

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, November 21, 2016
6:00 P.M.

- A. Opening Business
- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Also Present:
- B. Recognition of Visitors
- Tina Wetzel Recognition
- C. Public Comments:
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of October 24, 2016.
- Minutes 10-24-16 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports

York School of Technology – Henry, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Keller, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Daubert, Chair; Henry, Reck

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#))

Parents' Advisory Committee - Frederick

- F. Superintendent's Report
- Open House
 - Winter Concerts
 - Elf Jr.
- G. Assistant to the Superintendent's Report
- Leadership Hanover Day
 - Comprehensive Planning
- H. Expulsion Waiver - The Board was requested to approve an expulsion waiver ([enclosure](#)).

BOARD ACTION:

I. Personnel

- 1) Retirements - The Board is requested to approve the following retirements:

Classified Employee:

Kathy Sterner, part-time cafeteria employee, retirement effective November 18, 2016. Mrs. Sterner will be retiring with 5.3 years of service to the district.

Michael Sterner, full-time custodian, retirement effective February 3, 2017. Mr. Sterner will be retiring with eight years of service to the district.

- 2) Resignation - The Board is requested to approve the following resignation:

Substitute Employee:

Jeanne Benner, day-to-day substitute school nurse, effective December 3, 2016.

- 3) Employment - The Board is requested to approve the following employment:

Classified Employee:

Debra DeMedici, part-time 4.5 hour cafeteria worker, effective date to be determined. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Substitute Employee:

Angela Bond, day-to-day substitute teacher, effective for the 2016-2017 school year. Rate of compensation will be \$100.00 per day (completed).

Supplemental Employees:

Brian Small, gameworker, effective for the 2016-2017 school year. Rate of compensation will be as listed on the Athletic/Event for Payment SA-107a form (completed).

Ashley Novak, Clearview Intramural #2, effective for the 2016-2017 school year. Rate of compensation will be \$434.00 ([enclosure](#)).

Bus and Van Drivers - The Board is requested to approve the following individual(s) employed by Boyo Transportation:

Sue Ann Wolf
Maria Jacoby
Darlene Rose

- 4) Tenure - The Board is requested to approve the following for professional tenure:

Katelyn Carrick
Erica Gottsch
Jessica Harner
Theresa Henry
Jordan Lippy
Kelly McWilliams
Alex Smith
Amanda Starner

- 5) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Kurt Brenner Pennsylvania State Athletic Directors Conference
 Hershey, PA
 March 22-25, 2017
 ([enclosure](#))

- 6) Job Description - The Board is requested to approve the following new job description and approval to advertise:

Lead Cafeteria Worker ([enclosure](#))

- 7) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Stephanie Aumen, high school health and physical education teacher, request for FMLA effective approximately April 26, 2017 through the end of the 2016-2017 school year but not to exceed allowable 12 weeks of leave.

Cindy Bull, Secretary to the Director of Special Education and Director of Maintenance, request for intermittent FMLA leave effective November 21, 2016, not to exceed allowable 12 weeks of FMLA leave.

Tiffany Vanik, kindergarten teacher, request to extend FMLA leave until January 6, 2016 for the allowable 12 weeks of FMLA leave.

BOARD ACTION:

I. Policy

- 1) The Board is requested final approval for the following policies:
 - [351.1](#) Drug, Alcohol, and Substance Abuse
 - [451.1](#) Drug, Alcohol, and Substance Abuse
 - [551.1](#) Drug, Alcohol, and Substance Abuse
 - [824](#) Maintaining Professional Adult/Student Boundaries

- 2) The Board is requested final deletion of the following policies:
 - [351.2](#) Drug-Free Workplace
 - [451.2](#) Drug-Free Workplace
 - [551.2](#) Drug-Free Workplace

- 3) The Board is requested tentative approval of the following policies:
 - [123](#) Interscholastic Athletics
 - [123.1](#) Athletic Coach Evaluation
 - [203.1](#) HIV Infection
 - [210.1](#) Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
 - [314.1](#) HIV Infection
 - [345](#) Identification Cards
 - [414.1](#) HIV Infection
 - [445](#) Identification Cards
 - [514.1](#) HIV Infection
 - [545](#) Identification Cards
 - [626](#) Federal Fiscal Compliance
 - [Attachment A](#) - Procurement - Federal Programs
 - [Attachment B](#) - Allowability of Costs - Federal Programs
 - [Attachment C](#) - Cash Management - Federal Programs
 - [Attachment D](#) - Administration of Federal Funds Type of Costs, Obligations and Property Management
 - [Attachment E](#) - Grant Subrecipient Monitoring Procedures - Federal Programs

- 4) The Board is requested tentative deletion of the following policies:
 - [210.2](#) Possession/Use of EpiPens
 - [543](#) Paid Holidays

BOARD ACTION:

J. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,498,319.30, Capital Reserve totaling \$8,293.06 and Cafeteria totaling \$57,782.95. Grand total \$1,564,395.31 ([General](#)) ([Capital Reserve](#)) ([Cafeteria](#))

BOARD ACTION:

- 2) Monthly Reports - The Board is requested to approve the following monthly Reports (partial October):

Investment Report ([October](#))
Board Summary ([September](#))
Tax Collector Report ([October](#))
Student Activity Fund MS ([September](#))
Student Activity Fund HS ([September](#))

BOARD ACTION:

- 3) Holman and Robert Leese Scholarship information - The Board is requested to approve the resolution from Wilmington Trust related to the Holman Z. Leese Trust under will fbo Holman Robert Leese, hereby agreeing with Wilmington Trust to terminate trust and thus District receiving equal share of remaining dollars in Trust to add to current scholarship funds held by District in similar name. ([enclosure](#))

BOARD ACTION:

- 4) Tax Exoneration Request - The Board is requested to deny the request from International Partnership Ministries for Tax Exoneration of 2014-2015 (7 months) and 2015-2016 real estate taxes totalling \$13,769.44. ([enclosure](#))

BOARD ACTION:

- 5) Tax Collector Compensation Resolution - The Board is requested to approve tax collector compensation for the period of July 1, 2018 to June 30, 2022 per the attached resolution. ([enclosure](#))

BOARD ACTION:

- 6) Tractor Replacement - The Board is requested to approve up to \$35,000 from General fund for replacement of a tractor.

BOARD ACTION:

- 7) INFORMATIONAL ONLY - Receipt and approval of PlanCon K for lease number 113556, Partial Accelerated Redemption, General Obligation Note Series of 2011 and receipt and approval of PlanCon K for lease number 123556, Issuance of General Obligation Bonds, Series of 2012 to Refund Series of 2011 (Lease number 113556).

K. Public Comment:

L. Adjournment

Next Meeting - Reorganizational Meeting - Monday, December 5, at 6:00 PM.
Board Meeting following Reorganizational Meeting.