

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, May 26, 2015
6:00 P.M.

- A. Opening Business
 - Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea
 - Also Present:
- B. Recognition of Visitors
- C. Public Comments
- D. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of April 27, 2015 and May 12, 2015.
 - Minutes 04-27-15 ([enclosure](#))
 - Minutes 05-12-15 ([enclosure](#))

BOARD ACTION:

- E. Committee Reports
 - York School of Technology – Kelly, Representative
 - Recreation - Shea, Representative
 - Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Daubert, Kelly
 - York Adams Earned Income Tax Bureau - Reck, Representative; O'Connor, Alternate
 - Lincoln Benefit Insurance Trust - Wentz, Representative
 - Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
 - Policy Committee – Frederick, Chair; Shea, Lingg
 - Educational Programs Committee - Daubert, Chair; O'Connor, Reck
 - Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#))
 - Parents' Advisory Committee - Frederick
- F. Superintendent Report - Dr. Scola
 - Budget Process

G. Budget and Finance

- 1) Monthly Reports April - The Board is requested to approve the following April monthly reports (enclosures)

[Board Summary](#)
[Investment Report](#)
[Tax Collector](#)
[Student Activities MS](#)
[Student Activities HS](#)
[Cafeteria](#)

BOARD ACTION:

- 2) Check Registers - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$754,415.81, and Cafeteria totaling \$32,956.32. Grand total \$787,372.13 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

- 3) LIU #12 Bid Approvals - Custodial, General, Paper and Art Supplies - The Board is requested to approve the following LIU Bids

Custodial ([enclosure](#))

Americhem International	\$ 198.32
Calico Industries, Inc.	266.44
Hassinger & Company, Inc.	995.94
Hillyard Lancaster	58.44
Holt Paper & Chemical	410.80
Pyramid School Products	168.26
Quaker City Paper Co. Inc.	2,535.00
Singer Equipment Co.	551.02
The Sherwin Williams Co.	8,583.75
Xpedx-Harrisburg Division	5,816.60
Total	19,584.57

General ([enclosure](#))

Cascade School Supplies	\$ 3,412.96
Kurtz Bros.	4,745.58
National Art & School Supplies, Inc	8,450.73
Office Basics, Inc.	3,837.63
Pyramid School Products	2,672.34
School Specialty	2,753.04
Standard Stationery Supply Co.	1,508.08
The Art Store, Inc.	2,285.48

Total \$29,665.84

Paper ([enclosure](#))

Contract Paper Group, Inc.	\$10,705.20
Kurtz Bros.	2,349.49
Lindenmeyr Munroe	779.51
Office Basics, Inc.	69.92

Total \$13,904.12

Art Supplies ([enclosure](#))

Blick Art Materials	\$ 448.99
Cascade School Supplies	2,512.49
Commercial Art Supply	920.38
Kurtz Bros.	575.78
National Art & School Supplies, Inc.	2,830.12
Office Basics, Inc.	573.93
Pyramid School Products	1,404.51
School Specialty	1,773.76
The Art Store, Inc.	1,333.48

Total \$12,373.44

BOARD ACTION:

- 4) General Fund Budget Approval 2015-2016 - The Board is requested to approve a tax millage increase for the 2015-2016 General Fund Budget of .46 mills (2.26%) from 20.32 to 20.78 mills and an expense level of \$29,641,550. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%. ([enclosure](#))

BOARD ACTION:

- 5) Homestead/Farmstead Approval - The Board is requested to approve the receipt and disbursement of \$574,986.70 from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,728, this equates to approximately \$181.37 in tax reduction for approved homesteads. ([enclosure](#))

BOARD ACTION:

- 6) Installment Payment of Taxes Schedule - The Board is requested to approve the installment payment dates of taxes as first installment due September 1, 2015, second installment due October 1, 2015, and third installment due November 2, 2015. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 7) District Transportation Contract - The Board is requested to approve the district transportation contract with BOYO Transportation for the 2015-2016 through 2019-2020 school years as outlined in the enclosure. ([enclosure](#))

BOARD ACTION:

- 8) Cafeteria Budget and Pricing - Cafeteria Budget and Pricing Adoption 2015-2016 - The Board is requested to approve the cafeteria budget for the 2015-2016 school year ([enclosure](#)) and meal pricing for the 2015-2016 year:
- Breakfast \$1.15 (no change)
 - Elementary Lunch \$2.50 (previously \$2.40)
 - Secondary Lunch \$2.75 (previously \$2.65)
 - Adult Lunch \$3.45 to be adjusted by mandatory governmental formula calculation
 - Milk \$0.50 (no change)

BOARD ACTION:

- 9) Middle School Bid Water Source Heat Pumps - The Board is requested to approve the bid of \$78,990.00 from Davidson H. & C. Co., Inc. for the replacement of the middle school water source heat pumps (2). ([enclosure](#))

BOARD ACTION:

- 10) Depository - The Board is requested to approve as depository Peoples Bank, and PSDLAF, ACNB and York Traditions Bank as banking institutions for the 2015-2016 school year.

