

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

October 23, 2023
6:00 P.M.

MINUTES

A. Opening Business

- Call to Order - The meeting was called to order at 6:02 PM.
- Pledge of Allegiance
- Roll Call
 - Board Members Present: Mr. Frederick, Mrs. Gallagher, Mrs. Kacar, Mr. Kauffman, Mr. Lippy, Mrs. Shea
 - Board Members Absent: Mrs. Gulden, Mr. Huston, Mrs. Keeney
 - Student Board Members Absent (written report provided): Gracie Troup & Finley Mummert
 - Also Present: Dr. Scola, Dr. Seiple, David Fry, Tim Kress, Troy Wentz, Dr. Hilyard, Matthew Martino, Jody Kessinger, Andrew Walker, Marc Abels, Mark Hershner, Lisa Jackson, Kathy Forbes

B. Recognition of Visitors: None

C. Public Comments: None

Mr. Frederick announced an Executive Session was held prior to the meeting to discuss Personnel.

D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for October 10, 2023.

- 10-10-2023 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve. Second by Mrs. Kacar and approved on a roll call vote of 6-0.

E. Committee Reports

York County School of Technology – Keeney, Representative; Gulden, Alternate

Recreation – Gallagher, Representative, Shea, Alternate

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust – Wentz, Representative - Quarterly Trustees Meeting on November 2

Legislative Liaison with Pennsylvania School Board Association – Shea,

Representative - September 28 Mrs. Shea attended the Basic Education Funding Commission meeting held at South Western. Nine legislators were present in person and three legislators present online. Hannah Barrick, Executive Director of PASBO (PA Association of School Business Officials) answered question for two hours relating to all factors of the formula.

Policy Committee – Shea, Chair; Gulden, Kauffman, Kacar - Met this month and on the agenda for tentative adoption a list of policies. Most were for periodic review and a few had minor changes.

Educational Programs Committee – Gulden, Chair; Huston, Kacar, Kauffman - Mrs. Kacar reported that on October 16 Dr. Seiple explained structured literacy and provided a chart of how this has changed over time to meet with student needs. Federal Funds were discussed and how they are being used for Structured Literacy programs. Professional development from October 9 was successful.

Building & Grounds Committee – Gulden, Chair; Gallagher, Lippy ([enclosure](#)) - Mrs. Gallagher reported that on October 5 High School Food Court redesign was discussed along with the Exhaust Bids at the high school metal lab that were on target. The delay is receiving the unit for installation. A new E Sports room is being implemented at the High School.

Parents' Advisory Committee – Keeney; Frederick, Alternate - Mrs. Shea reported that October 11 a representative from each school was present. Reports on assemblies, field trips and fundraisers were given. Dr. Seiple discussed structured literacy and professional development. Dr. Scola presented on STEAM at all levels. Feedback was given on the car line improvements at the Middle School and Elementary schools and also positive feedback on free admissions for students at athletic events in the District.

Lincoln Intermediate Unit – Kacar, Representative -Technology Supervisor presented on STEM resource library for example a video to watch robotic surgery. This was in addition to the regular business meeting of the Intermediate Unit.

Student Board Members - Gracie Troup & Finley Mummert - A written report was provided. The Student Council officers were unavailable to attend due to various Activities. However they wanted to share what has been happening at the high school. The Student Council successfully planned homecoming. The theme was Red Carpet and they got lots of positive feedback from the student body! They have also participated in the annual Fall Fest where they set up a "Pick a Duck" game and allowed students to pick a prize based on the number on the bottom of the duck. They hope to do more fundraisers and more school events this year!

F. Dr. John Scola

- AP Courses and participation - Nineteen AP Courses are offered, currently Eighteen due to an alternating AP Chemistry and AP Physics course. 120 Students participate with forty nine students taking more than one AP Course.

G. Dr. Susan Seiple

- Parent Conferences Reminder - November 2 in the evening and November 3 all day and a reminder that Middle School and High School conferences are held also. Contact your school for a conference time.

H. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Classified Employee:

Tianna Aumen, Custodian, full-time at the Middle School, effective October 10, 2023.

