

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

February 26, 2024
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:01 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members Present: Mrs. Gulden, Mr. Huston, Mrs. Kacar, Mrs. Keeney, Mr. Lippy, Mrs. Shea, Mrs. Smith, Mrs. Walter
 - Board Members Absent: Mr. Frederick
 - Student Board Member Present: Finley Mummert
 - Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Tim Kress, Andrew Walker, Dr. Hilyard, Matt Martino, Jody Kessinger, Heather Wagaman, Mark Hershner, Kathy Forbes, Lisa Jackson

B. Recognition of Visitors: None

C. Public Comments: None

Mrs. Shea announced that an Executive Session for personnel reasons was held prior to the meeting.

- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for February 12, 2024.
- 02-12-2024 ([enclosure](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the minutes as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

E. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate - Meeting held Thursday. February is Career and Technology month. Comprehensive Plan review was presented along with the quota system for accepting first round of students for attendance next year.

Recreation – Shea, Representative; Frederick, Alternative - First meeting since November was held. New park and recreation leader Matt Perkins. The YMCA is running the summer parks for eight weeks at four playgrounds, Hanover Street Elementary, Elm Avenue, DeGuy Avenue and Moul Avenue.

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative - New rates approved for 2024-2025 with Hanover increasing by fifteen percent based upon District usage, as the District is self-funded. The average increase for the past eleven years is three percent with several years of no increases.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Smith, Walter - Extensive list on the agenda with mostly for periodic and minor review. Highlight two new policies of 254 and 254 R-1.

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Walter - February 21 meeting. Discussed professional development day, High School Social Studies text, on board agenda in March, and Vida Charter renewal.

Building & Grounds Committee – Gulden, Chair; Smith, Lippy, Kacar ([enclosure](#)) - Mr. Lippy reported a meeting on February 1, per the attached minutes. Amazed at the number of projects that go on at one time and thank Dr. Scola and Tim Kress for their work.

Parents' Advisory Committee – Keeney; Frederick, Alternate - March 13 meeting at 5:30 PM.

Lincoln Intermediate Unit – Kacar, Representative - York Learning Center building renovations discussed (Hanover not part of York Learning Center charter). This Building is dilapidated and state law doesn't allow the IU to own their own buildings. A tour for LIU board members will be occurring and discussion will continue on the York Learning Center.

Student Board Members - Finley Mummert - Mini Thon fundraisers have been occurring. Goal is \$45,000 and Mini Thon begins on Friday at Hanover.

F. Dr. John Scola

- Various Topics - Monday spring sports begins and all positions are filled after this evening. Thank you to the two retirement teachers for early notice to allow for advertising of replacement. Planning use of AI (artificial intelligence) through ChatGPT. This will help with teacher lesson plans and assessments and free up more time to work with students. This process will be purposeful and thoughtful. With proper planning and will be introduced to Educational Program Committee, team leaders, Parent Advisory Committee and administration. Today the ventilation system at the Metal Lab at the High School was in place. Thank you to Mr. Kress for his work on this.

G. Dr. Susan Seiple

- February 20th Professional development - Trauma Informed Practice was part of the in-service and the instructor will return for an additional session. Also meeting the needs of dual identification of students with autism and English Language Learners. Both were well received.

H. Personnel

- 1) Retirement - The Board is requested to approve the following retirements:

Professional Employees:

Kevin Wyrick, Physics Teacher at the High School, effective June 30, 2024, at the end of the 2023-2024 school year. Mr. Wyrick will retire with 35 years of service to the District. ([enclosure](#))

Brenda Burns, Learning Support Teacher at Washington Elementary, effective June 30, 2024, at the end of the 2023-2024 school year. Ms. Burns will retire with 29 years of service to the District. ([enclosure](#))

BOARD ACTION:

Mrs. Keeney made a motion to approve the retirements as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 2) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Deasia Booker, Teaching Assistant at the Middle School, effective February 28, 2024.

BOARD ACTION:

Mrs. Keeney made a motion to approve the resignation as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 3) Employment - The Board was requested to approve the following employment:

Substitute Employee:

Danielle Shearer, Day-to-Day Professional Substitute, pending successful completion of all required employment paperwork, effective for the remainder of the 2023-2024 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule. ([enclosure](#))

Supplemental Employee:

Michaela Yealy, Head JV Softball Coach, for the 2023-2024 Spring Season. Rate of compensation will be \$2,153. ([enclosure](#))

Travis Roberts, Head JV Baseball Coach, for the 2023-2024 Spring Season. Rate of compensation will be \$2,153. ([enclosure](#))

Brittany Couell, High School Indoor Color Guard Instructor, for the 2023-2024 Winter Season. Rate of compensation will be \$2,112.

