

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 9, 2016 - 6:00 PM

AGENDA

I. Opening Business

A. Call to Order --

B. Pledge of Allegiance

C. Roll Call -

Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

II. Recognition of Visitors:

Public Comment:

III. Matters for Which Board Action is Required

A. Personnel

- 1) Employment - The Board is requested to approve the following employment items:

Classified Employees:

Thomas Gotwalt, head custodian at the High School, effective May 16, 2016. Rate of compensation will be \$12.74 per hour ([enclosure](#)).

Jennifer Re, full-time personal assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Gloria Brennan, part-time personal assistant, effective date to be determined. Rate of compensation will be \$10.89 per hour ([enclosure](#)).

Substitute Employee:

Victoria Temple, day-to-day substitute teacher, effective for the 2015-2016 school year. Rate of compensation will be \$95.00 per day (completed).

Summer Program Cafeteria Employees:

(costs paid by State and Federal reimbursements and grants for the 27 day program)

Sarah Enoff - 5.25 hours

Tina Poole - 4 hours

Joanne Hockensmith - 4 hours
Gabrielle Enoff - substitute as needed
Steph Fissel - substitute as needed

- 2) School Physicians - The Board is requested to approve the following school physicians for the 2016-2017 school year:

School Physicians:

Dr. Kurt Thomas (Consulting Physician)
Dr. Thomas Rapp
Dr. Douglas Masucci

School Dentist:

Dr. Henry Hoffacker

- 3) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Dr. Seiple McGraw Hill Education
Chicago, IL
June 19-22, 2016
([enclosure](#))

- 4) Leave of Absence - The Board is requested to approve the following request for leave of absence:

Laura Shovlin, elementary teacher, FMLA leave effective approximately November 4, 2016, to February 3, 2017, but not to exceed allowable 12 weeks of FMLA.

BOARD ACTION:

B. Policy

- 1) The Board is requested final approval for the following policies/
Regulations:

- [001](#) Name and Classification
- [142](#) Migrant Students
- [211](#) Student Accident Insurance
- [216.2](#) Supplemental Discipline Records
- [218](#) Student Discipline
 - [218-R1](#) Student Discipline
- [221](#) Dress and Grooming
- [226](#) Searches
 - [226-R1](#) Search and Seizure
- [308](#) Employment Contract
- [823](#) Narcan® (Naloxone) Storage and Administration
 - [823-R1](#) Administration Procedures for the Storage, Usage and Administration of Narcan® (Naloxone)
- [830](#) Breach of Computerized Personal Information

- 2) The Board is requested final deletion of the following policy:
 - [213.1](#) Final Exam

BOARD ACTION:

C. Budget and Finance

- 1) 2016-2017 General Fund Budget Approval - The Board is requested to approve a tax millage increase for the 2016-2017 General Fund Budget of 0.58 mills (2.79%) from 20.78 to 21.36 mills and an expense level of \$30,737,702. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.

BOARD ACTION:

- 2) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$574,628.07 from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,581, this equates to approximately \$183.29 in tax reduction for approved homesteads ([enclosure](#)) ([enclosure](#))

BOARD ACTION:

- 3) Installment Payment of Taxes Schedule - The Board is requested to approve the installment payment dates of taxes as first installment due September 1, 2016, second installment due October 3, 2016, and third installment due November 1, 2016. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 4) Assessment Appeal Settlement Holly A. Sheetz (Sheetz - The administration recommends for approval for settlement of the tax assessment appeal litigation (Case No. 2015-SU-003763-26) for Tax Parcel 67-000-19-0036.00-00000, 1191 Carlisle Street, Hanover Borough, York County, Pennsylvania owned by Holly A. Sheetz, for a total fair market value, effective for local and county taxes on January 1, 2016, and school taxes on July 1, 2016 In the amount of \$1,600,000. The appropriate common level ratio for 2016 of 89.3% will be applied to the fair market value to arrive at the assessed value of \$1,428,800. The District administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case.

BOARD ACTION:

- IV. Superintendent's Report - Dr. John Scola
 - Campus Night - May 25 - 7:00 (HS Auditorium)
 - Graduation - May 26 - 7:00 (HS Lawn Weather Permitting)

- V. Assistant to Superintendent's report - Dr. Susan Seiple
 - District Representation at State Conference
 - Keystone Testing Window
 - High School Focus Plan

- VI. Planning/Discussion (items for May 23, 2016)
 - A. Budget and Finance
 - 1) Check Registers
 - 2) Monthly Reports - April
 - 3) Non Resident Tuition Rates
 - 4) Insurance Renewal
 - 5) Bid Approval - LIU #12 Joint Purchasing Board - Custodial, General, Paper, Art
 - 6) 2016-2017 Cafeteria Budget and Pricing

- VII. Public Comment

- VIII. Adjournment
The next Board meeting will be Monday, May 23, 2016, at 6:00 PM in the Boardroom.