

**Hanover Public School District
Board of Directors Meeting Agenda**

Monday, March 24, 2008

Executive Session for Personnel & Legal

5:00 P.M.

A. Opening Business

6:00 P.M.

- a) Call to Order
- b) Pledge of Allegiance
- c) Roll Call
- d) Board Members: Mr. Baker, Mr. Bortner, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Bakhtiar Shahid, Lyna Tran, Gabriel Rosenbrien (Alternate)

- e) Also Present

B. Recognition of Visitors and Public Comments

C. Approval of Minutes from Past Meetings

The Board is requested to approve the minutes of the Board Meetings March 3, 2008 and March 10, 2008. (enclosure)

BOARD ACTION:

D. Committee Reports

York School of Technology – Zeigler, Chair; West (Alternate)

Recreation – Lingg, Chair; Kauffman (Alternate)

PN Advisory – Baker, Chair; A. Smith (Alternate)

Meet & Discuss Professional – West, Chair; O'Connor, D. Smith

Meet & Discuss Classified – D. Smith, Chair; Baker, O'Connor

Meet & Discuss Administrative – O'Connor, Chair; Kauffman, D. Smith

Joint Wage Tax –Bortner, Representative; Zeigler (Alternate)

Lincoln Intermediate Unit Insurance Trust – West, Representative; BJ Frock (Alternate)

Legislative Liaison with Pennsylvania School Board Association – Baker, Representative;
A. Smith (Alternate)

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

March 24, 2008

2

Superintendent's Advisory Council – A. Smith, Chair; O'Connor (Alternate)

Policy Committee – West, Chair; A. Smith, Baker

Moul Field Negotiating Committee – A. Smith, Chair; Lingg, O'Connor, West.

E. Student Board Member Report

F. Legal Report

G. Superintendent's Report – Dr. David Mowery

- a) Facility Improvement “A Plan to Plan” (**enclosure**) – Dr. Mowery
- b) District Management Software (**enclosure**) – Mr. Fry & Mr. Wentz
- c) Information regarding Act 1 Exceptions Submitted by District – Mr. Wentz

H. Personnel

- a) **Retirement(s)**- The Board is requested to approve the following retirement:

Patricia Russell, Reading Specialist, retirement effective June 9, 2008, the end of the 2007-2008 school year. Mrs. Russell will be retiring with 37 years of service with the Hanover Public School District.

Priscilla Wolff, Reading Specialist, retirement effective June 9, 2008, the end of the 2007-2008 school year. Mrs. Wolff will be retiring with 35 years of service with the Hanover Public School District.

BOARD ACTION:

- b) **Resignation(s)**- The Board is requested to approve the following resignation(s):

Caroline Storm, Health Room Assistant, effective March 25, 2008, for personal reasons. Mrs. Storm is requested to remain on the substitute list.

BOARD ACTION:

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

March 24, 2008

3

- c) **Furlough-** The Board is requested to approve the following furlough:

Connie Hahn, Personal Assistant, effective March 27, 2008. Mrs. Hahn's student has moved out of the district. Personal Assistants are hired and they are informed that their continued employment is based on the needs as designated in the student's IEP. Ms. Hahn has requested to remain on the substitute list.

BOARD ACTION:

- d) **Employment** – The Board is requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Substitute Employees:

Carla Bishop, Sharon Fowler, Heidi Sheehan, and Amanda Thomason, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Eva Hess, extended substitute Gifted Teacher, effective tentatively April 4, 2008, to approximately May 16, 2008. Rate of compensation will be \$202.61. Ms. Hess will be substituting during the maternity leave of Mrs. Tiffanie Garman.

Marilyn Shultz, extended substitute IST teacher, effective March 25, 2008, through the end of the 2007-2008 school year. Rate of compensation will be \$202.61 per day. Mrs. Shultz will be substituting for Mrs. Cataldo while she serves as Interim Supervisor of Special Education.

Susan Thomas, extended substitute Health Room Assistant, effective March 26, 2008, to continue until position is filled. Rate of compensation will be \$202.61 per day. Mrs. Thomas will be substituting due to the resignation of Mrs. Storm.

Trisha Weaver, day-to-day substitute Clerical/Secretary, effective immediately. Rate of compensation will be appropriate hourly rate, per the substitute/supplemental rate schedule.

Gameworkers:

Joseph Mahone, Penelope Ritter, David Harnish and Diane Hunker, Gameworkers for the 2007-2008 school year. Rate of compensation will be as listed on the SA-107A "Athletic Event Report for Payment" for each appropriate position.

Volunteers:

Ron Renoll, Wayne Boyer, and Don Boyer, volunteer assistant baseball coaches, effective for the 2007-2008 season.

BOARD ACTION:

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

March 24, 2008

4

- e) **Conferences/Workshops-** The Board is requested to approve the following conferences/workshops-

Crystal McDermitt Annual PASBO Food Service Directors Conference
Penn State University
April 8 – 9, 2008
Cost- \$705.00

Curtis Roberts PMEA State Conference
Clay Sattazahn Hershey, PA
April 17-19, 2008
Cost- \$494.00 (total for both)

Carol Forbes PSLA Conference
Jane Brown Hershey, PA
May 1-3, 2008
Cost - \$918.00 (total for both)

BOARD ACTION:

I. Curriculum and Technology

- a) **Student Handbooks** -- The Board is requested to approve the Elementary and Middle School Student Handbooks for the 2008-2009 school year (**enclosure**)

BOARD ACTION:

- b) **Strategic Planning Process**
The Board is requested to appoint board 2-3 representatives to the Strategic Planning Steering Committee. This was discussed on two previous occasions.

BOARD ACTION:

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

March 24, 2008

5

J. Finance:

- a) **Monthly Reports** – The Board is requested to approve the following reports for the month of February (**enclosure**):

- Tax Collector Report
- Treasurer’s Report
- Investment Report
- Budget Expenditure Report
- Revenue Budget Summary
- Cafeteria Report
- Student Activities Report

BOARD ACTION:

- b) **Check Registers** – The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosure**)

BOARD ACTION:

K. Building and Grounds:

- a) **Facilities Improvement Plan** -- The Board is requested to discuss and approve the initial stages of the facilities improvement plan. The Board was presented information and did acknowledge the need for a planning document at two previous meetings. The enclosure is “a plan to plan” and not comprehensive in nature. (**enclosure**)

BOARD ACTION:

L. Old Business

M. Other Business:

- a) Portable Classroom-Lease-Vanguard Modular Building Systems (**enclosures**)
- b) PSBA Right to Know Webinars

N. Next meeting date:

The next regular Board meeting will be Monday, April 14, 2008, at 6:00 P.M. in the Boardroom. A special Board meeting on the Facilities Improvement plan is scheduled for Monday, April 21st at 6:00 P.M.

O. Adjournment: