

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 9, 2022
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Huston,
Mrs. Kacar, Mr. Kauffman, Mrs. Keeney, Mrs. Shea

Board Members Absent: Mrs. Gallagher, Mr. Lippy

Also Present: Dr. Hilyard, Jay Czap, Lisa Jackson, Marc Abels, Jody Kessinger,
Heather Wagaman, Dr. Krout, Mark Hershner, Darlene Klenk, Vicki Maloney,
Kyle Krout, Richard Moorhead, Tracy Moorhead, Diane Coppola, Tim Kress, Dr.
Scola, Dr. Seiple, David Fry, Troy Wentz, Jess Staub, Elise Reichenfeld,
Anastasia cast (approximately eleven students)

II. Recognition of Visitors: None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- The Musical Anastasia - Rene & Jess Staub - It is a pleasure to have part of the cast here tonight, along with Jess Staub. They have done a remarkable job and Dr. Scola sent an email to staff the day after the performances indicating absolutely amazing and what can be accomplished when expectations are high. Proud Superintendent of Hanover Public School District. Compliments to the theater, sets, singing and acting, all of which were extraordinary. Thank you to the students and those that assisted. Jess Staub thanked the Board for inviting the cast tonight and for the past twelve years have directed the students and thanked them for their talent, effort and dedication and along with new vocal director Ms. Reichenfeld. An introduction to Anastasia was read and two songs were performed, one by the cast and one by Lily Moorhead. On May 1 the York County Encore Awards were performed and Lea Coppola and Lily Moorhead received scholarships. Thank you for supporting the productions and are appreciative of the invitation to perform this evening. Upon completion Mr. Frederick, on behalf of the Board, indicated the performance was awesome. Mrs. Gulden thanked the Administration for arranging.
- Foundation Meeting - Peter Sheppard and Russell Williams recently met with the District and new programs were presented. A tour of the High School and

discussion on robotics occurred. They, along with Utz, have been benefactors and they have made a difference and the District is appreciative.

- Advanced Placement courses - A list of seventeen Advanced Placement courses was given to the Board. The number of requests for next year is 295. How utterly wrong in the past when others underestimated what the students could do. 175 individuals will take AP courses next year. This is thirty percent of the student body. The ability of our students to excel in Calculus B-C, that other surrounding schools do not offer and the ability to finish the curriculum is important to competitive colleges. Last year the District was recognized for the number of females enrolled in the AP Computer Science class. High expectations and the students are meeting or exceeding those expectations. This along with ten NOCTI national accreditations. Teachers are trained to teach AP courses and are doing a good job. Board has been supportive of the Career and College Ready goal from day one of Kindergarten. Making a positive difference in the lives of the graduates.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Stakeholder input next year's Federal funding - Input sought for usage of Federal Funds in terms of Reading Specialist, Teacher Assistants and Mental Health assistance. There will be a survey on the District website and meetings in various venues.
- Summer Academies - There are openings in K through Six and if interested contact building Principals for enrollment.

V. Matters for Which Board Action is Required

A. Expulsion Waiver

- 1) The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs. Shea made a motion to approve the expulsion as presented. Second by Mrs. Gulden and approved on a roll call vote of 7-0.

- 2) The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs. Kacar made a motion to approve the expulsion as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

B. Personnel

- 1) Retirements - The Board was requested to approve the following retirement:

Classified Employee:

Annette Mummert, Teaching Assistant at the High School, effective July 13, 2022. Mrs. Mummert will retire with 24 years of service to the District.

[\(enclosure\)](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the retirement as presented.
Second by Mrs. Kacar and approved on a roll call vote of 7-0.

- 2) Resignations - The Board was requested to approve the following resignations:

Professional Employee:

Lisa Smith, Biology Teacher at the High School, effective August 1, 2022.

Classified Employees:

Cynthia Conrad, Teaching Assistant at the Middle School, effective May 26, 2022.

Maya Lease, Teaching Assistant at the Middle School, effective May 26, 2022.

