

**Hanover Public School District
Board of Directors Meeting Agenda**

Tuesday, May 27, 2008

6:00 P.M.

A. Opening Business

- a) Call to Order
- b) Pledge of Allegiance
- c) Roll Call

Board Members: Mr. Bortner, Mrs. Hersh, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Bakhtiar Shahid, Lyna Tran, Gabriel Rosenbrien (Alternate)

- d) Also Present

B. Recognition of Visitors and Public Comments

C. Approval of Minutes from Past Meetings

The Board is requested to approve the minutes of the Board Meetings May 12, 2008. **(enclosure)**

BOARD ACTION:

D. Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Hersh, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Hersh, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Legislative Liaison with Pennsylvania School Board Association – Hersh, Representative;
A. Smith (Alternate)

Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate)

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Policy Committee – West, Chair; A. Smith, Lingg

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O'Connor, West.

E. Student Board Member Report

F. Superintendent's Report

- a) Retiree Recognition:
Graham Campbell – 38 years of service
Deanna Feeser – 25 years of service
Stephanie Little – 22 years of service
Laura Menges – 15 years of service
Patricia Russell – 37 years of service
Priscilla Wolff – 35 years of service

G. Legal Report

H. Standing motions regarding personnel

- a) **Resignation(s)**- The Board is requested to approve the following resignation(s):

Substitute Employee:

Carole Baublitz-Frederick, all substitute positions with the district, effective May 9, 2008. Mrs. Frederick has obtained full-time employment.

BOARD ACTION:

- b) **Employment** – The Board is requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Classified Employees:

Natalie Barnhart, third shift full-time custodian, effective date to be determined. Rate of compensation will be \$9.39 per hour (**enclosure**).

Substitute Employees:

Julia Schmidt, day-to-day substitute teacher, effective May 14, 2008. Rate of compensation will be \$95.00 per day.

Summer Employment:- Effective June 9, 2008 at the appropriate hourly rate.

Regular Summer Workers-

William Donelson and **Derek Sneeringer**- change from substitute summer worker to regular summer worker
Trevor Little

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**Substitute Summer Worker-
Alisha Diehl**

**Summer Human Resource Intern-
LeeAnn Eline**

Supplemental Employee:

Marie Smith, sophomore class advisor, effective May 1, 2008 for the remainder of the 2007-2008 school year. Total rate of compensation \$997.00 will be prorated for time worked for the remainder of the school year.

Alisha Diehl, regular student custodian, effective May 27, 2008. Rate of compensation will be \$7.15 per hour.

BOARD ACTION:

- c) **Leaves of Absences-** The Board is requested to approve the following requests for leaves of absences:

Sarah Enoff, medical and uncompensated leave of absence for restoration of health effective May 20, 2008 through the end of the 2007-2008 school year. Mrs. Enoff will be using paid time prior to beginning leave without pay.

Roger Greer, medical leave of absence, effective May 28, 2008, to approximately August 1, 2008. Mr. Greer will use paid leave during his absence.

Joann McGee, medical and FMLA leave of absence, effective April 29, 2008 through May 16, 2008. Ms. McGee will use paid leave prior to beginning uncompensated FMLA leave.

BOARD ACTION:

- d) **Job Description-** The Board is requested to approve the revised job description for the Supervisor of Special Education (**enclosure**).

BOARD ACTION:

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I. Standing motions regarding Curriculum and Technology

- a) **Board Policies --** The Board is requested to discuss and approve the tentative adoption of revisions to Board Policies: **(enclosures)**

- 303 Employment of Administrators
- 404 Employment of Professional Employees
- 504 Employment of Classified Employees
- 901 Public Relations Objectives

BOARD ACTION:

- b) **Memorandum of Understanding – August 21, 2008 In-Service –** Board approval for the Memorandum of Understanding concerning the August 21, 2008 In-Service. **(enclosures)**

BOARD ACTION:

J. Standing motions regarding Finance:

- a) **Athletic Trainer –** The Board is requested to approve an agreement with Hanover Hospital t/a Hanover Rehab Centers to provide athletic training services to the District for the 2008-2009 school year. The basic fee for the services will be \$17,640 for the 2008-2009 school year (\$17,000 in 2007-2008), payable at an hourly rate of \$17.50/hr. (\$16.87/hr in 2007-2008) to a maximum of 1,008 hours (28 hours per week for 36 weeks). In addition, trainer hours exceeding 1,008 hours shall be billed at an hourly rate of \$20/hr. Coverage by an athletic trainer for two weeks of football camp shall be provided at a flat fee of \$2,000 (\$1,600 for 2007-2008). This item was presented for discussion at a previous board meeting

BOARD ACTION:

- b) **Transportation Quotes –** The Board is requested to approve transportation for the 2008-2009 school year with F & S Transportation, Inc. at a rate of \$78.48 per bus per day, \$2.38 per mile for trips over 20 miles and driver layover costs of \$18.93 per hour **(enclosures)**.

