

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, September 25, 2017  
6:00 P.M.

- A. Opening Business
- Call to Order
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
    - Also Present:
- B. Recognition of Visitors:
- C. Public Comments:
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes for August 28, 2017 and September 11, 2017.
- 08-28-17 ([enclosure](#))
  - 09-11-17 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports
- York County School of Technology – Henry, Representative
- Recreation - Reck, Representative
- Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry
- York Adams Earned Income Tax Bureau - Gulden, Representative; Reck, Alternate
- Lincoln Benefit Insurance Trust - Wentz, Representative
- Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
- Policy Committee – Frederick, Chair; Shea, Lingg
- Educational Programs Committee - Daubert, Chair; Henry, Reck
- Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#))

Parents' Advisory Committee - Frederick

- F. Superintendent's Report
  - Foundation Meeting Update
  - Presentation of Certificates
- G. Assistant to the Superintendent's Report
  - Professional Development Overview
- H. Personnel

- 1) Resignations - The Board is requested to approve the following resignations:

Classified Employee:

Kim Reimhold, part-time 4 hour custodian, effective September 25, 2017. Ms. Reimhold is requesting to remain on the substitute custodial listing for the 2017-2018 school year.

- 2) Employment - The Board is requested to approve the following employment:

Classified Employees:

Marissa Poole, lunchroom/playground supervisor, effective September 26, 2017. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Christine Callahan, teaching assistant, Title 1, effective September 26, 2017. Rate of compensation will be \$11.35 per hour ([enclosure](#)).

Holly DiFlippo, teaching assistant, Title 1, effective date to be determined, pending receipt of required clearances. Rate of compensation will be \$11.50 per hour ([enclosure](#)).

Carey Wacker, part-time 4 hour personal assistant, effective October 23, 2017. Rate of compensation will be \$11.00 per hour ([enclosure](#)).

Christian Hernandez, part-time 4 hour custodian, effective September 26, 2017. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Substitute Employees:

Michael Kirwin, Kathleen Lambe and Kelly Sipes, day-to-day substitute teacher, effective for the 2017-2018 school year. Rate of compensation will be \$100.00 per day (completed).

Kae Wetzel, day-to-day substitute teaching/personal assistant and secretarial substitute, effective for the 2017-2018 school year. Rate of compensation will be \$10.89 per hour (completed).

Supplemental Employees:

Alexa Merrel, gameworker, effective for the 2017-2018 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment (completed).

Amanda Wallick, Middle School Service Club #1 - SWEBS, effective for the 2017-2018 school year. Rate of compensation will be \$434.00 (current).

- 4) Leaves of Absence - The Board is requested to approve the following request for leaves of absence:

Amanda Morgret, fourth grade elementary teacher, request for FMLA leave, effective November 28, 2017, to approximately January 1, 2018, but no longer than allowable 12 weeks.

Pamela M. Smith, part-time cafeteria worker, request for uncompensated medical leave, effective September 29, 2017 to approximately January 2, 2018.

- 5) Conferences/Workshops - The Board is requested to approve the following conference:

Kristin Johnson                      A/CAPA Conference  
Hershey, PA  
November 1-3, 2017  
([enclosure](#))

Dave Harnish                      Cooperative Education Association State Conf.  
State College  
October 10-11, 2017  
([enclosure](#))

BOARD ACTION:

I. Class Trip

- 1) The administration is recommending approval of French students traveling to Canada under the direction of Ms. Olivia Quynn for June 18-22, 2018.

BOARD ACTION:

J. Policies

- 1) The Board is requested to tentatively approve the following policies and regulations:
  - [008](#) Organizational Plan
  - [208](#) Withdrawal from School
  - [401](#) Creating a Position
    - [401-R1](#) Job Analysis
  - [501](#) Creating a Position
    - [501-R1](#) Job Analysis
  - [302](#) Employment of Superintendent/Assistant Superintendent
  - [408](#) Employment Contract
  - [508](#) Employment Letter
  - [409](#) Assignment and Transfer
    - [409-R1](#) Staff Reduction and Change of Assignment
  - [509](#) Assignment and Transfer
  - [410](#) Abolishing a Position
  - [416](#) Nontenured Employees
  - [326](#) Complaint Process
  - [426](#) Complaint Process
  - [526](#) Complaint Process
- 2) The Board is requested to delete the following regulation:
  - [416-R](#) Procedure for Evaluating Present Supplemental Salaries and the Addition of New Positions

BOARD ACTION:

K. Budget and Finance

- 1) Monthly Reports - The Board is requested to approve the following monthly reports:

Investment Report ([June](#)) ([July](#))  
Tax Collector Report ([June](#)) ([July](#))  
Board Summary ([June](#)) ([July](#))  
Middle School Student Activity ([June](#)) ([July](#))  
High School Student Activity ([June](#)) ([July](#))

BOARD ACTION:

- 2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$2,242,400.18, Capital Reserve totaling \$28,028.68 and Cafeteria totaling \$56,163.36. Grand total \$2,326,592.22. ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

- 3) Appraiser - The Board is requested to approve Patrick Noone of Noone & Associates to prepare an appraisal of the Hanover Crossings Shopping Center, 411 Eisenhower Drive, Hanover, in the estimated amount of \$8,000.00 with a retainer of \$4,000.00.

BOARD ACTION:

L. Public Comment:

M. Adjournment

Planning Meeting - Tuesday, October 10, at 6:00 PM.

Board Meeting - Monday, October 23, at 6:00 PM.