

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF DIRECTORS MEETING AGENDA**

**Monday, March 23, 2009**

**6:00 P.M.**

**A. Opening Business**

Call to Order

Pledge of Allegiance

Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Lyna Tran, Gabriel Rosenbrien, Alex Daubert (Alternate)

Also Present

**B. Recognition of Visitors and Public Comments**

**C. Approval of Minutes from Past Meeting**

The Board is requested to approve the minutes of the Board Meetings February 23, 2009, and March 9, 2009 (**enclosures**).

**BOARD ACTION:**

**D. Committee Reports**

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Hersh, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;  
A. Smith (Alternate)

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Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate)

Policy Committee – West, Chair; A. Smith, Lingg

Sheppard Myers Stadium Committee – Bortner, Chair; Hersh, O'Connor

Community Relations Committee – A. Smith, Chair; D. Smith, Kauffman, Zeigler

Student Board Members Report – Tran, Rosenbrien, Daubert (Alternate)

**E. Superintendent's Report**

**F. Legal Report**

**G. Standing motions regarding personnel**

- 1) **Change in Co-curricular position**-The Board is requested to approve to change the following co-curricular position:

**Middle School Girls Basketball #1 Intramural** (currently not used)  
Change to **Middle School Science Olympiad**

**BOARD ACTION:**

- 2) **Resignation**- The Board is requested to approve the following resignation:

**Substitute Employee:**

**Kimberly Bethas**, substitute healthroom assistant, removal of name from the substitute listing effective immediately.

**BOARD ACTION:**

- 3) **Employment** – The Board is requested to approve the following employment items contingent upon receipt of all necessary employment documents:

**Supplemental Employees:**

**Debra Rinker** and **Tiffanie Garman**, middle school Science Olympiad intramural co-advisors, effective for the 2008-2009 school year. Rate of compensation is \$434.00 to be split evenly at \$217.00 each.

**Carolyn Owens**, substitute teaching assistant, effective immediately. Rate of compensation will be \$9.53 per hour.

**BOARD ACTION:**

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- 4) **Conferences/Workshops** – The Board is requested to approve the following conferences/workshops:

**Dr. Wesley Doll**  
**Mark Hershner**

Pa. Association of Federal Program Coordinators (PAPFC)  
Seven Springs, PA  
April 5-8, 2009  
Approximate Cost - \$1500 (total for both)  
(Paid for by Federal Funds)

**BOARD ACTION:**

- 5) **New Business:**

- a) **Leaves of Absence** - The Board is requested to approve the following leaves of absence:

**Amanda Morgret**, request for leave of absence for maternity/FMLA effective approximately May 28, 2009, through the end of the 2008-2009 school year. Mrs. Morgret will be using paid leave prior to beginning uncompensated FMLA leave.

**Lynda Ross**, request for leave of absence for maternity, effective May 13, 2009, through the end of the 2008-2009 school year. Mrs. Ross will be using paid leave during her absence.

**BOARD ACTION:**

- b) **Resignation** - The Board is requested to approve the following resignation:

**Supplemental Employee:**

**Mark Williams**, middle school specials team leader, effective November 26, 2008. Mr. Williams' salary will be prorated for time served in the position.

**BOARD ACTION:**

- c) **Employment** – The Board is requested to approve the following employment items contingent upon receipt of all necessary employment documents:

**Classified Employee:**

**Laura Moore**, secretary to the LPN Coordinator, effective March 24, 2009. Rate of compensation will be \$11.68 per hour (**enclosure**).

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**Substitute Employees:**

**Marilyn Shultz**, extended substitute elementary teacher, effective approximately May 28, 2009, through the end of the 2008-2009 school year. Rate of compensation will be \$95/day or \$211.81 per day dependent on the beginning leave date of Mrs. Morgret (**enclosure**).

**Alexis Folmer**, extended substitute elementary teacher, effective May 13, 2009, through the end of the 2008-2009 school year. Rate of compensation will be \$211.81 per day. Ms. Folmer will be substituting during the leave of Mrs. Ross (**enclosure**).

**Supplemental Employees:**

**Lisa Fry**, middle school specials team leader, effective November 26, 2008, for the remainder of the 2008-2009 school year. Rate of compensation will be \$789.00, prorated for the amount of time served in the position (**enclosure**).

**Rebecca Hill**, assistant boys/girls track coach, effective for the 2008-2009 school year. Rate of compensation will be \$1746.00 (**enclosure**).

**BOARD ACTION:**

- d) **Conferences/Workshops** – The Board is requested to approve the following conferences/workshops (**enclosure**):

**Dr. Jill Dillon** Superintendent's Retreat/Training  
April 29-May 1, 2009  
Bedford, PA  
Cost: mileage only

**BOARD ACTION:**

- e) **Job Descriptions:** The Board is requested to approve the following revised job descriptions (**enclosures**):

Secretary to the Superintendent, revised to **Secretary to the Superintendent and Assistant Superintendent**.

Secretary to the Assistant Superintendent/Personnel Administrator, revised to **Secretary to the Personnel Administrator and Business Manager**, with an increase in pay to \$15.90 per hour.

Secretary to the Assistant to the Superintendent for Instructional Support and Facilities Engineer, revised to **Secretary to the Supervisor of Special Education and Maintenance Supervisor**.

