

Hanover Public School District
School Board Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 13, 2019
6:00 P.M.

I. Opening Business

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

- Board Members: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mrs. Keeney, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
- Student Board Members: Saige Stevens, Isabelle Oropeza

Also Present:

II. Recognition of Visitors

Public Comments:

III. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes for April 23, 2019.

- 04-23-19 ([enclosure](#))

BOARD ACTION:

IV. Committee Reports

York County School of Technology – Keeney, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Reck, Chair; Gulden, Huston

Building & Grounds Committee - Roland, Chair; Gulden, Lingg, Engle ([enclosure](#))

Parents' Advisory Committee - Frederick

Student Board Members – Saige Stevens, Isabelle Oropeza

V. Superintendent's Report - Dr. John Scola

- School Safety Officer
- Senior Prom
- Best and Brightest
- End of Year Activities
 - Retirement Dinner - May 28 - 4:30 PM
 - Campus Night - May 29 - 7:00 PM
 - Graduation - May 30 - 7:00 PM

VI. Assistant to Superintendent's Report - Dr. Susan Seiple

- Distinguished Alumni Hall of Fame - May 14 - 6:30 PM

VII. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board is requested to approve the following retirement:

Classified Employee:

Loretta Livelsberger, High School Secretary to the Principal, effective June 28, 2019. Ms. Livelsberger will be retiring with 9.4 years of service to the District.

- 2) Resignation - The Board is requested to approve the following resignations:

Professional Employee:

Jacqueline Cupp, family and consumer science teacher, effective immediately.

Classified Employees:

Adam Contino, application support specialist, effective May 8, 2019.

Clyde Fletcher, part-time 4 hours custodian, effective June 7, 2019.

Martha Good, part-time 3.5 hour cafeteria worker, effective May 10, 2019.

Substitute Employee:

Jennie Spector, day-to-day substitute classified employee, effective May 8, 2019.

- 3) Furlough- The Board is requested to approve the following furloughs effective May 30, 2019.

Melissa Chavez, personal assistant
Joyce Merrel, personal assistant

- 4) Employment - The Board is requested to approve the following employment:

Substitute Employee:

Brittany Pollock, day-to-day substitute clerical/secretary, effective for the 2018-2019 school year. Rate of compensation will be as listed on the substitute rate schedule (completed).

Summer Workers: Rate of compensation will be \$10.00 per hour.

Nathan Caler
Nick Kime
Bailey Kenworthy
Casey Slater
Shane Warehime
Alex Miller
Brandon Kime
Brett Noel

- 5) Bus and Van Drivers - The Board is requested to approve the following drivers employed by Boyo Transportation:

Deidre Berger
Ashley Kenewell
Ada Cancel
Gerald Sager

- 6) School Physicians - The Board was requested to approve the following school physicians for the 2019-2020 school year:

School Physicians:

Dr. Kurt Thomas (Consulting Physician)
Dr. Douglas Masucci

School Dentists:

Dr. Henry Hoffacker
Dr. William Maffett

- 7) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Shellie Vigne SNAPA (School Nutrition Association of PA) Annual
Conference
July 28 to July 31, 2019
Hershey, PA ([enclosure](#))

BOARD ACTION:

B. Policies

- 1) The Board is requested final approval for the following policies and regulations:

- [103](#) Nondiscrimination/Discriminatory Harassment - School and Classroom Practices
- [103-R1](#) Report Form for Complaints of Discrimination
- [104](#) Nondiscrimination/Discriminatory Harassment - Employment Practices
- [104-R1](#) Report Form for Complaints of Discrimination
- [201.1](#) Elementary School Enrollment
- [247](#) Hazing
- [323](#) Tobacco/Nicotine
- [423](#) Tobacco/Nicotine
- [523](#) Tobacco/Nicotine
- [819](#) Suicide Awareness, Prevention and Response

- 2) The Board is requested tentative approval for the following policy:

- [217](#) Graduation

BOARD ACTION:

C. Budget and Finance

- 1) 2019-2020 General Fund Budget Approval - The Board is requested to approve a tax millage increase for the 2019-2020 General Fund Budget of 0.44 mills (1.95%) from 22.62 to 23.06 mills (Act I maximum 3.00%) and an expense level of \$34,169,870 and no use of fund balance. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00.

In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.

BOARD ACTION:

- 2) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$575,252.24 (\$573,807.67 prior year) from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,120.56, this equates to approximately \$187.26 (\$184.15 prior year) in tax reduction for approved homesteads. ([enclosure - state](#)) ([enclosure - county](#))

BOARD ACTION:

- 3) Installment Payment of Taxes Schedule - The Board is requested to approve the installment payment dates of taxes as first installment due September 3, 2019, second installment due October 1, 2019, and third installment due November 4, 2019. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 4) 2019-2020 Cafeteria Budget and School Meal Pricing - The Board is requested to approve the cafeteria budget for the 2019-2020 school year and meal pricing for the 2019-2020 school year: Breakfast \$1.25 (prior year \$1.15) Elementary Lunch \$2.75 (no change) Secondary Lunch \$2.90 (no change) Adult Lunch \$3.55 (no change-corrected value from previous year) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

- 5) Monthly Reports - April - The Board is requested to approve the following monthly reports (partial April):

[Investment](#)
[Tax Collector Monthly](#)
[Construction](#)

BOARD ACTION:

- 6) Solicitor Agreement Approval - The Board is requested to approve Stock And Leader Attorneys at Law as Solicitor for the District for the 2019-2020 and 2020-2021 school years per attached. ([enclosure](#))

BOARD ACTION:

D. Miscellaneous

- 1) Memorandum of Understanding - The Board was requested to approve the Memorandum of Understanding between Hanover Public School District and Hanover Borough Police beginning May 13, 2019. ([enclosure](#))
- 2) Memorandum of Understanding - The Board was requested to approve the Memorandum of Understanding between Hanover Public School District and Penn Township Police beginning May 13, 2019. ([enclosure](#)) .

BOARD ACTION:

VIII. Public Comment:

IX. Adjournment

Next Board Meeting - Monday, June 3, at 6:00 PM.