

Hanover Public School District
School Board Planning Meeting
Monday, January 13, 2014 - 6:00 PM

AGENDA

I. Opening Business

A. Call to Order --

B. Pledge of Allegiance

C. Roll Call -

Board Members: Mrs. Daubert, Mr. Engle, Mr. Frederick, Mr. Kelly, Mrs. Lingg,
Dr. O'Connor, Mr. Reck, Mr. Roland, Mrs. Shea

Also Present -

II. Recognition of Visitors :

Public Comment:

III. Matters for Which Board Action is Required

A. Personnel

1) Resignations - The Board is requested to approve the following resignations:

LPN Employee:

Brenda Campbell, Practical Nursing Program Coordinator/Financial Aid Officer, effective February 28, 2014.

Classified Employee:

Kelly Routson, adult patrol and lunchroom/playground supervisor, effective December 25, 2013.

BOARD ACTION:

- 2) Employment - The Board is requested to approve the following employment items contingent upon receipt of all required employment paperwork:

Professional Employee:

Amber Diehl, elementary teacher (6th grade), effective January 27, 2014. Rate of compensation will be Instructional I Step, 1.5, prorated for the remainder of the 2013-2014 school year ([enclosure](#)).

Classified Employees:

Randy Hansford, transfer from part-time custodian to full-time custodian effective January 14, 2014. Rate of compensation will remain the same ([enclosure](#)).

Linda Brown, part-time 4.5 hour cafeteria employee, effective January 15, 2013. Rate of compensation will be \$10.59.hour ([enclosure](#)).

Alicia Sterner, transfer from Technology Help Desk to Computer Technician I, effective January 14, 2014. Rate of compensation and level to remain the same ([enclosure](#)).

Clyde Fletcher, part-time custodian, effective date to be determined upon release from current employer. Rate of compensation will be \$10.01 per hour ([enclosure](#)).

Supplemental Employees:

Barbara Jarrett and Debra Wildasin, Envirothon for Hanover Street, effective for the 2013-2014 school year. Rate of compensation will be \$434.00 and \$518.00, respectively (completed).

Kimberlie McCleaf, day-to-day substitute adult patrol, effective for the 2013-2014 school year. Rate of compensation will be \$26.42 per day (completed).

Gameworkers:

Eric Lehman, Annette Mummert, Joyce Merrel, and Jackie Uhler, gameworkers, effective for the 2013-2014 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for payment (completed)..

BOARD ACTION:

- 3) Approval to Advertise - The Board is requested to approve to advertise the following:

Practical Nursing Program Coordinator/Financial Aid
Officer
Adult Patrol
Lunchroom/Playground Supervisor

BOARD ACTION:

- 4) Leave of Absence - The Board is requested to approve the following change for a leave of absence:

John Acker, cafeteria driver/inventory, medical leave of absence effective January 2, 2014. Return date to be determined upon physician release. Mr. Acker will be using paid leave prior to using uncompensated medical leave.

BOARD ACTION:

- 5) Act 93 Plan - The Board is requested to approve the following addition to the Act 93 Plan in effect through June 30, 2016.

Addition of level AA - Current Position Assigned
Assistant to the Superintendent for Curriculum, Instruction, and
Assessment; salary range -Min \$92,356 to Max- \$155,159

BOARD ACTION:

- 6) Conference/Workshop - The Board is requested to approve the following conference/workshop:

Dr. Susan Seiple January 26-29, 2013 ([enclosure](#))
PA Title I Improving Schools Conference
Pittsburgh, PA
Total Cost \$1,238.37 (Registration, Lodging &
Mileage) Paid with Title II Funds

BOARD ACTION:

B. Budget and Finance

- 1) Check Register - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,665,946.11 and Cafeteria totaling \$45,978.73. Grand total \$1,711,924.84. (one [enclosure](#) all grouped together)

BOARD ACTION:

C. Policy

- 1) Policies - The Board is requested tentative approval for the following policies:
 - [008](#) Organizational Plan
 - [213](#) Grading of Student Progress
 - [246](#) District Wellness

BOARD ACTION:

IV. Superintendent's Report - Dr. John Scola

- Introduction of Dr. Seiple
- Inclement Weather
- Semester Change

V. Planning/Discussion (items for January 27, 2014)

A. Personnel

- 1) Resignations - The Board is requested to approve the following resignations:

Substitute Employees:

Robert Zakula, day-to-day substitute teacher, effective December 20, 2013.

Robert Lance, day-to-day substitute teacher, effective December 2, 2013

Kerri Bankert, day-to-day substitute teacher, effective immediately.

Carrie Heiland, day-to-day substitute cafeteria worker, effective immediately.

- 2) Employment - The Board is requested to approve the following employment items:

David Albright, head varsity softball coach, effective for the 2013-2014 school year. Rate of compensation will be \$2,714.00 ([enclosure](#)).
- 3) Job Description - The Board is requested to approve the following revised job description.

Technology Help Desk - Technology Support Specialist ([enclosure](#))

B. Budget and Finance

- 1) Monthly Reports - November (enclosures) with December (available at January 27 meeting)
[Investment Report](#)
[Board Summary](#)
[Tax Collector](#)
[Student Activity - Middle School](#)
[Student Activity - High School](#)
- 2) Check Registers (available at January 27 meeting)
- 3) Lincoln Intermediate Unit # 12 General Operating Budget 2014-2015 ([enclosure](#))
- 4) York County School of Technology 2014-2015 Budget ([enclosure](#))
- 5) Local Audit Report - Smith Elliott Kearns & Company for year end June 30, 2013 (available at January 27 meeting)
- 6) Hanover Public School District General Fund Budget Resolution Index 2014-2015 ([draft-enclosure](#))
- 7) Real Estate and Per Capita Taxes Exonerations from Collection - Leroy Wentz - Tax Collector (available at January 27 meeting)
- 8) LIU Joint Purchasing Bid Award Approval - Fall Paper

V. Public Comment

VI. Adjournment

The next Board meeting will be Monday, January 27, at 6:00 PM in the Boardroom.