

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, January 28, 2019
6:00 P.M.

- A. Opening Business
- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mrs. Keeney, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members: Sarah Ginn, Isabelle Oropeza
 - Also Present:
- B. Recognition of Visitors:
- C. Public Comments:
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes for January 7, 2019.
- 01-07-19 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports
- York County School of Technology – Keeney, Representative
- Recreation - Reck, Representative
- Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston
- Lincoln Benefit Insurance Trust - Wentz, Representative
- Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
- Policy Committee – Frederick, Chair; Shea, Lingg
- Educational Programs Committee - Reck, Chair; Gulden, Huston
- Building & Grounds Committee - Roland, Chair; Gulden, Lingg, Engle ([enclosure](#)) ([enclosure](#))
- Parents' Advisory Committee - Frederick

Student Board Members - Sarah Ginn, Isabelle Oropeza

F. Superintendent's Report

- School Director Recognition Month
- Safe2Say

G. Personnel

- 1) Resignations - The Board is requested to approve the following resignations:

Professional Employee:

Amber Diehl, 6th grade teacher, effective January 18, 2019.

Substitute Employee:

Ellen Miller, day-to-day substitute teacher, effective January 24, 2019.

- 2) Employment - The Board is requested to approve the following employment:

Classified Employees:

Tracy Moorhead, part-time 5.75 hour teaching assistant (Title I), effective January 29, 2019. Rate of compensation will be \$12.75 per hour ([enclosure](#)).

Tony Noble, part-time 5.75 hour teaching assistant, effective January 29, 2019. Rate of compensation will be \$12.75 per hour ([enclosure](#)).

Victoria Swartzbaugh, part-time 4.5 hour to 5.5 hour cafeteria worker, effective January 14, 2019. Rate of compensation will remain the same (current).

Substitute Employees:

Christianne Brennan, extended substitute elementary Spanish teacher, effective approximately February 2, 2019 to approximately April 12, 2019. Rate of compensation will be as listed on Admin. Reg. 405-R1 ([enclosure](#)).

John Davis and Amy Frye, day-to-day substitute teachers, effective for the 2018-2019 school year. Rate of compensation will be \$110.00 per day (completed).

Zachary Paradise, extended substitute Steam Applications teacher, effective approximately April 23, 2019, through the end of the 2018-2019 school year. Rate of compensation will be as listed on Admin. Reg. 405-R1 (current).

Kelsey Stambaugh, extended elementary substitute, effective approximately April 15, 2019, through the end of the 2018-2019 school. Rate of compensation will be as listed on Admin. Reg. 405-R1 (current).

Supplemental Employee:

Jennifer Bolin, Clearview Intramural # 1, effective for the 2018-2019 school year. Rate of compensation will be \$434.00-shared (completed).

Henry Wardrop, Head Varsity Softball Coach, effective for the 2018-2019 season, pending receipt of all required paperwork. Rate of compensation will be \$3,094.00 ([enclosure](#)).

Spring Coaches - The Board is requested to approve the coach listing for Spring Season 2018-2019 ([enclosure](#))

3) Memorandum of Understanding (MOU) - The Board is requested to approve the MOU for a retirement incentive between HEA and the District ([enclosure](#)).

4) Conferences/Workshops - The Board is requested to approve the following conferences:

Jeremy Kirby Varsity Wrestling (Districts, Regionals, States)
Keith Troup Hershey, PA
February 22, March 1, March 7-8, 2019
([enclosure](#))

Eric Lehman Junior High Wrestling
Jake Rice West Lawn, PA
February 8-9, 2019
([enclosure](#))

5) Tenure - The Board is requested to approve tenure for the following teachers effective with the end of the 2017-2018 school year.

Maxfield Palmer
Rachel Ranieri
Katherine Walton

6) Leaves of Absence - The Board is requested to approve the following requests for leave of absence:

Lauren Birchmire, Kindergarten teacher, FMLA leave/uncompensated child rearing leave, effective approximately April 15, 2019 to April 14, 2020.

Carol Green, teaching assistant, medical/uncompensated leave, effective January 9, 2019 through approximately January 30, 2019.

Kristine Hann, high school guidance secretary, FMLA leave effective February 5, 2019 to approximately February 18, 2019, but no longer than allowable remaining FMLA leave.

Denise Motter, secretary, FMLA leave February 19, 2019 to approximately March 5, 2019, but no longer than allowable 12 weeks FMLA leave.

Jason Resh, teaching assistant, medical/uncompensated leave, effective January 11, 2019 to approximately January 25, 2019.