Substitute Employee:

Sharon Heiner, Classified Substitute, effective October 13, 2023.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignations as presented. Second by Mrs. Gallagher and approved on a roll call vote of 6-0.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Jason Resh, Teaching Assistant, full-time, 7 hours per day, at Clearview Elementary, effective October 30, 2023. Rate of compensation will be \$14.65 per hour. ([enclosure](#))

Francine Hendrickson, Custodian-2nd Shift, full-time, 8 hours per day, at the Middle School, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$13.50 per hour. ([enclosure](#))

Pamela McMaster, Cafeteria Worker, part-time, 4.5 hours per day, at Clearview Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$14.75 per hour. ([enclosure](#))

Wendy Eckard, Teaching Assistant-Learning Support, full-time, 7 hours per day, at Clearview Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$14.75 per hour. ([enclosure](#))

Substitute Employee:

Thomas Krout, Principal Substitute, effective October 18, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Gameworker:

Thomas Krout, Gameworker, effective October 13, 2023, for the remainder of the 2023-2024 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

Supplemental Employee:

Andrew Keefer, Head JV/Assistant Varsity Girls' Basketball Coach, for the 2023-2024 winter season, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$2,731.00. ([enclosure](#))

Change of Status:

Amanda Cohenour, Custodian, from full-time, 3rd shift at the Middle School to Classified Substitute effective October 18, 2023. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Lea Lease, Teaching Assistant - Learning Support, from part-time, 5.75 hours per day at the High School, to full-time, 7 hours per day at the Middle School, effective October 23, 2023. Rate of compensation will remain the same.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment items as presented. Second by Mrs. Kacar and approved on a roll call vote of 6-0.

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Classified Employee:

Linda Mitchell, Teaching Assistant at Clearview Elementary, leave of absence (uncompensated), effective October 18, 2023, for approximately 6-8 weeks.

BOARD ACTION:

Mrs. Gallagher made a motion to approve the leave of absence as presented. Second by Mrs. Shea and approved on a roll call vote of 6-0.

- 4) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Harley Weigle	Tour of Thomas Jefferson High School
Jim McMahon	Alexandria, VA
Mandy Morgret	November 9-10, 2023
Becky Smith	(enclosure)

BOARD ACTION:

Mrs. Shea made a motion to approve the conferences/workshops as presented. Second by Mrs. Kacar and approved on a roll call vote of 6-0.

I. Board Policies/Regulations

- 1) The Board was requested to tentatively approve the following policies and regulations:

- [001](#) Name and Classification
- [003](#) Functions
- [006](#) Meetings
- [142](#) Migrant Students
- [211](#) Student Accident Insurance
- [215](#) Promotion and Retention
- [215-R1](#) Promotion and Retention - Kindergarten - Grade 8
- [215-R2](#) Advancement Retention
- [219.1](#) Suspension and Expulsion
- [219.1-R1](#) Suspension and Expulsion - Due Process Procedures
- [246](#) District Wellness
- [302](#) Employment Superintendent/Assistant Superintendent
- [303](#) Employment of Administrators
- [404](#) Employment of Professional Employees
- [405](#) Employment of Substitute Teachers
- [406](#) Employment of Summer School Staff
- [504](#) Employment of Classified Employees
- [505](#) Employment of Substitute Employees
- [707](#) Community Use of School Facilities

BOARD ACTION:

Mrs. Shea made a motion to tentatively approve the policies and regulations as presented. Second by Mrs. Kacar and approved on a roll call vote of 6-0.

J. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school, and high school activity accounts totaling \$548,481.07, Cafeteria totaling \$23,203.79, and Capital Reserve totaling \$27,155.30, Grand total \$598,840.16 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mrs. Gallagher made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 6-0.

- 2) Monthly Reports - September - The Board was requested to approve the following September monthly reports (partial):

[Tax Collector](#)
[Investment](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mrs. Gallagher and approved on a roll call vote of 6-0.

- 3) Athletic Trainer Contract - The Board was requested to approve OSS Orthopaedic Hospital LLC, d/b/a OSS Health, for athletic trainer services from July 1, 2024, to June 30, 2029, in the amounts of \$30,000, \$31,000, \$32,000, \$33,000, and \$34,000 per year, respectively ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the athletic trainer contract as presented. Second by Mrs. Kacar and approved on a roll call vote of 6-0.

- 4) Joint Purchasing Bid Participation - The Board was requested to approve participation in the following Joint Purchasing Bids for the 2024- 2025 school year:

LIU #12

Catalog Discount
Paper
Athletic Health Supplies
Sports Equipment
Custodial Supplies
General Supplies
Art Supplies
Trash Liners

Lancaster-Lebanon IU #13

CAFCO (Cafeteria Food Co-Op)
Keystone Purchasing Network
Paper

BOARD ACTION:

Mrs. Gallagher made a motion to approve the joint purchase bid participation as presented. Second by Mrs. Shea and approved on a roll call vote of 6-0.

- K. Public Comment: Mr. Frederick announced the next meeting date of November 20.
- L. Adjournment: Mr. Frederick adjourned the meeting at 6:14 PM.

Board Meeting - November 20, 2023

Troy S Wentz