

**PERSONNEL COMMITTEE**

**January 12, 2009**

**ADMINISTRATION BUILDING**

**AGENDA**

**OPENING BUSINESS**

Call to Order --

Roll Call -- Members: Mrs. Lingg (Chair), Mrs. Hersh, Mr. Zeigler, Mrs. Smith,  
(Alternate) Mr. Kauffman

Also Present --

**2.0 PERSONNEL**

**PUBLIC COMMENTS:**

- a) **Employment** – The Committee is requested to recommend Board approval for the following employment items contingent upon receipt of all necessary employment documents:

**Supplemental Employees:**

**Susan Miller**, drama night advisor, effective for the 2008-2009 school year. Rate of compensation will be \$1550.00 under a separate supplemental contract, whereby neither she nor the district shall make contributions to PSERS on her behalf. Nor shall any of this service time be counted towards any creditable service for retirement purposes (**enclosure**).

**Substitute Employees:**

**Kimberly Bethas**, substitute healthroom assistant, effective immediately. Rate of compensation will be \$13.90 per hour (**enclosure**).

**Tracy Dahlman**, substitute clerical worker and teaching and personal assistant, effective immediately. Rate of compensation will be \$9.53 per hour (**enclosure**).

**Mary Ann Dissinger**, extended substitute foreign language teacher at the Middle School effective approximately February 18, 2009, through then end of the 2008-2009 school year. Rate of compensation will be \$211.81 per day. Mrs. Dissinger will be substituting during the maternity leave of Mrs. Amy Crist (**enclosure**).

**Amanda Blum, Cory Conrad, Erin Dolce, Jennifer Musto, Jenna Staub, Patricia Sutherland, Ryan Trone, Cody Tipton**, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

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**Kara Montour** and **Tina Poole**, substitute adult patrols, effective December 5, 2008. Rate of compensation will be \$22.58 per day (**enclosure**).

**Michael DeGroft**, **Kathy Poist** and **Karen Zeigler**, substitute custodians, effective December 1, 2008. Rate of compensation will be \$9.53 per hour (**enclosure**).

**Volunteer:**

**Tyler Clabaugh**, volunteer boys basketball coach, effective immediately (**enclosure**).

**COMMITTEE ACTION:**

- c) **INFORMATIONAL ITEM** – Update on Assistant Technology position from Mrs. Frock and Mr. Fry.

**NO ACTION REQUIRED**

- d) **Other Business** –

**ADJOURNMENT:**

**THE NEXT PERSONNEL COMMITTEE MEETING IS SCHEDULED FOR FEBRUARY 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**

**HANOVER PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA**

**Monday, January 12, 2009**

**A. Opening Business**

Call to Order --

Pledge of Allegiance

Roll Call - Board members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Also Present -

**B. Recognition of Visitors and Public Comment:**

Public Comment:

**C. New Business**

**1. Standing Motions Regarding Personnel**

- a) **Resignations** – The Board is requested to approve the following resignations:

**Classified Employee(s):**

**Suzanne Kurtz**, part-time cafeteria worker, effective January 30, 2009, for personal reasons. Approval is requested to advertise for this part-time cafeteria position.

**Substitute Employee(s):**

**Eva Hess**, extended substitute guidance counselor, effective immediately. Mrs. Hess was previously hired to substitute during the maternity leave of Mrs. Kerry Boyd but has since declined the position. Mrs. Hess will remain on the day-to-day substitute teaching list.

**BOARD ACTION:**

## HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING

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- b) **Leaves of Absence-** The Board is requested to recommend Board approval for the following requests for a leave of absence:

**Sara Myers**, 6<sup>th</sup> grade learning support teacher childbearing/childrearing/FMLA leave for material reasons, effective approximately January 30, 2009, to approximately March 27, 2009. Mrs. Myers will be using paid leave prior to beginning leave without pay.

**Maryfrances Stringer**, high school Spanish teacher, FMLA leave for family reasons, effective January 26, 2009, to approximately March 10, 2009. Mrs. Stringer will be using uncompensated FMLA leave during her absence.

### **BOARD ACTION:**

- c) **Employment** – The Board is requested to approve the following employment items contingent upon the receipt of all necessary employment documents:

#### **Classified Employees:**

**Janet Ginter**, fulltime custodian, effective January 13, 2008. Rate of compensation will be \$9.53 per hour (**enclosures**).

**Shari Ferguson**, transfer from part-time cafeteria worker to full-time cafeteria worker, effective January 13, 2008. Rate of compensation will remain the same. Approval is requested to advertise for Ms. Ferguson's part-time cafeteria position (**enclosure**).

#### **Substitute Employees:**

**Amanda Blum**, extended substitute Spanish teacher, effective January 26, 2009 to approximately March 10, 2009. Rate of compensation will be \$211.81 per day. Ms. Blum will be substituting during the leave of Ms. Fran Stringer (**enclosure**).