BOARD ACTION:

Mrs. Gulden made a motion to approve the resignation as presented.
Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 3) Employment - The Board was requested to approve the following Employment:

Professional Employees:

Briana Martin, Teacher at Hanover Street Elementary, effective at the beginning of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$51,713. [\(enclosure\)](#)

Kyle Krout, Biology Teacher at the High School, effective at the beginning of the 2022-2023 school year pending successful completion of all required employment paperwork. Rate of compensation will be \$52,113. [\(enclosure\)](#)

Classified Employees:

Rose Barnes, Custodian, part-time, 4 hours per day, at Hanover Street Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$12.22 per hour. [\(enclosure\)](#)

Lisa Flickinger, Custodian, full-time, 8 hours per day, at the High School, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$14.00 per hour. [\(enclosure\)](#)

Kimberly Culbert, Custodian, part-time, 4 hours per day, at Washington Elementary, effective pending successful completion of all required employment paperwork. Rate of compensation will be \$11.78 per hour. ([enclosure](#))

Supplemental Employees:

Mike Zito, Head Girls' Varsity Basketball Coach, for the 2022-2023 Season, pending successful completion of all required employment paperwork. Rate of compensation will be \$5,000. ([enclosure](#))

Taylor Day, Head Middle School Football Cheerleading Coach, for the 2022-2023 Season, pending successful completion of all required employment paperwork. Rate of compensation will be \$1,675. ([enclosure](#))

Substitute Employee:

Laykin Feeser, Day-to-Day Professional Substitute for the remainder of the 2021-2022 school year effective May 9, 2022. Rate of compensation will be as listed on the current substitute rate schedule.

BOARD ACTION:

Mrs. Keeney made a motion to approve the employment items as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

Substitute Employee:

Brooks Keeney, Day-to-Day Professional Substitutes for the remainder of the 2021-2022 school year effective May 9, 2022. Rate of compensation will be as listed on the current substitute rate schedule.

BOARD ACTION:

Mrs. Shea made a motion to approve the employment as presented. Second by Mrs. Gulden and approved on a roll call vote of 6-0. Mrs. Keeney abstained from the vote.

- 4) Leaves of Absence - The Board was requested to approve the following request for leave of absence:

Administrative Employee:

Kathy Forbes, HR Director, leave of absence/intermittent leave effective April 25, 2022 for approximately one month, not to exceed allowable 12 weeks under FMLA.

BOARD ACTION:

Mrs. Shea made a motion to approve the leave of absence as presented. Second by Mrs. Kacar and approved on a roll call vote of 7-0.

- 5) Drivers - The Board was requested to approve the following drivers:

Lincoln:

- Jessica Baker

LIU:

- Sandra Arentz

BOARD ACTION:

Mrs. Shea made a motion to approve the drivers as presented. Second by Mrs. Gulden and approved on a roll call vote of 7-0.

- 6) Job Description Approval - Secretary to Director of Nutrition Services, Director of Transportation/PIMS Coordinator and Business Manager - The Board is requested to approve the new position job description and duties. ([enclosure](#)) ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the job description. Second by Mr. Huston and approved on a roll call vote of 7-0.

- 7) **High School Summer Credit Recovery, Hanover High School,**
June 13-16 and June 20-23 (Monday through Thursday)

Teacher Pay: \$32/Hour

Teacher Hours: 8:15-11:45 AM

Paid for out of ESSR Summer School Set Aside

- Rebecca Smith
- Corinna Berwager
- Cindy Schulteis
- Courtney Guimarães
- Morgan Hess
- Becca Glusco
- Jen Gomulka

Summer School for entering K-6

July 11-14 and July 18-21 (Monday through Thursday)

Teacher Hours: 8:00 AM- 2:30 PM (1/2 hour unpaid duty-free lunch)

Teacher Pay: \$32/Hour

Paid for out of ESSR Summer School Set Aside

- Tami Turchich
- Maria Balafoutas
- Rachel Costello
- Danielle Mathie
- Deb Wildasin
- Paige Shelleman

- Jamie Eshleman
- Jack Sheehan
- Marie Grenchik

Summer School Teaching Assistants

Paid normal hourly rate

Paid for out of ESSR Summer School Set Aside

- Elynda Garcia
- Kathy Pritt
- Miranda Shives
- Kristen Shamer
- Lisa Brown
- Lea Lease
- Joyce Merrel
- Felicia Lease

Summer School Nurses

Paid for out of ESSR Summer School Set Aside

- Kim Weaver (Normal hourly rate)
- Jessica Bossalina (\$32/hour)

BOARD ACTION:

Mrs. Kacar made a motion to approve the summer schools as presented.
Second by Mrs. Shea and approved on a roll call vote of 7-0.

C. Policy

- 1) The Board was requested final approval for the following policies and regulations:
 - [000](#) Board Policy/Administrative Regulations
 - [002](#) Authority and Powers
 - [218](#) Student Discipline
 - [227](#) Controlled Substances/Paraphernalia
 - [701](#) Facilities Planning
 - [815](#) Acceptable Use of Information Technology
 - [815-R1](#) Acceptable Use of Information Technology Parent/Student Agreement Form (K-2)
 - [815-R2](#) Acceptable Use of Information Technology Parent/Student Agreement
 - [815-R3](#) Acceptable Use of Information Technology Employee Agreement
 - [815.2](#) Acceptable Posting

BOARD ACTION:

Mrs. Shea made a motion to approve the policies as presented. Second by Mrs. Gulden and approved on a roll call vote of 7-0.

D. Budget & Finance

- 1) 2022-2023 General Fund Budget Approval - The Board was requested to approve a tax millage for the 2022-2023 General Fund Budget of 23.06 mills, a no tax, 0.00%, increase from prior year of 23.06 mills, (Act I maximum allowed 4.60%) and an expense level of \$36,924,700 with no use of fund balance, and in addition transfers for capital reserve, estimated to be totalling \$1,955,000. This budget continues to include .03 mills or (.13%) for the estimated \$29,167 stormwater fee assessed by the Borough of Hanover. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%. ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the 2022-2023 general fund budget as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 2) Homestead/Farmstead Approval - The Board was requested to approve the receipt and disbursement of \$724,462.67 (\$574,379.36 prior year) from the state as part of the Act 1 property tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$10,230, this equates to approximately \$235.90 (\$187.46 prior year) in tax reduction for approved homesteads. ([enclosure state](#)) ([enclosure county](#))

DISCUSSION:

Mr. Frederick indicated that the amount is approximately \$50 higher than previous years.

BOARD ACTION:

Mrs. Shea made a motion to approve the homestead/farmstead as presented. Second by Mr. Huston and approved on a roll call vote of 7-0.

- 3) Installment Payment of Taxes Schedule -- The Board was requested to approve the installment payment dates of taxes, as first installment due September 1, 2022, second installment due October 3, 2022, and third installment due November 1, 2022. To qualify for the installment payments the first installment payment must be paid by the due date. A

10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

Mrs. Kacar made a motion to approve the installment payment of taxes schedule as presented. Second by Mrs. Gulden and approved on a roll call vote of 7-0.

- 4) 2022-2023 Cafeteria Budget and School Meal Pricing - The Board was requested to approve the cafeteria budget for the 2022-2023 school year and meal pricing for the 2022-2023 school year: Breakfast \$1.25 (no change) Elementary Lunch \$2.80 (\$2.75 previous year) Secondary Lunch \$2.95 (\$2.90 previous year) Adult Lunch \$3.60 (\$3.55 previous year) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the 2022-2023 cafeteria budget and school meal pricing as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 5) LIU #12 Joint Purchasing Bid Approval 2022-2023 (partial) - The Board was requested to approve the following Joint Purchasing Bids for the 2022-2023 school year:

Athletic/Health Supplies Bid ([enclosure](#))

Medco Sport Supplies	\$1,490.97
Pyramid School Supplies	\$ 163.88
School Health Corp	\$1,675.76
Total	\$3,330.61

Physical Education/Sports Bid ([enclosure](#))

BSN Sports	\$576.91
Pyramid School Supplies	\$363.85
S&S Worldwide	\$515.39
Total	\$1,456.15

BOARD ACTION:

Mrs. Shea made a motion to approve the LIU #12 Joint Purchasing Bid as presented. Second by Mrs. Gulden and approved on a roll call vote of 7-0.

- 6) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school

and high school activity accounts totaling \$723,199.37, Cafeteria totaling \$59,442.45, and Capital Reserve totaling \$21,956.25, Grand total \$804,598.07. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#))

BOARD ACTION:

Mrs. Kacar made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0.

- 7) Transportation Approval - The Board was requested to approve Brenda Thacker to transport a student for the 2021-2022 school year to Washington Elementary at the approximate daily cost based upon the IRS standard mileage reimbursement rate, plus \$25.00 per day for a total of \$26.64.

BOARD ACTION:

Mrs. Shea made a motion to approve the transportation as presented. Second by Mrs. Keeney and approved on a roll call vote of 7-0.

- 8) The administration recommended an addition to the Capital Reserve list of summer projects in the amount of \$10,870 for replacement of the original cabinets and countertops in the administration breakroom ([enclosure](#)).

BOARD ACTION:

Mrs. Gulden made a motion to approve the addition to the capital reserve as presented. Second by Mrs. Kacar and approved on a roll call vote of 7-0.

VI. Public Comment: None

VII. Adjournment: Mr. Frederick adjourned the meeting at 6:37 PM.

Next Board Meeting - Monday, May 23, 2022 at 6:00 PM.

Troy S Wentz