

BOARD OF DIRECTORS MEETING AGENDA

Monday, January 23, 2012

6:00 P.M.

- A. Opening Business
- Call to Order
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mrs. Daubert, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Roland, Mr. Watson
    - Student Board Members: Kyle Sheely, Marta Gomez, Zachary Sheaffer
  
    - Also Present
- B. Recognition of Visitors and Public Comments
- C. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of November 28, 2011; December 5, 2011; December 15, 2011; and January 9, 2012.
- Minutes 11-28-11 ([enclosure](#))
  - Minutes 12-5-11 (Reorganization) ([enclosure](#))
  - Minutes 12-5-11 ([enclosure](#))
  - Minutes 12-15-11 ([enclosure](#))
  - Minutes 1-9-12 ([enclosure](#))

BOARD ACTION:

- D. Committee Reports
- York School of Technology – Roland, Representative
- Recreation – Lingg, Representative
- PN Advisory – Funk, Representative
- Meet & Discuss Professional, Classified & Administrative – Funk, Chair;  
O'Connor, Watson
- Joint Wage Tax – Edwards, Representative; O'Connor (Alternate)
- Lincoln Intermediate Unit Insurance Trust – Wentz, Representative
- Legislative Liaison with Pennsylvania School Board Association – Funk
- Key Communicator's Network – All
- Policy Committee – Watson, Chair; Engle, Funk, Lingg

Stadium Promotion Committee - Funk

Educational Instruction Committee - O'Connor, Chair; Funk, Watson

Student Board Members - Sheely, Gomez, Sheaffer

- E. Superintendent's Report
- Key Performance Indicators (KPI Report-Letter "L")
  - Donation to Elem. Schools - \$2,000 - Joanne Fabrics
  - Board President Training Camp/PSBA ([enclosure](#))
  - Board Meeting Guide/Protocol/Guidelines for Public contribution (enclosure)
  - Intranet/Web-based Personnel Directory
  - Key Communicator's Network (Wed. Jan. 25th/11:30-1 p.m.)
  - YWCA Grant ([enclosure](#))
  - School Calendar Draft (2012-13) ([enclosure](#))
- F. Director of Secondary Education Report - Dr. Smith
- Gates Foundation/Struggling Readers Grant
- G. Standing motions regarding Personnel
- 1) New Business
    - a) Resignations - The Board is requested to approve the following resignations:  
  
Substitute Employees:  
Ellie Pfaff, substitute school nurse, effective January 9, 2012.  
  
Tiffany Barnhart, substitute teacher, effective immediately.  
  
Brad Hill, Head Varsity Softball Coach, effective immediately.  
  
Victoria Hudak and Sandra Offett, part-time LPN instructors, effective immediately.  
  
BOARD ACTION:
    - b) Employment - The Board is requested to approve the following employment items:  
  
Supplemental Employee:  
Shawn Klunk, gameworker, effective for the 2011-2012 school year. Rate of compensation will be as listed on the SA 107a, Athletic Event Report for Payment.  
  
Substitute Employee:  
Katelyn Baublitz, day-to-day substitute teacher, effective for the 2011-2012 school year. Rate of compensation will be \$95.00 per day.

Classified Employee:

Sarah Enoff transfer from 4.5 hour part-time cafeteria worker to 6 hour part-time cafeteria worker effective January 30, 2012. Rate of compensation will remain the same.

BOARD ACTION:

- c) Leave of Absence - The Board is requested to approve the following requests for leave of absence:

Bryn Krapf, elementary teacher, request for FMLA leave of absence, effective approximately May 16, 2012, through the end of the 2011-2012 school year. Mrs. Krapf will be using paid leave.

Lisa Fry, middle school art teacher, request for FMLA leave of absence, effective approximately, May 1, 2012, through the end of the 2011-2012 school year. Mrs. Fry will be using paid leave.

BOARD ACTION:

- d) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Ron Gross            Wilson Wrestling Tournament ([enclosure](#))  
James Blake        February 10-11, 2012  
                          West Lawn, PA  
                          \$306.36 (cost for meals & lodging paid by HABC)

David Cataldo      District III SC Individuals ([enclosure](#))  
Nate Murren        February 24-25, 2012  
Ronald Palmer      Hershey, PA  
                          \$945.00 (cost for meals & lodging)

David Cataldo      Southeast Regional Wrestling Tournament  
Nate Murren        March 2-3, 2012 ([enclosure](#))  
Ronald Palmer      Reading, PA  
                          \$756.36 (cost for meals & lodging)

David Cataldo      PIAA Finals ([enclosure](#))  
Nate Murren        March 8-10, 2012  
Ronald Palmer      Hershey, PA  
                          \$1066.95 (cost for meals and lodging)

Jeremy Flores      PSADA Conference/Training Program ([enclosure1](#))  
                          ([enclosure2](#))  
                          March 20-23, 2012  
                          Hershey, PA  
                          \$888.50 (cost for registration and dues,  
                          transportation, meals, lodging & workshop)

BOARD ACTION:

H. Standing Motions regarding Policy

1) Policy - The Board is requested tentative approval for the following policies:

- [602](#) Budget Planning
- 217 Senior High School Curriculum and Graduation Requirements
- [143](#) Standards for Persistently Dangerous Schools
- [144](#) Standards for Victims of Violent Crimes
- [302](#) Employment of Superintendent/Assistant Superintendent
- [303](#) Employment of Administrators
- [316](#) Nontenured Employees
- [404](#) Employment of Professional Employees
- [405](#) Employment of Substitute Teachers
- [406](#) Employment of Summer School Teachers
- [504](#) Employment of Classified Employees
- [505](#) Employment of Substitute Employees
- [916](#) School Volunteers

BOARD ACTION:

2) Policy - The Board is requested tentative approval for the deletion of the following policies:

- [105.1](#) Chapter I Programs
- [113.1](#) (1991 version) Allocation of Classroom Space to Low Incidence Special Education Students
- [120](#) Human Development Program
- [603](#) Budget Preparation

BOARD ACTION:

I. Standing Motions regarding Educational Programs/Curriculum

1) Informational Item: January 17 Meeting Notes

J. Standing Motions regarding Building and Grounds

1) Borough Agreement - The Board is requested to approve the Borough Agreement ([Moul enclosure](#)) ([Myers enclosure](#))

BOARD ACTION:

K. Standing Motions regarding Finance

- 1) Check Registers - The Board is requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$1,121,088.53, Construction totaling \$141,030.38, Capital Reserve totaling \$150,158.06 and Cafeteria totaling \$29,553.89. Grand total \$1,441,830.86 (enclosures).  
([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#)) ([General Fund](#))

BOARD ACTION:

- 2) Monthly Reports - The Board is requested to approve the following monthly reports:

Investment Report ([Nov](#), [Dec](#))  
Board Summary Report ([Nov](#), [Dec](#))  
Student Activities Report MS ([Nov](#), [Dec](#))  
Student Activities Report HS ([Nov](#), [Dec](#))  
Cafeteria Report (Nov - [HS](#), [MS](#), [C](#), [HanS](#), [W](#))  
(Dec - [HS](#), [MS](#), [C](#), [HanS](#), [W](#))  
[Quarterly Summary](#)  
Construction Contracts Update ([current](#))

BOARD ACTION:

- 3) Real Estate Tax and Per Capita Tax Bill Exonerations - The Board is requested to exonerate Leroy Wentz, Tax Collector, from the collection of the following tax bills:

Real Estate Taxes (bill amounts listed as face value, penalty also due)  
bills turned over at December 31, 2011 to York County for collection  
2011 Real Estate Taxes to York County 370 bills \$467,701.33  
2010 Real Estate Taxes to York County 14 bills \$11,325.75

Per Capita Taxes (bill amounts listed as face value, penalty also due)  
bills turned over at December 31, 2011 to Berkheimer and Associates for collection  
2011 Full/Interim Berkheimer and Associates collection 1,617 bills  
\$31,800.00  
2010 Interim Berkheimer and Associates collection 726 bills \$14,460.00  
2009 Interim Berkheimer and Associates collection 32 bills \$640.00

Per Capita Taxes for exoneration  
2011 Full Exoneration-meet eligibility for exoneration 104 bills \$2,080.00  
2010 Interim Exoneration-meet eligibility for exoneration 489 bills  
\$9,780.00  
2009 Interim Exoneration-meet eligibility for exoneration 3 bills \$60.00

BOARD ACTION:

- L. KPI Report
- M. Other Business
- N. Public Comment
- O. Next meeting date:

The next Planning meeting will be Monday, February 13, at 6:00 PM in the Boardroom.  
The next Board meeting will be Monday, February 27, at 6:00 PM in the boardroom.

- P. Adjournment