Board is requested to approve the following retirement:

Classified Employee:

Lori Smith, Secretary, full-time, 7.5 hours per day, at Washington Elementary, effective April 30, 2021. Mrs. Smith will retire with 23.1 years of service to the District.

BOARD ACTION:

- 2) Resignations - The Board is requested to approve the following resignations:

Administrative Employee:

Catherine Houck, Principal at the High School, effective April 30, 2021.

Classified Employee:

Barbara Bryan, Cyber/Federal Programs Clerical Assistant, part-time, 5.75 hours per day, effective February 10, 2021.

BOARD ACTION:

- 3) Employment - The Board is requested to approve the following employment:

Classified Employees:

Theresa Ahn, Teaching Assistant, full-time, 7 hours per day, at the High School effective March 1, 2021 pending completion of all required employment paperwork. Rate of compensation will be \$13.50 per hour. ([enclosure](#))

David Terrazas, Custodian, full-time, 8 hours per day, at the High School effective March 15, 2021 pending completion of all required employment paperwork. Rate of compensation will be \$12.05 per hour. ([enclosure](#))

Supplemental Employees:

Joel Persing, High School Musical Set Builder, co-curricular, effective for the 2020-2021 season. Rate of compensation will be \$1,220.00.

Tyler Turpen, High School Pit Orchestra, co-curricular, effective for the 2020-2021 season. Rate of compensation will be \$1,270.00.

Coaches 2020-2021 Spring Season:

Coaches and rates of compensation as listed. ([enclosure](#))

Substitute Employee:

Heather Altland, Day-to-Day Substitute Teacher, effective for the remainder of the 2020-2021 School Year pending completion of all required employment paperwork. Rate of compensation will be in accordance with the current substitute rate schedule.

Theresa Ahn, Day-to-Day Substitute Teacher, effective for the remainder of the 2020-2021 School Year pending completion of all required employment paperwork. Rate of compensation will be in accordance with the current substitute rate schedule.

BOARD ACTION:

- 4) Bus Drivers - The Board is requested to approve the following drivers employed by Lincoln Bus Lines:
- Elaine Moul
 - Sarah Wulfers

BOARD ACTION:

- 5) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Classified Employee:

Kathy Poist, full-time Secretary/Receptionist, FMLA/compensated leave effective February 23, 2021 to approximately March 16, 2021, but not to exceed allowable 12 weeks under FMLA.

BOARD ACTION:

I. Policy

- 1) The Board is requested tentative approval for the following policies and regulations:
- [123.2](#) Sudden Cardiac Arrest
 - [913.1](#) Commercial Advertising on School Property
 - [913.1-R1](#) Sponsorship Agreement

- [605](#) Tax Levy
- [610](#) Purchases Subject to Bid
- [610-R1](#) Bidding Requirements
- [612](#) Purchases Not Budgeted

BOARD ACTION:

- 2) The Board is requested tentative approval to delete the following policy:
 - [123.1](#) Athletic Coach Evaluation

BOARD ACTION:

- 3) The Board is requested final approval for the following regulations:
 - [800-R1](#) Records Retention Schedule

BOARD ACTION:

J. Budget and Finance

- 1) Independent Audit Report Fiscal Year 2019-2020 - The Board is requested to approve the Independent Audit Report as prepared by Smith Elliott Kearns and Company as of June 30, 2020, and as presented to the Budget and Finance Committee. ([enclosure financial statements](#)) ([enclosure management letter](#)) ([enclosure SAS 114 required communication letter](#))

BOARD ACTION:

- 2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,755,689.94, and Cafeteria totaling \$35,977.94. Grand total \$2,791,667.88 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

- 3) Monthly Reports - January - The Board is requested to approve the following January monthly reports

[Board Budget Summary](#)

[Tax Collector](#)

[Investment](#)

[Cafeteria](#)

Construction (current) (Note: no new report since January 11)

[Middle School Student Activity](#)
[High School Student Activity](#)

BOARD ACTION:

- 4) Kiwanis Moul Pavilion - The administration is recommending approval of a pavilion to be constructed at Moul Field at no cost to the district. The funding of the project will be incurred by the Kiwanis Club and the project will be managed and maintained by the Borough of Hanover.

BOARD ACTION:

K. Public Comment:

L. Adjournment

Planning Meeting - Monday, March 8, at 6:00 PM.

Board Meeting - Monday, March 22, at 6:00 PM.