

## BOARD OF DIRECTORS MEETING AGENDA

Monday, June 29, 2015  
6:00 P.M.

- A. Opening Business
  - Call to Order
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
    - Also Present:
- B. Recognition of Visitors
- C. Public Comments
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of May 26, 2015 and June 15, 2015.
  - Minutes 05-26-15 ([enclosure](#))
  - Minutes 06-15-15 ([enclosure](#))

### BOARD ACTION:

- E. Committee Reports
  - York School of Technology – Kelly, Representative
  - Recreation - Shea, Representative
  - Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly
  - York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate
  - Lincoln Benefit Insurance Trust - Wentz, Representative
  - Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
  - Policy Committee – Frederick, Chair; Shea, Lingg
  - Educational Programs Committee - Daubert, Chair; O'Connor, Reck
  - Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#))
  - Parents' Advisory Committee - Frederick

F. Personnel

- 1) Resignation - The Board is requested to approve the following resignation:

Professional Employee:

Jason Potts, English teacher, effective July 1, 2015.

- 2) Employment - The Board is requested to approve the following employment items:

Professional Employee:

Katherine Walton, high school English teacher, effective with the beginning of the 2015-2016 school year. Rate of compensation will be Instructional 1 Step 1 of the 2015-2016 salary schedule ([enclosure](#)).

Classified Employee:

Kristin Johnson, transfer from Elementary Secretary to Transportation/Child Accounting Coordinator, effective date to be determined. Rate of compensation will be \$17.95 per hour (completed).

Coaches:

The Board is requested to approve the attached listing of coaches for fall 2015-2016 school year. Rates of compensation are applicable for each level position inclusive of the approved increase for the 2015-2016 school year. ([enclosure](#)).

- 3) Job Description Approval -
- a) Middle School Secretary ([revised](#))
  - b) Middle School Guidance Secretary ([revised](#))
  - c) Middle School Secretary/Receptionist (deletion)
  - d) Assistant Principal for High School ([revised](#))
  - e) Middle School Grade Level Principal ([revised](#))
  - f) Practical Nursing Program Coord/Financial Aid Officer (deletion)
  - g) Secretary to the Director of Special Education and Director of Facilities ([revised](#))
  - h) Cafeteria Worker ([revised](#))
  - i) Cafeteria Warehouse/Inventory Worker ([revised](#))
  - j) Secretary to the Superintendent and Assistant to the Superintendent ([revised](#))
  - k) Accounts Payable Clerk ([revised](#))
  - l) Elementary School Secretary ([revised](#))
- 4) Conferences/Workshops - The Board is requested to approve the follow requests for conferences/workshops:

Bj Frock      PA State SHRM Conference  
September 23-25, 2014  
State College, PA  
Cost: \$857.82 ([enclosure](#))

5) Status Quo - The Board acknowledges that the existing Collective Bargaining Agreement between the Board of School Directors and Hanover Public Education Support Personnel/PSEA/NEA will expire as of June 30, 2015 without a successor Collective Bargaining Agreement approved; the Board further acknowledges that it is well settled law that when a Collective Bargaining Agreement expires, a School District must maintain the "status quo" unless and until the parties reach a new Agreement or they bargain in good faith to impasse; now, therefore, the Board hereby resolves that the Hanover Public School District intends to fulfill its obligations to maintain the "status quo" accordingly; the Board further resolves that for the period of "status quo" Bargaining Unit Employees will continue to receive their salary and benefits, subject to the applicable employee contribution, in effect as of the expiration of the Collective Bargaining Agreement.

6) Leave of Absence - The Board is requested to approve the following request for a leave of absence:

Jay Czap, Clearview Elementary Principal, FMLA leave of absence for medical reasons, effective July 15, 2015, to approximately August 14, 2015.

7) Approval to Advertise- The Board is requested to approve to advertise for the following position:

Elementary Secretary - Hanover Street

BOARD ACTION:

#### G. Curriculum

1) Full Day Kindergarten - The Board of School Directors verifies that the Hanover Public School District has offered full day kindergarten for all students since the 2012-2013 school year and will continue this practice in the future.

BOARD ACTION:

#### H. Budget and Finance

1) Monthly Reports May (partial) - The Board is requested to approve the following May monthly reports

[Investment Report](#)  
[Tax Collector](#)

BOARD ACTION:

- 2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$2,899,875.12, Capital Reserve totaling \$16,995.48 and Cafeteria totaling \$18,171.73. Grand total \$2,935,042.33 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)).

BOARD ACTION:

- 3) Insurance Renewal - The Board is requested to approve the renewal of District insurance, including Package, Business Auto, Workers Compensation, Umbrella and School Leaders E & O policies, through agent Weber Insurance at a cost of \$131,234 (previously \$128,502).

BOARD ACTION:

- 4) Non Resident Tuition Rates 2015-2016 - The Board is requested to approve the Non Resident Tuition Rates for the 2015-2016 school year as established by the Pennsylvania Department of Education of Elementary \$9,997.02 or \$55.54 per day (\$9,858.39 prior year) Secondary \$12,371.20 or \$68.73 per day (\$12,287.46 prior year) ([enclosure](#)).

BOARD ACTION:

- 5) Capital Reserve - High School Climate Control - The Board is requested to approve an expenditure of \$35,000 for the repair of the High School Climate Control to be spent from Capital Reserve.

BOARD ACTION:

- 6) Assessment Appeals - Move to approve the District Administration and Solicitor to initiate tax assessment appeal litigation before the York County Board of Assessment Appeals concerning seventeen properties. ([enclosure](#)) The District Administration and solicitor are authorized to take all steps necessary to effectuate the initiation of the litigation.

BOARD ACTION:

- 7) Security Contract - The Board is requested to approve the security contract with G-Force Investigations, LLC at a rate of \$21/hour for the 2015-2016, \$21/hour for the 2016-2017 and \$22/hour for the 2017-2018 school years. ([enclosure](#))

BOARD ACTION:

- 8) Solicitor Renewal - The Board is requested to approve Stock and Leader as Solicitor for the 2015-2016 school year.

BOARD ACTION:

- 9) Metal Lab Fence and Gate - The Board is requested to approve a Capital Reserve expenditure up to \$10,500 (limit for standard quotes) for the installation of a fence and gate outside the Metal Lab area.

BOARD ACTION:

- 10) INFORMATIONAL ITEM ONLY - Basic Education Funding Committee Recommendation and State Budget Update

I. Public Comment

J. Adjournment

Next Planning Meeting - Monday, August 10, at 6:00 PM.

Next Board Meeting - Monday, August 24, at 6:00 PM.