BOARD ACTION:

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- c) **LIU Bid Approval** – The Board is requested to approve the following bids from the LIU Joint Purchasing Board (**enclosures**)

Art Supplies

Blick Art Materials	\$ 118.07
Cascade School Supplies	\$1,378.21
Commerical Art Supply	\$ 529.15
Elgin School Supply	\$ 54.02
Kurtz Brothers	\$1,736.99
National Art & School Supplies	\$3,679.94
Pyramid School Products	\$1,015.61
School Specialty	\$ 844.59
Standard Stationery Supply	\$ 173.07

Total \$9,529.65

Custodial Supplies

Airwick Professional Products	\$ 690.76
Bond Sanitary Products	\$ 1,130.94
Calico Industries, Inc.	\$ 6,813.45
Hillyard, Inc.	\$ 9,704.18
Holt Paper and Chemical	\$ 181.26
Mike Cummings Company, Inc.	\$ 951.08
Quaker City Paper	\$ 5,362.57
Sherwin-Williams Company	\$ 3,219.50
Xpedx-Harrisburg	\$ 5,589.92

Total \$33,643.66

General Supplies

Cascade School Supplies	\$ 2,935.92
Elgin School Supply	\$ 2,130.14
Kurtz Brothers	\$ 3,321.98
National Art & School Supplies	\$ 3,322.91
Office Basics	\$ 1,420.70
Pyramid School Products	\$ 3,673.58
School Specialty	\$ 3,536.25
Standard Stationery Supply	\$ 1,665.51

Total \$22,006.99

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<u>Paper Supplies</u>	
Kurtz Brothers	\$ 5,277.71
Lindenmeyer Munroe	\$ 3,994.59
Ris Paper Co., Inc.	\$12,737.85
School Specialty	\$ 807.38
Total	\$22,817.53

BOARD ACTION:

- d) **Grants Approval** – The Board is requested to approve grants from York County Alliance for Learning for the following staff members:

David Harnish (Educator in the Workplace) \$1,000

Sara Little (Purchase of scanner and digital drawing tablets for computer graphics) \$1,500

Jennifer Strevig (Purchase of computer projector for ESL classroom) \$701.94

BOARD ACTION:

- e) **Monthly Reports** – The Board is requested to approve the following reports for the month of April (**enclosure**):
- Tax Collector Report
 - Treasurer’s Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Report

BOARD ACTION:

- f) **Check Registers** – The Board is requested to approve the following check registers:
General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosure**)

BOARD ACTION:

- g) **Board Treasurer for 2008-2009** – The Board is requested to accept nominations for Board Treasurer for the 2008-2009 fiscal year. (The insurance advisor will be directed to secure the proper bond for the Board Treasurer.)

BOARD ACTION:

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- h) **Property Tax Relief from State - INFORMATIONAL ITEM ONLY (enclosures)**

K. Standing motions regarding Facilities:

- a) **High School Parking Lot Maintenance** – The Board is requested to approve the bid for high school parking lot maintenance to The Breneman Company at a cost of \$17,300 to be paid out of the capital reserve fund. (There were 3 bidders) **(enclosures)**

BOARD ACTION:

- b) **Stadium Recommendation** – The Board is requested to direct the stadium committee as to the Board's direction regarding the location of the stadium and track.

BOARD ACTION:

- c) **Hanover Street Basketball Rims** – The Board is requested to approve the purchase of two basketball rims and four nets for installation at Hanover Street. Two rims already at the District would also be installed. Included is Board approval to transfer the approximate cost of \$500 from budgetary reserve to the Hanover Street budget for purchase.

BOARD ACTION:

- d) **Tree Removal High School and Sheppard Myers Stadium** – The Board is requested to approve the removal of trees and stumps at the High School and Sheppard Myers Stadium at a total cost of \$8,585.00 to be paid out of the capital reserve fund.

BOARD ACTION:

L. Old Business

M. Other Business

N. Next meeting date:

The next meeting will be Monday, June 9, 2008, at 6:00 P.M. in the Boardroom.

O. Adjournment