

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, February 13, 2017
6:00 P.M.

I. Opening Business

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry,
Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Student Board Members: Helen Rosenbrien and Maria Balafoutas

Also Present:

II. Recognition of Visitors

Public Comments:

III. Superintendent's Report

- VIP²

IV. Assistant to the Superintendent's Report

- Comprehensive Plan

V. Student Board Members - Helen Rosenbrien and Maria Balafoutas

VI. Matters for Which Board Action is Required

A) Personnel

- 1) Retirements - The Board is requested to approve the following retirements:

Classified Employees:

Donald Coffman, part-time custodian, effective May 26, 2017. Mr. Coffman will be retiring with 6 years of service with the District.

Donald Mummert, part-time custodian, effective April 28, 2017. Mr. Mummert will be retiring with 3 years of service with the District.

- 2) Resignations - The Board is requested to approve the following resignations:

Professional Employee:

Johnny Raynor, elementary school nurse, effective February 14, 2017.

Classified Employee:

Yvette Hess, teaching assistant, effective February 10, 2017. Mrs. Hess is requesting to remain on the day-to-day substituting listing as teaching and personal assistant and lunchroom/playground supervisor.

Substitute Employee:

Bryan Quibell, day-to-day substitute teacher, removal from substitute listing effective February 6, 2017.

Supplemental Employee:

Jordan Smith, head varsity baseball coach, effective February 7, 2017.

- 3) Employment - The Board is requested to approve the following employment:

Classified Employees:

Cody Glatfelter, maintenance craftsman I, effective February 14, 2017. Rate of compensation will be \$15.88 per hour ([enclosure](#)).

Dwight Griffin, part-time 5.75 hour cafeteria warehouse/inventory worker, effective February 14, 2017. Rate of compensation will be \$11.72 ([enclosure](#)).

Jason Resh, part-time 5.5 hour kindergarten teaching assistant, effective February 14, 2017. Rate of compensation will be \$11.11 per hour ([enclosure](#)).

Wanda Wren, part-time 5.5 hour kindergarten teaching assistant, effective February 14, 2017. Rate of compensation will be \$10.89 ([enclosure](#)).

Substitute Employees:

Kelly Abell, day-to-day substitute personal and teaching assistant, effective for the 2016-2017 school year.

Barbara Colehouse, day-to-day substitute school nurse, effective February 6, 2017 (completed).

Erin Haafke, Howida Moustafa, Ana Paul and Marie Rusky day-to-day teacher substitutes. Rate of compensation will be \$100.00 per day (completed).

Ana Paul, extended substitute Family and Consumer Science, effective approximately March 27, 2017, through the end of the 2016-2017 school year. Rate of compensation will be as listed on Board Regulation 405-R1 (current).

Supplemental Employees:

Fritz Allison, transfer from assistant varsity baseball coach to head varsity baseball coach, effective for the 2016-2017 season. Rate of compensation will be \$2,931.00 (current).

Jack Sheehan, assistant varsity baseball coach, effective for the 2016-2017 season. Rate of compensation will be \$1,851.00 ([enclosure](#)).

- 4) Conferences/workshops - The Board is requested to approve the following conferences/workshops:

Kurt Brenner	Districts, Regionals, States Wrestling
Thomas Slaugh	Hershey - February 24-25, 2017
Travis Golden	Wyomissing - March 3, 2017
	Hershey - March 8-10, 2017

[\(enclosure\)](#)

- 5) Leaves of Absence - The Board is requested to approve the following requests for leave of absence:

Allen Bream, maintenance craftsman, FMLA leave effective January 25, 2017, to approximately March 31, 2017, but not to exceed 12 weeks FMLA.

Jacqueline Homan, FMLA intermittent leave effective January 31, 2017, not to exceed allowable 12 weeks FMLA.

BOARD ACTION:

B) Policy

- 1) The Board is requested final approval for the following policies:
- [007](#) Policy Manual Access
 - [202](#) Eligibility of Nonresident Students
 - [251](#) Homeless Students
 - [255](#) Educational Stability for Children in Foster Care
 - [336](#) Personal Necessity Leave
 - [436](#) Personal Necessity Leave
 - [536](#) Personal Necessity Leave

- [810.1](#) Transportation - Video/Audio Recording
 - [827](#) Conflict of Interest
 - [901](#) Public Relations Objectives
- 2) The Board is requested tentative approval for the following policies:
- [140](#) Charter Schools
 - [214](#) Class Rank
 - [219.2](#) Discipline Hearing Waiver
 - [219.2-R1](#) Admission and Waiver Form
 - [219.2-R2](#) Admission and Waiver Form - Elementary
 - [219.2-R3](#) Admission and Waiver Letter
 - [219.2-R4](#) Admission and Waiver Letter - Elementary
 - [219.2-R5](#) Agreement, Waiver and Stipulation
 - [219.2-R6](#) Re-admission Letter
 - [225](#) Students and the Police
 - [227](#) Controlled Substances/Paraphernalia
 - [229](#) Student Fundraising Activities
 - [230](#) Public Performances by Students
 - [233](#) Terroristic Threats
 - [240](#) Awards
 - [240-R1](#) Outside Groups Awards at School Events
 - [240-R2](#) Criteria for Establishing Scholarships and Awards
 - [311](#) Suspensions and Furloughs
 - [312](#) Evaluation of Superintendent
 - [313](#) Evaluation of Administrative Employees
 - [411](#) Suspensions and Furloughs
 - [511](#) Furloughs or Layoffs
 - [512](#) Evaluation of Classified Employees
 - [512-R1](#) Evaluations - Classified Employees
 - [707](#) Community Use of School Facilities
- 3) The Board is requested approval for the following regulations
- [222-R1](#) Smoking and the Use of Tobacco
 - [231-R1](#) Senior High Class Trips
 - [800-R1](#) Records Retention Schedule
 - [800-R2](#) Litigation Hold
- 4) The Board is requested deletion of the following regulations:
- [219.2-R7](#) Re-admission Letter (2)
 - [901-R1](#) School Public Relations (propose to delete)

BOARD ACTION:

C) Budget and Finance

- 1) Independent Audit Report Year End June 30, 2016 - The Board is requested to approve the Independent Audit Report as prepared and presented to the Budget and Finance Committee by Smith Elliott Kearns & Company. ([enclosure](#))

BOARD ACTION:

D) Planning and Discussion

- 1) Check Registers
- 2) Monthly Reports - January
- 3) Capital Reserve Budget and Approval to Begin Bid Process
- 4) LIU #12 General Operating Budget 2017-2018
- 5) York Adams Academy Budget 2017-2018 ([enclosure](#))

VII. Public Comment:

VIII. Adjournment

Next Board Meeting - Monday, February 27, at 6:00 PM.