**Administration Building Secretary/Receptionist**

**Accounts Payable Clerk**

**BOARD ACTION:**

**H. Standing motions regarding Curriculum and Technology**

**1) New Business:**

**a) Board Policies** – The Board is requested to approve the tentative adoption to: **(enclosures)**

- 335 Administrative Employees Family and Medical Leaves
- 435 Professional Employees Family and Medical Leaves
- 434 Professional Employees Sick Leave
- 122 Extracurricular Activities
- 123 Interscholastic Athletics
- 201.1 Elementary School Enrollment

**b) Regulations** – The Board is requested to approve the tentative adoption to: **(enclosures)**

- 335-R1 The Family and Medical Leave Act
- 435-R1 The Family and Medical Leave Act
- 122-R1 Extracurricular Activities – Eligibility Requirements
- 122-R2 Athletic and Extracurricular Code of Conduct
- 123-R1 Super Frosh
- 123-R2 Athletic Record Board – Guidelines

**BOARD ACTION:**

**c) Federal Programs Grant Applications-** The Board is requested to approve application for the following federal program grants for the 2009-2010 school year:

- Title I- Improving the Academic Achievement of the Disadvantaged
- Title II Part A- Training and Recruiting High Quality Teachers and Principals
- Title II Part D- Enhancing Education through Technology
- Title III- Language Instruction for Limited English Proficient and Immigrant Students
- Title I- School Improvement (if applicable)

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**State Programs Grant Applications-** The Board is requested to approve application for the following program grants that may exist through the Pennsylvania Department of Education for the 2009-2010 school year:

Alternate Education Grant

PA-Pact:

- the Accountability Block Grant (ABG),
- the Educational Assistance Program (EAP), and
- the Accountability to Commonwealth Taxpayers (ACT) – a school district's increase above the annual inflation index of the Basic Education Funding under Section 2502.49

Classrooms for the Future

School Improvement Grants (if applicable)

## **BOARD ACTION:**

### **I. Standing motions regarding Finance**

- 1) **York County School of Technology Budget** – The Board is requested to approve the proposed 2009-2010 York County School of Technology Budget. The total budget amount is \$22,396,919 or a 4.52% increase (\$21,427,339 for 2008-2009) and the District's costs for 2009-2010 are estimated to be \$332,945 or a 22.62% increase (\$271,524-revised estimate for 2008-2009) including regular education plus special education.

#### **BOARD ACTION:**

- 2) **Bid Advertisement for 2009-2010 Transportation Services** – The Board is requested to approve the advertisement of a bid for transportation services for the 2009-2010 school year.

#### **BOARD ACTION:**

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- 3) **Monthly Reports** – The Board is requested to approve the following reports for the month of January:

Tax Collector Report  
Treasurer's Report  
Investment Report  
Budget Expenditure Report  
Revenue Budget Summary  
Cafeteria Report  
Student Activities Report

**BOARD ACTION:**

- 4) **Donations** – The Board is requested to approve donations of \$500 each from Susquehanna Bank and Wetzel Funeral Home as co-sponsors of the Spring Musical at the High School.

**BOARD ACTION:**

- 5) **Donation** – The Board is requested to approve a donation of \$210 by Eric Werling from the extended Lingg family to be utilized for the Elementary Instrumental Music Program.

**BOARD ACTION:**

- 6) **New Business:**

- a) **Check Registers** – The Board is requested to approve the following check registers:  
General Fund including athletic, middle school and high school activity accounts totaling \$1,278,304.00, Building Project totaling \$10,347.00, and Cafeteria totaling \$52,051.12. Grand total \$1,340,702.12 (**enclosure**).

**BOARD ACTION:**

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- b) **Monthly Reports** – The Board is requested to approve the following reports for the month of February (**enclosures**):

- Tax Collector Report
- Treasurer’s Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

**BOARD ACTION:**

- c) **Budgetary Transfers** – The Board is requested to approve the 2007-2008 budgetary transfers as per the audit (**enclosure**):

**BOARD ACTION:**

- d) **Donation** – The Board is requested to approve the donation of four seat stools from Clay Sattazahn to be utilized at the Middle School in the Music Program

**BOARD ACTION:**

- e) **Bid Participation** – The Board is requested to approve participation in the LIU Chemical Disposal Bid through the Joint Purchasing Board.

**BOARD ACTION:**

- f) **DISCUSSION ITEM ONLY** – Discussion of the 2009-2010 General Fund Budget

**J. Standing motions regarding Facilities**

- 1) **Civil Engineer Recommendation for School Projects** – The Board is requested to approve the advertisement of a bid for Civil Engineer Services for School Projects.

**BOARD ACTION:**



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2) **New Business:**

- a) **Approval to Bid Middle School Roof** – The Board is requested to approve the advertisement of a bid for the middle school roof as presented at the committee meeting on March 9, 2009. The bid will include: Base Bid for classroom wings and built up roof along with replacement of all sky lights with alternate bids for roof over 1) Library; 2) Kitchen and Auditoria; 3) Gym and Gym Locker Rooms; 4) Alternate: Detached Storage/Garage.

**BOARD ACTION:**

**K. Old Business**

**L. Other Business**

**M. Next meeting date:**

The next Committee meeting will be Monday, April 13, 2009, at 6:00 P.M. in the Boardroom  
The next Board meeting will be Monday, April 27, 2009, at 6:00 P.M. in the Boardroom.

**N. Adjournment**