

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

October 15, 2019
6:00 P.M.

I. Opening Business

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Board Members: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Keeney, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present:

II. Recognition of Visitors

Public Comments:

III. Superintendent's Report - Dr. John Scola

- Lion King, Jr.
- Open House/Ribbon Cutting

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- October 14 Professional Development Day

V. Matters for Which Board Action is Required

A. Compliance Purposes - The Administration recommends that the Hanover Public School District designate Dr. Susan Seiple as the District's Coordinator of Title I, II, III, IV, and VI. The Hanover Public School District designates Mrs. BJ Frock as the Employee Title IX Coordinator and Dr. Susan Seiple as the Student Title IX Coordinator. The Hanover Public School District designates Mrs. Lois Gunnet as the Section 504 and ADA Title II Coordinator for Students and Mrs. BJ Frock as the Employee ADA Title II Coordinator.

BOARD ACTION:

B. Expulsion Waiver - The Board is requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

- C. The Board is requested to approve the enclosed occupational advisory committees ([enclosure](#)).

BOARD ACTION:

D. Personnel

- 1) Resignation - The Board is requested to approve the following resignation:

Classified Employee:

Donna Arndt, part-time cafeteria worker effective November 1, 2019.

Supplemental Employee:

Eric Lehman, gameworker, effective September 26, 2019.

Louisa Marks, Middle School Student Council Co-Advisor, effective immediately.

- 2) Employment - The Board is requested to approve the following Employment:

Classified Employees:

Krystal Boyd, full-time 2nd shift custodian, effective October 21, 2019. Rate of compensation will be \$12.50 per hour ([enclosure](#)).

Dana Lopez, lunchroom/playground supervisor, effective October 16, 2019. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Substitutes:

Mary Jewell, day-to-day substitute teaching and personal assistant, effective for the 2019-2020 school year. Rate of compensation will be \$10.89 per hour (current).

Ray Shearer, day-to-day substitute custodian, effective October 7, 2019. Rate of compensation will be as listed on the substitute rate schedule as applicable (current).

Supplemental Employees:

Heather Byers, Middle School Student Council Co-Advisor, effective for the 2019-2020 school year. Rate of compensation will be \$806.00 (current).

Louisa Marks, Middle School Yearbook Advisor, effective for the 2019-2020 school year. Rate of compensation will be \$1270.00 (current).

- 3) Bus and Van Driver - The Board is requested to approve the following staff employed by Boyo Transportation:

Sandra Stevens - Bus Driver

- 4) Leaves of Absence - The Board is requested to approve the following requests for leave of absence:

Kelly Garber, teaching assistant, uncompensated medical leave of absence, effective October 3, 2019, to approximately December 12, 2019.

Steve Laughman, maintenance craftsman, FMLA leave effective October 7, 2019, for approximately six weeks.

Kae Wetzel, teaching assistant, extension of uncompensated leave through November 26, 2019.

BOARD ACTION:

E. Policy

- 1) The Board is requested final approval for the following policies:
- [150](#) Title I - Comparability of Service
 - [913](#) Nonschool Organizations/Groups/Individuals
 - [220](#) Student Express/Distribution and Posting of Materials
- 2) The Board is requested tentative approval for the following policies:
- [004](#) Membership
 - [005](#) Organization
 - [006.1](#) Attendance at Meetings via Electronic Communications
 - [108](#) Staffing Educational Programs
 - [117](#) Homebound Instruction
 - [238](#) Small Unmanned Aircraft
 - [808](#) Food Services

BOARD ACTION:

F. Budget and Finance

- 1) Copier Lease - The Board is requested to approve a four year copier lease with Toshiba Business Solutions, Inc., beginning approximately December 2019, at an annual lease amount of \$1,262.84 per month and a cost per black/white copy of \$.0032 and cost per color copy of \$.0280.

BOARD ACTION:

- 2) Flexible Spending Plan Vendor - The Board is requested to approve Highmark as the District Flexible Spending Plan Vendor beginning January 1, 2020. (previous vendor no longer administers flexible spending accounts as of that date)

BOARD ACTION:

- 3) LIU#12 Joint Purchasing Bid Participation - The Board is requested to approve participation in the following Joint Purchasing Bids for the 2020-2021 school year:

Catalog Discount
Paper
Athletic Health Supplies
Sports Equipment
Custodial Supplies
General Supplies
Art Supplies
Cafeteria Paper Supplies

BOARD ACTION:

VI. Public Comment:

VII. Adjournment

Next Board Meeting - Monday, October 28, at 6:00 PM.