

**Hanover Public School District
Board of Directors Meeting Agenda**

Monday, February 25, 2008

6:00 P.M.

A. Opening Business

- a) Call to Order
- b) Pledge of Allegiance
- c) Roll Call
- d) Board Members: Mr. Baker, Mr. Bortner, Mr. Kauffman, Mrs. Lingg, Dr. O'Connor, Mr. Smith, Mrs. Smith, Mr. West, Mr. Zeigler

Student Board Members: Bakhtiar Shahid, Lyna Tran, Gabriel Rosenbrien (Alternate)

- e) Also Present

B. Recognition of Visitors and Public Comments

C. Approval of Minutes from Past Meetings

The Board is requested to approve the minutes of the Board Meeting February 11, 2008.

BOARD ACTION:

D. Committee Reports

E. Student Board Member Report

F. Superintendent's Report – Dr. Wesley Doll

- a) K-4 Reading Assessment and Instruction (**enclosure**) – Joe Albin, Mark Hershner, Tom Krout
- b) Presentation from Smith Elliott Kearns and Company 2006-2007 Annual Financial Report-Independent Auditor's Report (**enclosure**) – Craig Witmer, Manager
- c) VIDA Charter School Application – David Mowery & Jim Yingst

G. Legal Report

H. Standing motions regarding personnel

- a) **Resignation** - The Board is requested to approve the following resignation.

Administrative Employee:

Lois Gunnet, Supervisor of Special Education, effective February 13, 2008, or upon release of 60-day contract hold.

BOARD ACTION:

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

February 25, 2008

2

- b) **Employment** – The Board is requested to approve the following employment items contingent upon the receipt of all necessary employment documents.

Substitute Employees:

Stacey Hicks, day-to-day substitute teacher and extended substitute kindergarten teacher, effective February 19, 2008, and approximately March 25, 2008, through end of 2007-2008 school year, respectively. Rate of compensation will be \$95.00 per day and \$202.61 per day, respectively. Miss Hicks will be serving as the extended substitute during the maternity leave of Mrs. Heather Wagaman, Hanover Street.

Debbie Brubaker, Kyle Chinault, Kristen Smith, Lindsay Frederick, Herbert Suereth and Melissa Wagner, day-to-day substitute teachers, effective immediately. Rate of compensation will be \$95.00 per day.

Trish Weaver, substitute teaching and personal assistant and lunchroom/playground supervisor effective February 19, 2008. Rate of compensation will be \$9.39 per hour.

Supplemental Employees:

Ronald Schloyer, high school musical set builder, effective for the 2007-2008 school year. Rate of compensation will be \$997.00.

Ronald Descheemaeker, Jr., assistant varsity girls track coach, effective for the 2007-2008 school year. Rate of compensation will be \$1886.00.

BOARD ACTION:

- c) **Leaves of Absence-** The Board is requested to approve the following requests for leave of absence:

Tami Turchich, middle school learning support teacher, request for medical and FMLA leave of absence for medical reasons, effective February 20, 2008, for approximately four to six weeks. Ms. Turchich will be using paid leave prior to beginning uncompensated FMLA leave.

- 1, **Eileen Gass**, middle school secretary, request for intermittent FMLA leave, effective February 2008, not to exceed the allowable 12 weeks of FMLA leave.

BOARD ACTION:

- d) **Tax Sheltered Retirement Annuity Vendor List (TSRA)-** The Board is requested to approve the updated TSRA Vendor list, effective March 1, 2008 (**enclosure**).

BOARD ACTION:

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

February 25, 2008

3

- e) **Job Description Revision-** The Board is requested to approve the revisions to the job description for the Cafeteria Food Truck Driver (**enclosure**).

BOARD ACTION:

I. Standing motions regarding finance:

- a) **Monthly Reports –** The Board is requested to approve the following reports for the month of January (**enclosures**):
- Tax Collector Report
 - Treasurer’s Report
 - Investment Report
 - Budget Expenditure Report
 - Revenue Budget Summary
 - Cafeteria Report
 - Student Activities Report

BOARD ACTION:

- b) **Check Registers –** The Board is requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts, Building Project, Cafeteria and Capital Reserve (**enclosures**)

BOARD ACTION:

- c) **Budget Transfers –** The Board is requested to approve the budget transfers for the 2006-2007 fiscal year (**enclosure**)

BOARD ACTION:

- d) **Audit Report –** The Board is requested to approve the 2006-2007 Annual Financial Report-Independent Auditor’s Report including the single audit as presented (**enclosure**).

BOARD ACTION:

J. Old Business

K. Other Business:

- a) Capital Reserve-Tractor repair/purchase discussion (**enclosure**)

HANOVER PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION
February 25, 2008

4

- b) 2008-2009 District Calendar (**enclosure**)

BOARD ACTION:

L. Next meeting date:

The next meeting will be Monday, March 10, 2008, at 6:00 P.M. in the Boardroom.

There will be a budget meeting on Monday, March 3, at 5:30 P.M. in the Boardroom.

M. Adjournment: