

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, April 25, 2016
6:00 P.M.

- A. Opening Business
- Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Henry, Mr. Keller, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Student Board Members: Madeline Hammond, Maria Balafoutas
 - Also Present:
- B. Recognition of Visitors
- C. Public Comments:
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of March 30, 2016, and April 4, 2016.
- Minutes 03-30-16 ([enclosure](#))
 - Minutes 04-04-16 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports

York School of Technology – Henry, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Henry

York Adams Earned Income Tax Bureau - Keller, Representative; Reck, Alternate

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Daubert, Chair; Henry, Reck

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) ([enclosure](#))

Parents' Advisory Committee - Frederick

Student Board Members - Madeline Hammond, Maria Balafoutas

F. Special Music - Madison Maloney and Isaac Silver

G. Superintendent's Report

- Jekyll & Hyde
- PSSA Testing
- End of Year Dates -- Prom, Campus Night, Graduation
- Summer Enrichment Camps

H. Personnel

1) Retirements - The Board is requested to approve the following retirement:

Professional Employee:

Melissa Storm, business teacher, effective May 26, 2016, the end of the 2015-2016 school year. Mrs. Storm is retiring with 37 years of service with the Hanover Public School District.

Classified Employee:

Eileen Smith, secretary to the Human Resource Director, effective August 1, 2016. Mrs. Smith will be retiring with 31.9 years of service with the Hanover Public School District.

2) Resignations - The Board is requested to approve the following resignations:

Classified Employees:

Devin Brown, custodian part-time, effective May 3, 2016.

Gary Eline, adult patrol, effective May 26, 2016, the end of the 2015-2016 school year. Mr. Eline is requesting to remain on the adult patrol substitute listing.

Leroy Gilmore, third shift custodian at the Middle School, effective April 25, 2016.

Substitute Employee:

Nancy Downing, day-to-day substitute teacher, effective April 15, 2016.

3) Termination - The Board is requested to approve the following termination:

Classified Employee:

Mindelle Naylor, personal assistant, effective April 15, 2016.

4) Employment - The Board is requested to approve the following employment:

Classified Employees:

Janet Ginter, transfer from head custodian at the high school to third shift regular custodian at the Middle School, effective date to be determined. Rate of compensation will be \$10.93 per hour (current).

James Shanebrook, transfer from third shift custodian at the Middle School to head custodian at Clearview, effective date to be determined. Rate of compensation will be \$12.74 per hour (current) ([enclosure](#)).

Doug Laugerman, third shift custodian at the Middle School, effective date to be determined. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

Tianna Aumen, transfer from part-time 4 hour custodian to full time second shift custodian at the Middle School, effective April 26, 2016. Rate of compensation will remain the same ([enclosure](#)).

Kathleen Hibbs, part-time 4-hour custodian, effective April 26, 2016. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

Substitute Employees:

Diana Diehl, day-to-day substitute custodian, effective immediately. Rate of compensation will be \$9.81 per hour (current).

Kristina Brockman, Nicole Cramer, Ashley Rummel, and Rachel Staub, day-to-day substitute teachers, effective for the 2015-2016 school year. Rate of compensation will be \$95.00 per day (completed).

Supplemental Employee:

Shane O'Reilly, summer student worker, effective for summer 2016. Rate of compensation will be \$10.00 per hour (completed).

Summer Academy Teachers:

Summer Academy 2016 - June 20 - July 14, 2016
(Monday through Thursday 8:00 - 12:00 PM)
(Paid from Title I - \$20 per hour)

Heather Wagaman - Lead Teacher

Jessica Rega

Ashley Rummel

Connie Harness

Caren Evans

Rebecca Conover

Substitute Summer Academy Teachers:

Kaitlyn Naill

- 5) Bus and Van Drivers - The Board is requested to approve the following bus driver employed by Boyo Transportation ([enclosure](#)).

- 6) Leave of Absences - The Board is requested to approve the following request for leave of absences:

Joanne Hahn, elementary music teacher, intermittent FMLA, effective April 14, 2016, through the end of the 2015-2016 school year.

Jennifer Greening, 6th grade teacher, FMLA leave, tentatively May 19, 2016, through the end of the 2015-2016 school year.

Lisa Smith, high school science teacher, FMLA leave, August 18, 2016, to November 10, 2016.

BOARD ACTION:

I. Policy

- 1) The Board is requested tentative approval for the following policies/regulations:
 - [001](#) Name and Classification
 - [142](#) Migrant Students
 - [211](#) Student Accident Insurance
 - [216.2](#) Supplemental Discipline Records
 - [218](#) Student Discipline
 - [218-R1](#) Student Discipline
 - [221](#) Dress and Grooming
 - [226](#) Searches
 - [226-R1](#) Search and Seizure
 - [308](#) Employment Contract
 - [823](#) Narcan® (Naloxone) Storage and Administration
 - [823-R1](#) Administration Procedures for the Storage, Usage and Administration of Narcan® (Naloxone)
 - [830](#) Breach of Computerized Personal Information
- 2) The Board is requested to tentatively delete the following policies:
 - [213.1](#) Final Exam
- 3) The Board is requested to delete the following regulations:
 - [101-R](#) Statement of Philosophy of Hanover Public Schools
 - [112-R](#) Psychological Services - Request Procedure
 - [117-R1](#) Homebound Instruction
 - [123-R1](#) "Super Frosh" - Accelerated Athletic Placement
 - [142-R](#) Programs for Migrant Students
 - [204-R2](#) Other Excused Absences
 - [204-R3](#) Medical, Dental and Vision Examinations
 - [208-R1](#) General Employment Certificates

- [308-R1](#) Administrators' Contracts

BOARD ACTION:

J. Budget and Finance

- 1) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,612,215.75, Capital Reserve totaling \$16,047.50 and Cafeteria totaling \$47,939.29. Grand total \$1,676,202.54 ([general fund](#)) ([capital reserve](#)) ([cafeteria](#))

BOARD ACTION:

- 2) Monthly Reports - March - The Board is requested to approve the following March monthly reports:

[Board Summary](#)
[Investment Report](#)
[Tax Collector](#)
[Tax Collector - Quarterly](#)
[Student Activities - Middle School](#)
[Student Activities - High School](#)
[Cafeteria](#)

BOARD ACTION:

- 3) Athletic/Health Supplies Bid - The Board is requested to approve the Athletic/Health Supplies bid through the LIU Joint Purchasing Board for 2016-2017: ([enclosure](#))

Everything Medical	\$1,349.79
Henry Schein, Inc.	575.33
Moore Medical	435.65
Pyramid School Products	4.59
School Health Corporation	707.48
 Total	 \$3,072.84

BOARD ACTION:

- 4) Sports/Recreation/Physical Education Equipment and Supplies Bid - The Board is requested to approve the Sports/Recreation/Physical Education Equipment and Supplies bid through the LIU Joint Purchasing Board for 2016-2017. ([enclosure](#))

BSN Sports	\$ 450.92
Pyramid School Products	300.00
S&S Worldwide	11.84
School Specialty	96.64
Sportsman's	2,165.68
Total	\$3,025.08

BOARD ACTION:

- 5) Milling/Seal Coating Bid - The Board is requested to approve Yohe Paving Inc. at a cost of \$24,880 for milling and \$23,900 for seal coating of Nighthawk Drive and Middle School parking areas with funds from the Capital Reserve Fund. ([enclosure](#))

BOARD ACTION:

- 6) Heat Pump Replacement Bid - The Board is requested to approve Davidson H. & C. Co, Inc. at a cost of \$43,100 to replace heat pumps at the middle school with funds from the Capital Reserve Fund. ([enclosure](#))

BOARD ACTION:

- 7) 403(b) Vendor Addition - The Board is requested to approve AXA Equitable Life Insurance Company as a vendor on the District 403(b) Tax Sheltered Account Program.

BOARD ACTION:

K. Public Comment: Sallie Durika (maintenance on pitcher's circle - softball)

L. Adjournment

Next Planning Meeting - Monday, May 9, at 6:00 PM.

Next Board Meeting - Monday, May 23, at 6:00 PM.