**Travis Wildasin**, extended substitute guidance counselor, effective approximately February 26, 2009, to April 14, 2009, on a part-time basis. Rate of compensation will be \$211.81 per day prorated for time worked. Mr. Wildasin will be substituting during the maternity leave of Mrs. Kerry Boyd (**enclosure**).

**Mark Wilson**, extended substitute middle school math teacher, effective January 12, 2009, for approximately four to six weeks. Rate of compensation will be \$211.81 per day. Mr. Wilson will be substituting during the leave of Mr. Tyke Conover (**enclosure**).

### **BOARD ACTION:**

**HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION MEETING**

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- d) **Conferences/Workshops** – The Board is requested to approve the following conferences/workshops:

Tyke Conover  
Terry Conover  
Neal Dutterer

PA District III SC Districts  
February 20-21, 2009  
Hershey, PA  
Cost: \$1,461.00  
(Estimated registration, lodging, transportation for 3 coaches and 10 wrestlers) **(enclosure)**

Wilbur Stitt  
Brad Zeigler

Wilson Wrestling Tournament  
February 6-7, 2009  
West Lawn, PA  
Cost: \$1,462.91  
(Estimated registration, transportation, meals, mileage, lodging and substitute costs for 2 coaches and junior high wrestlers) **(enclosure)**

Tyke Conover  
Terry Conover  
Neal Dutterer

South East Regional Individual Wrestling Tournament  
February 27-28, 2009  
Reading, PA  
Cost: \$1,118.00  
(Estimated transportation, meals, lodging and substitute for 3 coaches and 6 wrestlers) **(enclosure)**

Tyke Conover  
Terry Conover  
Neal Dutterer

State Finals Wrestling Tournament  
March 5-7, 2009  
Hershey, PA  
Cost: \$1,402.00  
(Estimated transportation, meals, lodging and substitute for 3 coaches and 4 wrestlers) **(enclosure)**

**BOARD ACTION:**

2. **Standing Motions Regarding Curriculum and Technology**

- a) **Approval for PIAA Independent Bowling** – The Board is requested to approve the District's participation in the 08-09 District III Bowling Independent Tournament for PIAA schools. There is no cost to the District **(enclosure)**.

**BOARD ACTION:**

D. **Adjournment:**

# BUDGET AND FINANCE COMMITTEE

JANUARY 12, 2009

## ADMINISTRATION BUILDING

### AGENDA

#### OPENING BUSINESS

Call to Order --

Roll Call -- Members: Mr. Kauffman (Chair), Dr. O'Connor, Mr. Smith, Mrs. Lingg,  
(Alternate) Mr. Bortner

Also Present --

#### 4.0 BUDGET AND FINANCE

##### PUBLIC COMMENTS:

- a) **Donation** – The Committee is requested to recommend Board Approval of a donation of two Automatic External Defibrilators (AEDs) (Model: Medtronic Physio-Control Lifepak 500 Defibrillator) from the Hanover Hospital. The cost of the two defibrilators is \$2,790.00. One AED will be placed at the maintenance building and one will be utilized as a portable AED for district events throughout the school district.

##### COMMITTEE ACTION:

- b) **Donation** – The Committee is requested to recommend Board Approval of a donation of five 10"w x 12"h plastic 3-Way View AED signs from the Hanover Hospital. The costs of the signs is approximately \$300.00. The signs will be placed at the top of each AED cabinet in the high school, middle school, and each elementary school.

##### COMMITTEE ACTION:

- c) **Donation** – The Committee is requested to recommend Board Approval of a donation of \$1,500 for the Sonny Sheppard Relays from The Hanover Shoe Farms Foundation, Inc., Russell Williams, President.

##### COMMITTEE ACTION:

**BUDGET AND FINANCE COMMITTEE MEETING**

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- d) **Donation** – The Committee is requested to recommend Board Approval of a donation of \$2,000 for the Sonny Sheppard Relays from The Lawrence B. Sheppard Foundation, Charlotte Sheppard Devan, President.

**COMMITTEE ACTION:**

- e) **Bid Advertisement For 2009-2010**- The Committee is requested to recommend Board Approval of the advertisement of bids for the following items:

Athletic items (internal bid)  
Sports/Phys Ed/Health Supplies (LIU Joint Purchasing Bid)  
General supplies, Paper supplies, and Art supplies (LIU Joint Purchasing Bid)  
Musical instruments (internal bid)  
Custodial supplies (internal bid and LIU Joint Purchasing Bid)

**COMMITTEE ACTION:**

- f) **State Audit Response** – The Committee is requested to recommend Board Approval of the state audit response to the Commonwealth of Pennsylvania, Department of the Auditor General for the years ended June 30, 2004 and 2003 and in certain areas extending beyond June 30, 2004 through April 24, 2007 (**enclosure**).

