

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 14, 2018
6:00 P.M.

I. Opening Business

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Board Members: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston,
Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present:

II. Recognition of Visitors

Public Comments:

III. Superintendent's Report - Dr. John Scola

- Foundation Donations - Peter Sheppard and Russell Williams
- Best and Brightest
- Campus Night 7:00 PM (Indoors)
- Graduation 7:00 PM
- May Board Meeting May 23 instead of May 28

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- AP Testing, Keystone Testing
- Summer Technology Institute for Teachers
- Summer Enrichment

V. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board is requested to approved the following retirement:

Classified Employee:

Deborah Harbaugh, teaching assistant, effective May 31, 2018 with the end of the 2017-2018 school year. Mrs. Harbaugh is retiring with 21.3 years of service with the district.

- 2) Resignations - The Board is requested to approve the following resignations:
- Classified Employees:
Debra DeMedici, part-time cafeteria worker, effective May 25, 2018.
- Mariya Kitzmiller, full-time custodian, effective May 3, 2018.
- Substitute Employee:
Rose Krentler, day-to-day substitute custodian, effective May 10, 2018.
- Summer Worker:
Ryan Bowman, summer maintenance worker, effective immediately.
- 3) Employment - The Board is requested to approve the following employment:
- Supplemental Employee:
Zachariah Carrick, assistant varsity football coach, effective for the 2017-2018 season. Rate of compensation will be \$2,344.00 ([enclosure](#)).
- Summer Workers:
Summer 2018 summer workers. Rate of compensation will be \$10.00 per hour.
- Alex Miller - returning
Shane Warehime - pending receipt of all required paperwork
Justin Barnes (completed)
- 4) School Physicians - The Board was requested to approve the following school physicians for the 2018-2019 school year:
- School Physicians:
Dr. Kurt Thomas (Consulting Physician)
Dr. Thomas Rapp
Dr. Douglas Masucci
- School Dentists:
Dr. Henry Hoffacker
Dr. William Maffett
- 5) Leave of Absence - The Board is requested to approve the following request for a leave of absence:
- Lois Gunnet, Director of Special Education, FMLA leave of absence, effective May 4, 2018 for approximately three to six weeks but no longer

than allowable 12 weeks of FMLA.

Kelly McWilliams, elementary teacher, FMLA leave of absence effective August 20, 2018 to approximately November 5, 2018, but not to exceed 12 weeks of allowable FMLA leave.

Kristine Hann, guidance secretary, FMLA leave of absence effective April 23, 2018 to May 7, 2018.

BOARD ACTION:

B. Budget and Finance

- 1) 2018-2019 General Fund Budget Approval - The Board is requested to approve a tax millage increase for the 2018-2019 General Fund Budget of 0.63 mills (2.85%) from 21.99 to 22.62 mills and an expense level of \$32,992,486 and no use of fund balance. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.
([enclosure](#))

BOARD ACTION:

- 2) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$573,807.67 (\$574,151.56 prior year) from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,140.97, this equates to approximately \$184.15 (\$183.48 prior year) in tax reduction for approved homesteads. ([enclosure](#) - state) ([enclosure](#) - county)

BOARD ACTION:

- 3) Installment Payment of Taxes Schedule - The Board is requested to approve the installment payment dates of taxes as first installment due September 4, 2018, second installment due October 1, 2018, and third installment due November 1, 2018. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 4) Monthly Reports - March - The Board is requested to approve the following March monthly reports:

[Board Summary](#)

[Middle School Student Activity Account](#)

[High School Student Activity Account](#)

BOARD ACTION:

VI. Public Comment:

VII. Adjournment

Next Board Meeting - Wednesday, May 23, at 6:00 PM.