

BOARD OF DIRECTORS MEETING AGENDA

Monday, June 25, 2012

6:00 P.M.

- A. Opening Business
 - Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Board Members: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
- B. Recognition of Visitors and Public Comments
 - Leigh Dalton, Truancy
- C. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of April 23, 2012 and May 14, 2012.
 - Minutes 5-29-12 ([enclosure](#))
 - Minutes 6-11-12 ([enclosure](#))

BOARD ACTION:

- D. Committee Reports

York School of Technology – Roland, Representative

Recreation – Lingg, Representative

PN Advisory – Funk, Representative ([invitation](#))

Meet & Discuss Professional, Classified & Administrative – Funk, Chair;
O'Connor, Watson

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate)

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Funk

Key Communicator's Network – All

Policy Committee – Watson, Chair; Engle, Funk, Lingg

Stadium Promotion Committee - Funk

Educational Programs Committee - O'Connor, Chair; Funk, Watson

- E. Superintendent's Report
- FDK - K Registration
 - Instrumental Music Program
 - Leadership Workshop/Cost Savings Strategies/July 9 Planning Meeting
 - Tony/Track-Tractor
 - Communication (class of "62"-Ruth Weaver) ([enclosure](#))
- F. Director of Secondary Education Report - Dr. Smith
- Curriculum
 - In-Service Update 2012-13
- G. Standing motions regarding Personnel
- 1) Coaching and Co-Curricular Increases for the 2012-2013 school year. The Board is requested to approve no change to the ranges for the 2012-2013 school year with a 2% increase for those below the midpoint and a 1% increase for co-curriculars at or above midpoint. ([enclosure](#)).
 - 2) Supplemental/Substitute Rate Schedule for 2012-2013. The Board is requested to approve the 2012-2013 Supplemental/Substitute Rate Schedule. ([enclosure](#))
 - 3) Non-Bargaining Unit Classified Position Rate Increase- The Board is requested to approve increases for the 2012-2013 school year for the following Non-Bargaining Unit Classified Positions. ([enclosure](#))

Secretary to the Personnel Administrator and Business Manager
Payroll Clerk
Confidential Secretary/Accounting Clerk to Business Manager
Secretary to the Superintendent and Assistant Superintendent
Adult Patrols

- 4) Gymnastics - The Board is requested to move the gymnastics coaching stipend from Level 4 to Level 2 on the co-curricular stipend scale.

BOARD ACTION:

- 5) New Business

- a) Employment - The Board is requested to approve the following employment items:

Classified Employees:

Eileen Gass, transfer from 12-month full-time to 10-month full-time position, effective August 16, 2012. Rate of compensation will change to \$12.82 per hour. Mrs. Gass last work day will be July 6, 2012, and then using paid leave through August 3, 2012.

Wendy Young, transfer from 10-month full-time position to 12-month full-time position, effective July 9, 2012. Rate of compensation will be \$12.86 per hour.

BOARD ACTION:

- b) Leave of Absence - The Board is requested to approve the following request for a leave of absence:

Lori Smith, high school secretary, request for intermittent FMLA, not to exceed 12 weeks, beginning June 7, 2012.

BOARD ACTION:

H. Standing Motions regarding Policy

- 1) Policies - The Board is requested to tentatively approve the following policies:
- [103](#) Nondiscrimination in School and Classroom Practices
 - [104](#) Nondiscrimination in Employment and Contract Practices
 - [248](#) Unlawful Harassment (Pupils)
 - [348](#) Unlawful Harassment (Administrative Employees)
 - [448](#) Unlawful Harassment (Professional Employees)
 - [548](#) Unlawful Harassment (Classified Employees)
 - 201.1 Elementary School Enrollment

BOARD ACTION:

- 2) Regulation - The Board is requested to approve the following regulation:
- [128-R2](#) Attendance/Absence

BOARD ACTION:

- 3) Regulations - The Board will be requested to approve the following regulations at the board meeting in July:
- [103-R1](#) Report Form for Complaints of Discrimination (replaces previous regulation)
 - [104-R1](#) Report Form for Complaints of Discrimination

I. Standing Motions regarding Finance

- 1) Student Accident and Sports Insurance - The Board is requested to approve the Sports Insurance and optional student accident program underwritten by ACE American Insurance Company, administered by American Management Advisors, Langhorne, Pennsylvania, and serviced by Christian-Baker Company, Camp Hill,

Pennsylvania and the optional student accident insurance:

All Sports (grades 7-12): Plan AA, \$1,000,000 medical maximum
Total premium \$7,930 (\$6,695 prior year) includes additional rider for students school to work programs (other quotes solicited and received)

Optional Student Accident Insurance (offered to parents to purchase) Plan A
Primary Benefits \$1,000,000 medical maximum
Total premium \$88.00 for 24 hour coverage (no increase)
School time coverage \$22.00 (no increase)
Dental (to be purchased with above plans) \$8.50 (no increase)

BOARD ACTION:

- 2) Athletic Supplies and Equipment Bid (internal) - The Board is requested to approve the following athletic supplies and equipment bid, 4 vendors participated:

BSN Sports	\$ 764.78
Hat World/Anaconda Sports	\$ 813.46
Garden State Team Sports	\$3,523.25
Riddell	\$ 101.98
Total	\$5,203.47

BOARD ACTION:

- 3) Check Register - The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$1,081,974.68, Capital Reserve totaling \$250,176.41, Construction totaling \$15,925.40 and Cafeteria totaling \$17,373.09. Grand total \$1,365,449.58.
([General Fund](#)) ([Cafeteria](#)) ([Construction](#)) ([Capital Reserve](#))

BOARD ACTION:

- 4) Monthly Reports May - The Board is requested to approve the following May monthly reports:
[Investment Report](#)
Board Summary
[Student Activities Report MS](#)

Student Activities Report HS

Cafeteria Report HS, MS, CL, Han St, W

BOARD ACTION:

- 5) 2012-2013 General Fund Budget - The Budget and Finance Committee is recommending to the Board that we approve a 2012-2013 Final General Fund Budget with expenses totalling \$27,586,157.

BOARD ACTION:

- 6) Tax Millage Rate - The Board is requested to approve a final tax millage increase for the 2012-2013 Preliminary General Fund Budget of .38 mills (2%) from 19.07 mills to 19.45 mills. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at .5% and real estate transfer tax at .5%

BOARD ACTION:

- 7) Homestead/Farmstead - The Board is requested to approve the receipt and disbursement of \$574,086.15 from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,506, this equates to approximately \$165 in tax reduction for approved homesteads.

BOARD ACTION:

- 8) Installment Payment of Taxes - The Board is requested to approve the installment payment dates of taxes as first installment due September 13, 2012, second installment due October 15, 2012, and third installment due November 15, 2012. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

- 9) Committed Funds - The Board is requested to approve the commitment

of funds of \$1,400,045 for future retirement costs.

BOARD ACTION:

J. Other Business

K. Public Comment

L. Next meeting date:

The next planning meeting will be Monday, July 9, at 6:00 PM in the boardroom.
The next Board meeting will be Monday, July 23, at 6:00 PM in the boardroom.

M. Adjournment