

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, January 27, 2020
6:00 P.M.

- A. Opening Business
- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mr. Reck, Mrs. Shea
 - Student Board Members: Samantha Laughman, Isabelle Oropeza

 - Also Present:
- B. Recognition of Visitors:
- C. Public Comments:
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes for January 13, 2020.
- 01-13-20 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports

York County School of Technology – Jill Keeney, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman

Educational Programs Committee - Reck, Chair; Gulden, Huston

Building & Grounds Committee - Gulden, Chair; Gallagher, Lippy ([enclosure](#))

Parents' Advisory Committee - Reck

Student Board Members - Samantha Laughman, Isabelle Oropeza

- F. Superintendent's Report
 - School Director Recognition Month
- G. Assistant to Superintendent's Report
 - Civil Rights Compliance CTE Programs
- H. Personnel

- 1) Retirements - The Board is requested to approve the following retirements:

Professional Employee:

Theresa Henry, high school guidance counselor, effective June 4, 2020 at the end of the 2019-2020 school year. Mrs. Henry is retiring with seven years of service with the District.

Classified Employee:

Mary Bankert, ELL translator, effective May 29, 2020. Mrs. Bankert is retiring with 16 years of service with the District.

- 2) Resignation - The Board is requested to approve the following resignation:

Classified Employee:

Jodi Smith, teaching assistant, effective January 14, 2020.

- 3) Employment - The Board is requested to approve the following employment:

Administrative Employee:

Kathy Forbes, Director of Human Resources, effective March 17, 2020, pending completion of all required paperwork. Rate of compensation will be \$84,000.00 ([enclosure](#)).

Classified Employees:

Robert Carrick, part-time 3-hour teaching assistant in the Middle School, effective January 28, 2020. Rate of compensation will be \$13.50 per hour ([enclosure](#)).

Shauna Hardy, transfer from part-time 3-hour cafeteria worker to 5-hour cafeteria driver/inventory worker, effective January 21, 2020. Rate of compensation will remain the same ([enclosure](#)).

Substitute Employees:

Robert Hopkins, day-to-day substitute teacher, effective for the 2019-2020 school year. Rate of compensation will be \$110.00 per day (completed).

Matthew Richardson, extended substitute English, effective January 20, 2020 through the end of the 2019/2020 school year. Rate of compensation will be per Admin Reg 405-R1 (current).

Ryan Bowman, day-to-day substitute custodian, effective for the 2019-2020 school year. Rate of compensation will be \$10.15 per hour (completed).

Supplemental Employee:

Spring coaches for the 2019-2020 season ([enclosure1](#)) ([enclosure2](#)) ([enclosure3](#))

- 4) Leaves of Absence - The Board is requested to approve the following requests for leave of absence:

Kristine Hann, guidance secretary, FMLA leave effective January 14, 2020, to approximately February 7, 2020, but not to exceed remaining time of allowable leave.

Karen Nicholas, elementary teacher, FMLA leave effective January 14, 2020, to approximately February 3, 2020, but not to exceed 12 weeks of allowable leave.

Melissa Pallares, uncompensated childbearing/childrearing leave effective approximately April 1, 2020, to approximately May 15, 2020.

Barbara Sanders, elementary teacher, intermittent FMLA effective January 14, 2020, not to exceed 12 weeks allowable FMLA leave.

Dr. Susan Seiple, Assistant to the Superintendent for Curriculum, Instruction and Assessment, FMLA from February 20, 2020, to approximately February 28, 2020, but not to exceed 12 weeks allowable FMLA leave.

BOARD ACTION:

- 5) Bus and Van Drivers - The Board is requested to approve the following drivers employed by Boyo:

Laurence Bowen
Dorothy Mayhugh
Elaine Moul
James Roth

BOARD ACTION:

I. Policies

- 1) Policy - The Board is requested final approval for the following policies and regulations:
- [113.4](#) Confidentiality of Special Education Student Information
 - [200](#) Enrollment in District
 - [201](#) Admission of Beginners
 - [201-R1](#) Admission of Students
 - [208](#) Withdrawal from School
 - [619](#) District Audit
 - [620](#) Fund Balance
 - [705](#) Facilities and Workplace Safety
 - [709](#) Building Security
 - [718](#) Service Animals in Schools
 - [805](#) Emergency Preparedness
 - [805.1](#) Relations with Law Enforcement Agencies
 - [805.2](#) School Security Personnel

BOARD ACTION

J. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$285,491.97, Capital Reserve totaling \$9,060.00, Construction totaling \$67,518.53, and Cafeteria totaling \$23,557.41. Grand total \$385,627.91 ([General Fund](#)) ([Capital Reserve](#)) ([Construction](#)) ([Cafeteria](#))

BOARD ACTION:

- 2) Monthly Reports - December - The Board is requested to approve the following December monthly reports

[Board Summary](#)
[Tax Collector](#)
[Tax Collector Quarterly](#)
[Investment](#)
[Cafeteria](#)
[Construction \(current\)](#)
[Middle School Student Activity](#)
[High School Student Activity](#)

BOARD ACTION:

- 3) Independent Audit Report Fiscal Year 2018-2019 - The Board is requested to approve the Independent Audit Report as prepared by Smith Elliott Kearns and Company as of June 30, 2019, and as presented to the Budget and Finance Committee.

BOARD ACTION

- 4) Real Estate and Per Capita Exonerations - Tax Collector - The Board is requested to exonerate Holly Liska, Tax Collector, from the collection of the following tax bills:

Real Estate Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2019 to York County for collection:

2019 Real Estate Taxes to York County 199 bills \$527,339.15 (prior year 201 bills \$483,682.92) ([enclosure](#))

2019 Real Estate Interim Taxes to York County 3 bills \$12,009.88 ([enclosure](#))

2018 Real Estate Taxes to York County 11 bills \$15,931.34 ([enclosure](#))

2017 Real Estate Taxes to York County 6 bills \$1,459.80 ([enclosure](#))

Per Capita/Occupational Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2019 to York Adams Tax Bureau for collection:

2019 Per Capita/Occupational Taxes to YATB \$31,110.00 (prior year \$38,730.00) ([enclosure](#))

2018 Interim Per Capita/Occupational Taxes to YATB \$1,470.00 ([enclosure](#))

Per Capita/Occupational Taxes exonerated per documented allowable exemption reasons, these will NOT be turned over for collection and have rightfully not been paid, per back up paperwork filed in the Business Office.

BOARD ACTION:

- 5) Tennis Court Repairs - The Board is requested to approve The Brenneman Company (CoStars pricing) in the estimated amount of \$50,000 from capital reserve fund to repair cracks in the tennis courts.

BOARD ACTION:

K. Public Comment:

L. Adjournment

Planning Meeting - Monday, February 10, at 6:00 PM.

Board Meeting - Monday, February 24, at 6:00 PM.