BOARD ACTION:

- 11) Student Accident Insurance - The Board is requested to approve the Sports Insurance and optional student accident program underwritten by ACE American Insurance Company, administered by American Management Advisors, Langhorne, Pennsylvania, and serviced by Christian-Baker Company, Camp Hill, Pennsylvania and the optional student accident insurance:
- All Sports (grades 7-12): Plan AA, \$1,000,000 medical maximum

Total Premium \$8,909 (\$8,909 prior year) includes additional rider for students school to work programs:
Optional Student Accident Insurance (offered to parents to purchase)
Plan A
Primary Benefits \$1,000,000 medical maximum
Total Premium \$88.00 for 24 hour coverage (no increase)
School time coverage \$22.00 (no increase)
Dental (to be purchased with above plans) \$8.50 (no increase)

BOARD ACTION:

- 12) Donation - The Board is requested to approve a donation of a trumpet from Judith Stewart.

BOARD ACTION:

H. Personnel

- 1) Resignation - The Board is requested to approve the following resignation:

Classified Employee:

Michelle Williams, part-time cafeteria employee, effective May 15, 2015.

- 2) Employment - The Board is requested to approve the following employment items:

Administrative Employee:

Marc Abels, assistant high school principal, effective June 15, 2015. Rate of compensation will be \$85,000.00 prorated for the remainder of the 2014-2015 school year ([enclosure](#)).

Professional Employees:

Nicholas Minnich, half-day part-time technology education teacher change to full-time technology education teacher effective August 17, 2015, with the beginning of the 2015-2016 school year.

Susan Salvitti, half-day part-time family and consumer science teacher change to full-time family and consumer science teacher effective August 17, 2015, with the beginning of the 2015-2016 school year.

Supplemental Employee:

Michael Bauer, Athletic Director as a supplemental/extracurricular position, beginning July 1, 2015, for the 2015-2016 school year. Rate of compensation will be \$54,000.00 (returning).

Substitute Employees:

Jill Keeney, day-to-day substitute teacher, effective for the 2014-2015 school year. Rate of compensation will be \$95.00 per day. (completed).

Cherie Smith, day-to-day substitute teaching and personal assistant, effective May 15, 2015. Rate of compensation will be \$10.89 per hour (completed).

Summer Workers/Summer Employees: Summer maintenance workers, effective for the summer/season term for 2015 . Rate of compensation will be \$10.00 per hour (returning/completed).

Colton Dils
Josh Bull
John Acker - part time as needed

Classified Employee:

Devin Brown, part-time 4-hour custodian, effective date to be determined. Rate of compensation will be \$9.81 per hour ([enclosure](#)).

High School Credit Recovery Summer School (O-Ware or Packets) will run from June 8-12 and June 15-19 Noon - 3:30 PM, teachers stay until 4:00 PM at Middle School. Rate is \$20 per hour.

Teachers:

Sara Brenneman, June 8-12, June 15-19
Bryan Biechler, June 8-12

HOLA Catch Up Summer School will run from June 8-12, June 15-19, 8 AM-NOON at Middle School. Rate is \$20 per hour.

Teacher:

Sara Brenneman - June 8-12, June 15-19

Keystone Bootcamp - July 13-17 at High School. Rate is \$20 per hour.

Teachers:

Jen Gomulka 8:30 AM - 11:30 AM
Lisa Smith 12:30 PM - 3:30 PM

- 3) The Board is requested to approve the following personnel actions:

Christina Green - personal assistant, furlough, effective June 5, 2015, at the conclusion of the 2014-2015 school year.

Tammy Deardorff, Joann Hockensmith, Doris Johnson, Joy Kopp, Teresa Knaub, Anthony Lawrence, Vicky Mummert, Tina Poole, Debra Sanders, Laurie Seletzky, Darlene Wisner, Nancy Zepp, and Stacey Zitto, walking adult patrols, furlough, effective June 5, 2015, at the conclusion of the 2014-2015 school year.

Lurene Reirer, lunchroom/playground supervisor, furlough, effective June 5, 2015, at the conclusion of the 2014-2015 school year.

Christy Weigle, transfer from 2.5 hour lunchroom supervisor at the Middle School to 2.25 hour lunchroom/playground supervisor at Clearview Elementary, effective June 5, 2015 at the conclusion of the 2014-2015 school year.

- 4) Leave of Absence - The Board is requested to approve the following leave of absence:

Jennifer Arnold, elementary teacher, request for FMLA leave tentatively beginning August 17, 2015, to approximately September 11, 2015, but not to exceed allowable 12 weeks FMLA.

- 5) Approval to Advertise - The Board is requested to approve to advertise for the following position(s):

Part-time 4 hour cafeteria position

BOARD ACTION:

I. Curriculum

- 1) Summer School Opportunities for Students

J. Policy

- 1) Policies - The Board is requested tentative approval for the following policies:

- [102](#) Academic Standards
 - [122-R1](#) Extracurricular Activities - Eligibility Requirements
 - [122-R2](#) Athletic and Extracurricular Code of Conduct
 - [123-R1](#) "Super Frosh" - Accelerated Athletic Placement
- [123.2](#) Sudden Cardiac Arrest
- [123.3](#) Concussion Management
- [610](#) Purchases Subject to Bid
 - [610-R1](#) Bidding Requirements
- [806](#) Child Abuse
- [810](#) Transportation
- [810.1](#) Transportation - Video/Audio Recording
- [819](#) Suicide Awareness, Prevention and Response
 - [819-R1](#) Suicide Prevention Resources

BOARD ACTION:

- 2) Information Only - Regulation to delete:
 - [123-R2](#) Athletic Record Board

K. Public Comment

L. Adjournment

Next Planning Meeting - Monday, June 15, at 6:00 PM.

Next Board Meeting - Monday, June 29, at 6:00 PM.