

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

April 3, 2023
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Huston,
Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
Board Members Absent: Mrs. Gallagher

Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Tim Kress, Jay
Czap, Dr. Hilyard, Jody Kessinger, Mark Hershner, Marc Abels, Dr. Krout, Kathy
Forbes, Lisa Jackson

II. Recognition of Visitors: None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Budget - The administration is presenting the fourth annual budget with a zero percent increase. Hard work by the Business Office and Administration without taking away from the students programs of excellence. Of a local note the District is ninth out of thirteen school districts and the other districts below Hanover are more compacted in millage rate than in the past. This speaks well of the ability to control the budget for the taxpayers and seniors of the District.

IV. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Professional Employee:

Eric Lehman, Technology Education Teacher at the Middle School/High School, effective June 30, 2023, at the end of the 2022-2023 school year. Mr. Lehman will retire with 17 years of service to the District. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the retirement as presented.
Second by Mr. Huston and approved on a roll call vote of 8-0.

- 2) Resignations - The Board was requested to approve the following resignation:

Classified Employees:

Alexis Foose, Healthroom Assistant/LPN at the Middle School, effective March 27, 2023.

Marsha McMaster, Cafeteria Worker at Clearview Elementary, effective March 31, 2023.

BOARD ACTION:

Mrs. Keeney made a motion to approve the resignations as presented.
Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 3) Employment - The Board was requested to approve the following Employment:

Professional Employee:

Connor Coggins, Grade 5 Teacher at the Middle School, effective at the beginning of the 2023-2024 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,946. ([enclosure](#))

Change of Status:

Melvin Ecker, Custodian, part-time, 4 hours per day at the High School, to Classified Substitute, effective April 3, 2023. Rate of compensation will remain the same.

Gameworker:

Eryn Perry, Gameworker, effective for the 2022-2023 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

Substitutes:

John Dixon, Day-to-Day Professional Substitute for the 2022-2023 school year. Rate of compensation will be in accordance with the current Substitute Rate Schedule.

Teslyn Sterner, Extended Substitute Grade 5 Teacher, at the Middle School, effective April 12, 2023, through the end of the 2022-2023 school year. Rate of compensation will be \$185.00 per day.

Summer Worker:

Matthew Moorefield, Summer Worker for summer 2023 pending successful completion of all required employment paperwork. Rate of compensation will be \$11.50 per hour.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 4) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Professional Employee:

Jennifer Arnold, recertification for intermittent leave (FMLA) effective April 13, 2023, not to exceed allowable 12 weeks.

BOARD ACTION:

Mrs. Kacar made a motion to approve the leave of absence as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

B. Budget and Finance

- 1) 2023-2024 General Fund Preliminary Budget Approval - The Board was requested to approve a preliminary tax millage for the 2023-2024 General Fund Preliminary Budget, with no change of 0.00 mills (0.00%) (Act 1 maximum 5.60%), remaining at 23.06 mills and an expenditure level totaling \$38,885,965, and with additional to-be-determined transfers, at an estimated \$2,433,650. This preliminary budget reflects no use of fund balance. This budget continues to include .03 mills or (.13%) for the estimated \$29,167 stormwater fee assessed by the Borough of Hanover. In addition, the Board is requested to approve a preliminary reduction of per capita tax (Act 679) to \$0.00 (prior \$5.00), and per capita tax (Act 511) to \$0.00 (prior \$5.00) and occupational tax to \$0.00 (prior \$10.00). The Board is requested to approve a preliminary earned income tax at 0.5% and real estate transfer tax at 0.5%. The budget will be on public display for the next thirty days with final adoption of the 2023-2024 General Fund Budget scheduled for on or after May 8, 2023.

BOARD ACTION:

Mr. Huston made a motion to approve the 2023-2024 General Fund Preliminary Budget as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school,

and high school activity accounts totaling \$468,117.69 and Cafeteria totaling \$15,413.35. Grand total of \$483,531.04 ([General Fund](#)) ([Cafeteria](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mrs. Gulden and approved on a roll call vote of 8-0.

- 3) Monthly Reports - The Board was requested to approve the following February monthly reports (previous monthly reports available in Business Office):

[Board Budget Summary](#)

[Tax Collector](#)

[Tax Collector Quarterly \(December\)](#)

[Investment](#)

[Cafeteria](#)

BOARD ACTION:

Mrs. Keeney made a motion to approve the monthly reports as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

- 4) Student Activity Account - High School - Diversity Alliance - The Board was requested to approve a student activity account for Diversity Alliance.

BOARD ACTION:

Mrs. Shea made a motion to approve the student activity account at the High School - Diversity Alliance as presented. Second by Mrs. Kacar and approved on a roll call vote of 8-0.

V. Public Comment: None

VI. Adjournment: Mr. Frederick adjourned the meeting at 6:07 PM.

Next Board Meeting - Monday, April 17, 2023, at 6:00 PM.

Troy S Wentz