**COMMITTEE ACTION:**

- g) **INFORMATIONAL ITEM**-Financial Interest Statements 2008

**NO ACTION REQUIRED**

- h) **INFORMATIONAL ITEM**-Cafeteria Audit (**enclosure**)

**NO ACTION REQUIRED**

- i) **INFORMATIONAL ITEM**-2008 Approved Nursing Education Program Annual Report

**NO ACTION REQUIRED**

**BUDGET AND FINANCE COMMITTEE MEETING**  
**January 12, 2009**

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**ADJOURNMENT:**

**THE NEXT BUDGET AND FINANCE COMMITTEE MEETING IS SCHEDULED FOR  
FEBRUARY 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION  
BUILDING.**



**BUILDING AND GROUNDS COMMITTEE**

**JANUARY 12, 2009**

**ADMINISTRATION BUILDING**

**AGENDA**

**OPENING BUSINESS**

Call to Order –

Roll Call -                      Members: Mr. Smith (Chair), Mr. Zeigler, Mr. Bortner, Mr. West,  
(Alternate) Dr. O'Connor

Also Present --

**5.0 BUILDING AND GROUNDS**

**PUBLIC COMMENTS:**

**Other Business –**

- a) **Request For Proposal for Washington Elementary**
- b) **Hanover Street**
- c) **Stadium Project**
- d) **Middle School Roof (enclosure)**
- e) **Summer Maintenance Projects (enclosure)**

**ADJOURNMENT:**

**THE NEXT BUILDING AND GROUNDS COMMITTEE MEETING IS SCHEDULED FOR FEBRUARY 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**

# CURRICULUM AND TECHNOLOGY COMMITTEE

JANUARY 12, 2009

## ADMINISTRATION BUILDING

### AGENDA

#### OPENING BUSINESS

Call to Order --

Roll Call -- Members: Mr. West (Chair), Dr. O'Connor, Mrs. Hersh, Mrs. Smith,  
(Alternate) Mrs. Lingg,

Also Present --

#### 3.0 CURRICULUM AND TECHNOLOGY

##### PUBLIC COMMENTS:

- a) **Board Policies** – At the request of the Board Policy Committee, the Curriculum and Technology Committee is requested to recommend Board approval of the tentative adoption to: **(enclosures)**
- 140.1 Extracurricular Participation by Charter/Cyber Students
  - 211 Student Accident Insurance

##### COMMITTEE ACTION:

- b) **Program of Studies** – The Board is requested to approve the 2009-2010 Program of Studies for the high school **(enclosure)**.

##### COMMITTEE ACTION:

- c) **ESL Handbook** – The Board is requested to approve the Hanover Public School District ESL handbook **(enclosures)**.

##### COMMITTEE ACTION:

- d) **Science Curriculum** (submitted by Dr. O'Connor) – As a result in our poor performance in the 2008 PSSA Science test, in comparison to neighboring districts and:

In recognition that this district has not undertaken a comprehensive review of science curriculum and resources K-12 in at least 10 years:

**CURRICULUM AND TECHNOLOGY COMMITTEE MEETING  
JANUARY 12, 2009**

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The Board of School Directors, in its meeting of January 12, 2009, directs the Curriculum and Technology committee to solicit information and advice from pertinent teachers, administrators, and other sources, and to recommend to the Board of School Directors revisions to the district science curriculum in order to align that curriculum with the PSSA Science assessment. In addition, said committee shall recommend, within budgetary constraints, any additional resources that may be necessary to align the science curriculum.

The Board of School Directors directs that the Curriculum and Technology Committee shall make such recommendations to the full Board no later than June 30, 2009.

**COMMITTEE ACTION:**

- e) **One-To-One Laptop Initiative** (submitted by Dr. O'Connor) – The Board of School Directors, in its meeting of January 12, 2009, directs the Curriculum and Technology committee to solicit information and advice from pertinent teachers, administrators, and other sources, and to recommend to the Board of School Directors as to advantages and costs of implementing a *one-to-one laptop initiative*. This initiative is commonly meant to imply the provision of one laptop computer to each student and teacher in a certain building under such a protective plan that said students and teachers may take their computer with them to and from school.

The Board of School Directors directs that the Curriculum and Technology Committee shall make such recommendations to the full Board no later than June 30, 2009.

**COMMITTEE ACTION:**

- f) **Other Business –**

**ADJOURNMENT:**

**THE NEXT CURRICULUM AND TECHNOLOGY COMMITTEE MEETING IS SCHEDULED FOR FEBRUARY 9, 2009, AT 6:00 P.M. IN THE BOARDROOM OF THE ADMINISTRATION BUILDING.**