I. Policy

1) The Board was requested to tentatively approve the following policies and regulations:

- [200](#) Enrollment in District
- [202](#) Eligibility of Nonresident Students
- [254](#) Educational Opportunity for Military Children
- [254-R1](#) Educational Opportunity for Military Children Compact Rules
- [217](#) Graduation
- [308](#) Employment Contract
- [309](#) Assignment and Transfer
- [310](#) Abolishing a Position
- [314](#) Physical Examination (name change)
- [414](#) Physical Examination (name change)
- [514](#) Physical Examination (name change)
- [320](#) Freedom of Speech in Nonschool Settings
- [420](#) Freedom of Speech in Nonschool Settings
- [520](#) Freedom of Speech in Nonschool Setting
- [322](#) Gifts
- [422](#) Gifts
- [522](#) Gifts
- [325](#) Dress and Grooming
- [425](#) Dress and Grooming
- [525](#) Dress and Grooming
- [351.1](#) Drug and Substance Abuse
- [451.1](#) Drug and Substance Abuse
- [551.1](#) Drug and Substance Abuse
- [407](#) Student Teachers/Interns
- [412](#) Supervision and Evaluation of Temporary Professional and Professional Employees
- [412-R1](#) Supervision and Evaluation of Professional Staff (was 412-R2)
- [606](#) Tax Collection
- [609](#) Investments
- [610](#) Purchases Subject to Bid
- [610-R1](#) Bidding Requirements
- [615](#) Payroll Deductions
- [622](#) GASB Statement 34
- [801](#) Public Records
- [801-R1](#) Exempted Records
- [801-R2](#) Disclosure/Production of Certain Records
- [801-R3](#) Fees for Public Records Requests

BOARD ACTION:

Mrs. Gulden made a motion to approve the policies and regulations as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

2) The Board is requested to approve the following regulations:

- [005-R1](#) Standing Committees
- [006-R1](#) School Board Meeting Guide
- [626B](#) Allowability of Costs - Federal Programs
- [626C](#) Cash Management - Federal Programs

- [626D](#) Administration of Federal Funds Type of Costs, Obligations, and Property Management
- [626E](#) Grant Subrecipient Monitoring Procedures - Federal Programs
- [517-R1](#) Disciplinary Policy for Classified Employees
- [517-R2](#) Progressive Discipline Attendance

BOARD ACTION:

Mrs. Gulden made a motion to approve the regulations as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

J. Budget and Finance

- 1) York Adams Academy 2024-2025 Budget - The Board was requested to approve the 2024-2025 York Adams Academy General Operating Budget in the amount of \$795,869 (prior year \$783,175). In addition, the District will have 3 seats at a per seat cost of \$3,942 (prior year \$3,942) a total of \$11,826. The District also is invoiced for a share of facility upkeep at an approximate cost of \$4,400. ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the York Adams Academy 2024-2025 budget as presented. Second by Mrs. Walter and approved on a roll call vote of 8-0.

- 2) VIDA Charter School Regional Charter Renewal - The Board was requested to approve a five (5) year renewal for a Regional Charter for VIDA Charter School as of December 1, 2024.

BOARD ACTION:

Mrs. Kacar made a motion to approve the VIDA Charter School Regional Charter Renewal as presented. Second by Mr. Lippy and approved on a roll call vote of 8-0.

- 3) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$562,499.26, and Cafeteria totaling \$63,867.44, Grand total \$626,366.70 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 4) Monthly Reports - January - The Board was requested to approve the following monthly reports:
 - [Tax Collector](#)
 - [Investment](#)
 - [Cafeteria](#)

BOARD ACTION:

Mrs. Keeney made a motion to approve the monthly reports as presented.
Second by Mr. Lippy and approved on a roll call vote of 8-0.

K. Public Comment: None

L. Adjournment: Mrs. Shea adjourned the meeting at 6:19 PM.

Board Meetings - March 11 & 25, 2024

Troy S Wentz