

BOARD OF DIRECTORS MEETING AGENDA

Monday, November 28, 2011

6:00 P.M.

- A. Opening Business
- Call to Order
  - President's Charge/Moment of Silence
  - Pledge of Allegiance
  - Roll Call
    - Board Members: Mr. Bortner, Mr. Edwards, Mr. Engle, Mrs. Funk, Mr. Kelly, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mr. Watson
    - Student Board Members: Kyle Sheely, Marta Gomez, Zachary Sheaffer
    - Also Present
- B. Recognition of Visitors and Public Comments  
Cosmic Presentation - Molly Prange
- C. Approval of Minutes from Past Meetings - The Board is requested to approve the minutes of October 24, 2011, and November 14, 2011.
- Minutes 10-24-11 ([enclosure](#))
  - Minutes 11-14-11 ([enclosure](#))

BOARD ACTION:

D. Committee Reports

York School of Technology – Watson, Chair; Edwards (Alternate)

Recreation – Lingg, Representative; A. Smith (Alternate)

PN Advisory – Funk, Representative

Meet & Discuss Professional, Classified & Administrative – Lingg, Chair; Bortner, Funk

Joint Wage Tax – Edwards, Representative; O'Connor (Alternate)

Lincoln Intermediate Unit Insurance Trust – Wentz, Representative; Elaine Kennedy

Legislative Liaison with Pennsylvania School Board Association – O'Connor, Representative; Engle (Alternate)

Key Communicator's Network – All

Policy Committee – Lingg, Chair; Funk, O'Connor, Engle, Watson (Alternate)

Educational Instruction Committee - O'Connor, Chair; Funk, Watson

Sheppard and Myers Promotional - Bortner, Engle, Lingg

Student Board Members - Sheely, Gomez, Sheaffer

- E. Superintendent's Report
  - Fall Play (Rene Staub)
  - Special Recognition (Lamar Bortner)
  - HHS Orange & Black (Paula Frank)
  - PDE Approval of Technology Plan (Dave Fry) ([enclosure](#))
  - Director's of Elem/Sec Ed. (Tom/Pam)
  - Food Drives - HPSD Elem. Schools
  - Mason Smith (Washington Elem.)
  - Happy Anniversaries....

- F. Director of Secondary Education Report - Dr. Smith
  - Language arts curriculum update
  - Cyber school update

G. Standing motions regarding Personnel

1) New Business

- a) Resignations - The Board is requested to approve the following resignation items:

Classified Employees:

Norma Ruth, lunchroom supervisor, effective November 15, 2011.

Kimberly Goldbeck, lunchroom/playground supervisor, effective November 22, 2011.

BOARD ACTION:

- b) Retirement- The Board is requested to approve the following retirement items:

Classified Employees:

Shirley Moncrief, cafeteria worker, effective January 31, 2012. Mrs. Moncrief is retiring with 21 years of service to the district.

BOARD ACTION:

- c) Employment - The Board is requested to approve the following employment items:

Supplemental Employees:

Ronald Palmer, assistant varsity wrestling coach, effective for the 2011-2012 school year. Rate of compensation will be \$2766.00 ([enclosure](#)).

Wayne Boyers, gameworker, effective for the 2011-2012 school year. Rate of compensation will be as listed on the SA 107a, Athletic Event Report for Payment.

Christopher Dalton, student custodian, effective November 29, 2011. Rate of compensation will be \$7.25 per hour ([enclosure](#)).

Substitute Employee:

Teresa Knaub, substitute personal assistant, effective for the 2011-2012 school year. Rate of compensation will be \$10.08 per hour.

Nathaniel Murren, substitute maintenance and custodial worker, effective for the 2011-2012 school year. Rate of compensation will be appropriate substitute rate for each position.

BOARD ACTION:

- d) Leave of Absence - The Board is requested to approve the following requests for leave of absence:

Dave Harnish, transition coordinator, request for FMLA/Childrearing leave effective approximately January 17, 2012, for approximately four weeks. Mr. Harnish will be using paid leave prior to beginning leave without pay.

Lisa Smith, 8th grade science, request for FMLA/Childbearing/Childrearing Leave, effective approximately March 22, 2012, through the end of the 2011-2012 school year. Mrs. Smith will be using paid leave prior to beginning leave without pay.

BOARD ACTION:

- e) Approval to Advertise- The Board is requested to approve to advertise for the following positions:

Cafeteria Worker - part-time  
Lunchroom/Playground Supervisor (2 positions)  
Full Day Kindergarten Teacher

BOARD ACTION:

- f) Conferences/Workshops - The Board is requested to approve the following conferences/workshops:

Lois Gunnet PDE Making a Difference: Educational Practices that Work  
Hershey, PA  
February 29, 2012 - March 2, 2012  
\$295.20 (cost of lodging and mileage) Registration and Meals provided by the Fellowship/PDE

BOARD ACTION:

- g) Approval of Memorandum of Understanding (MOU)- The Board is requested to approve the MOU for a Retirement Incentive between HEA and the District ([enclosure](#)).

BOARD ACTION:

#### H. Standing Motions regarding Policy

- 1) Policy - The Board is requested tentative approval for the following policy:

- 718 Service Animals in Schools ([enclosure](#))

BOARD ACTION:

I. Standing Motions regarding Educational Programs/Curriculum

- 1) Informational Item: November 21 Meeting Notes

J. Standing Motions regarding Finance

- 1) Check Registers - The Board is requested to approve the following check register: General Fund including athletic, middle school and high school activity accounts totaling \$1,385,517.77, Construction totaling \$1,086,581.92, Capital Reserve totaling \$6,156.02 and Cafeteria totaling \$39,966.87. Grand total \$2,518,222.58 (enclosures).  
([10](#)) ([30](#)) ([50](#)) ([Capital Reserve](#))

BOARD ACTION:

- 2) Monthly Reports - October The Board is requested to approve the following monthly reports for October

[Investment Report](#)  
[Board Summary Report](#)  
[Student Activities Report MS](#)  
[Student Activities Report HS](#)  
Cafeteria Report  
([High School](#)) ([Middle School](#)) ([Clearview](#)) ([Han St.](#)) ([Washington](#))  
[Construction Spending](#) (as of November 28)  
[Remaining Construction Dollars](#) (as of November 28)

BOARD ACTION:

- 3) Independent Auditors Proposal - The Board is requested to approve the following three year Independent Auditors Proposal for the firm of Smith Elliott Kearns and Company to conduct the required audit for the District financial records:

2011-2012	\$20,400
2012-2013	\$20,700
2013-2014	\$21,000

BOARD ACTION:

- 4) Middle School Student Activity Accounts 5th and 7th Grade - The Board is requested to approve a 5th Grade and a 7th Grade Student Activity Account.

BOARD ACTION:

K. Other Business

L. Public Comment

m. Next meeting date:

The Reorganization meeting will be held on December 5, 2011, followed by a regular board meeting.

N. Adjournment