- 7) Attendance Officer - The Board was requested to approve the following district personnel as an additional attendance officer:

Heather Wagaman

BOARD ACTION:

H. Policies

- 1) The Board is requested to tentatively approve the following policies and regulations:
- [249](#) Bullying/Cyberbullying
 - [610](#) Purchases Subject to Bid
 - [610-R1](#) Bidding Requirements
- 2) The Board is requested final approval for the following policies and regulations:
- [005-R1](#) Standing Committees
 - [006-R1](#) School Board Meeting Guide
 - [352](#) Employee Use of Electronic Devices
 - [452](#) Employee Use of Electronic Devices
 - [552](#) Employee Use of Electronic Devices
 - [626A](#) Procurement - Federal Programs
 - [918](#) Attachment High School Title I Parent and Family Engagement
 - [918](#) Attachment Middle School Title I Parent and Family Engagement
 - [918](#) Attachment Clearview Title I Parent and Family Engagement
 - [918](#) Attachment Hanover Street Title I Parent and Family Engagement
 - [918](#) Attachment Washington Title I Parent and Family Engagement

BOARD ACTION

I. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$573,269.63, Capital Reserve totaling \$6,120.00, Construction totaling \$686.70, and Cafeteria totaling \$21,584.78. Grand total \$601,661.11 ([General Fund](#)) ([Capital Reserve](#)) ([Construction](#)) ([Cafeteria](#))

BOARD ACTION:

- 2) Monthly Reports - December - The Board is requested to approve the following December monthly reports

[Board Summary](#)
[Middle School Student Activity](#)
[High School Student Activity](#)
[Cafeteria](#)
[Investment](#)
[Tax Collector Report](#)
[Tax Collector Quarterly Report](#)
[Construction Summary](#)

BOARD ACTION:

- 3) Independent Audit Report Fiscal Year 2017-2018 - The Board is requested to approve the Independent Audit Report as prepared by Smith Elliott Kearns and Company and as presented to the Budget and Finance Committee as of June 30, 2018.

BOARD ACTION:

- 4) York County School of Technology 2019-2020 Budget - The Board is requested to approve the York County School of Technology 2019-2020 Budget with total amount not to exceed \$28,786,422 (of which \$20,485,000 is from member contributions), a 0.7% decrease with the District's costs for 2019-2020 estimated to be \$262,082 based on 21.38 students (\$254,330 adjusted for 2018-2019 based on 21.0 students), an increase of 3.05% including regular education, special education and transportation expenses ([budget enclosure](#)) ([resolution enclosure](#)) ([district summary chart enclosure](#))

BOARD ACTION:

- 5) Joint Purchasing Fall Paper Bid Award - The Board is requested to approve the LIU #12 Joint Purchasing Fall Paper Award:

Office Basics (white copy paper)	\$4,672.00
Total	\$4,672.00

BOARD ACTION:

- 6) Real Estate and Per Capita Exonerations - Tax Collector - The Board is requested to exonerate Holly Liska, Tax Collector, from the collection of the following tax bills:

Real Estate Taxes (bill amounts listed as face value, penalty also due) bills turned over at December 31, 2018 to York County for collection:

2018 Real Estate Taxes to York County 201 bills \$483,682.92 (prior year
147 bills \$450,205.15) ([enclosure](#))
2017 Real Estate Taxes to York County 4 bills \$832.54 ([enclosure](#))
2016 Real Estate Taxes to York County 2 bills \$106.16 ([enclosure](#))

Per Capita/Occupational Taxes (bill amounts listed as face
value, penalty also due) bills turned over at December 31, 2018 to York Adams
Tax Bureau for collection:

2018 Per Capita/Occupational Taxes to YATB (including partial)
\$38,730.00 (prior year \$17,930.00) ([enclosure](#))
2017 Interim Per Capita/Occupational Taxes to YATB bills
([including partial](#)) \$4,520.00 (enclosure)

Per Capita/Occupational Taxes exonerated for indicated reason, these will NOT
be turned over for collection, exempt for indicated reason:

2018 Per Capita/Occupational Taxes Exonerated (including partial)
\$20,190.00 (prior year \$20,420.00) ([enclosure](#))
2017 Interim Per Capita/Occupational Taxes Exonerated (including
partial) \$860.00 ([enclosure](#))

BOARD ACTION:

- 7) Capital Reserve Budget - The Board is requested to approve the Capital Reserve Budget ([enclosure](#))

BOARD ACTION:

- 8) General Fund Budget Real Estate Tax Resolution - The Board is requested to approve the Act 1 Resolution indicating intent to not exceed the 3.0% increase to millage rate and to not seek Act 1 exceptions for the 2019-2020 school year ([enclosure](#))

BOARD ACTION:

J. Public Comment:

K. Adjournment

Planning Meeting - Monday, February 11, at 6:00 PM.
Board Meeting - Monday, February 25, at 6:00 PM.