

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

October 12, 2021
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:02 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Ms. Foreman, Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea

Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Kirstin Graham, Tyler Graham, Jay Czap, Kathy Forbes, Heather Wagaman, Dr. Hilyard, Lisa Jackson, Mark Hershner, Jody Kessinger, Marc Abels, Dr. Krout, Tim Kress

II. Recognition of Visitors: None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Honor Roll - School Board Service - Pleasure to hand out well deserved awards. It is hard to find a Board that is student centered and makes decisions not on political parties but students. We are fortunate that all board members are student-centered. We are grateful for each and truly blessed. Award to Mr. Frederick for twelve years of service. Award for Mr. Lippy for twelve years of service and Award for Mrs. Shea for eight years of service. A PSBA certificate was presented to each. Thank you for your service, volunteer time and appreciate what you do to provide a valuable service and allow us to do our jobs.
- Kristin Graham Certificates - Began contact with the District as a representative of HAAC and then came to work for the District as a Business Office secretary. Continue to advance in career by going back to school and course after course and a degree at Shippensburg University. She is now Director of Transportation/ PIMS Coordinator. She takes on more responsibility without complaining. It is a demanding job. With our former transportation company she helped drivers. Dr. Scola read the background on the award details and requirements achieved. President of the Central PA Transportation Committee and Steel Eagle Leadership participant. Two plaques were given, well deserved, well earned and worked hard.

- IV. Assistant to Superintendent Report - Dr. Susan Seiple
- UGG Performance Goal Reporting - Federal Funds including Title I, II, III, IV and Uniform Grant Guidance. Measurable goals, usage of funds, met the 20-21 Reading level, parent participation, professional development and participation in the E Grant system with the Department of Education.

V. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Professional Employee:

Caren Evans, Elementary Teacher at Clearview, effective January 6, 2022. Ms. Evans will retire with 35 years of service to the District.

[\(enclosure\)](#)

BOARD ACTION:

Mrs. Keeney made a motion to approve the retirement as presented. Seconded by Mrs. Shea and approved on a roll call vote of 9-0.

- 2) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Olivia Beagley, Teaching Assistant - Title I, at the Middle School, effective September 29, 2021.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignation as presented. Seconded by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Employment - The Board was requested to approve the following Employment:

Classified Employee:

Angeline Alicea, transferring from Classified Substitute to Teaching Assistant - Title I, part-time, 5.75 hours per day, at the Middle School effective October 13, 2021. Rate of compensation will be \$11.49 per hour.

Supplemental Employees:

Breyden Parry, Student Worker, effective for the 2021-2022 school year pending successful completion of all required employment paperwork. Rate of compensation will be in accordance with the current Supplemental Rate Schedule.

Substitute Employees:

Day-to-Day Professional Substitutes for the 2021-2022 school year. Rate of compensation will be in accordance with the current Supplemental Rate Schedule.

- Christina Simons
- Charles Dalphon

BOARD ACTION:

Mrs. Shea made a motion to approve the employment items as presented. Seconded by Mr. Lippy and approved on a roll call vote of 9-0.

- 4) Job Descriptions - The Board was requested to approve the following job descriptions (new):

- Head Middle School Boys/Girls Track Coach ([enclosure](#))
- Assistant Middle School Boys/Girls Track Coach ([enclosure](#))

BOARD ACTION:

Mrs. Gallagher made a motion to approve the job descriptions as presented. Seconded by Mrs. Keeney and approved on a roll call vote of 9-0.

- 5) Bus and Van Drivers - The Board was requested to approve the following drivers employed by Lincoln:

Mackenzie Simmons
Kristen Brodie
Michael Schappell
Janise West

BOARD ACTION:

Mrs. Gulden made a motion to approve the bus and van drivers as presented. Seconded by Mrs. Shea and approved on a roll call vote of 9-0.

- 6) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Shellie Lannen

PASBO School Food Conference
Manheim, PA
October 21-22, 2021
([enclosure](#))

Kristin Graham

PASBO Conference
Hershey, PA
March 8-11, 2022
([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve by the conferences/workshops as presented. Seconded by Mr. Lippy and approved on a roll call vote of 9-0.

B. Policy

- 1) The Board was requested final approval for the following policies:
 - [311](#) Reduction of Staff/Suspensions and Furloughs
 - [411](#) Reduction of Staff/Suspensions and Furloughs
 - [511](#) Reduction of Staff/Suspensions and Furloughs
 - [317](#) Conduct/Disciplinary Procedures
 - [417](#) Conduct/Disciplinary Procedures
 - [517](#) Conduct/Disciplinary Procedures

BOARD ACTION:

Mrs. Shea made a motion to approve the policies as presented. Seconded by Mrs. Gulden and approved a roll call vote of 9-0.

C. Budget & Finance

- 1) 403b Retirement Plan Vendor - The Board was requested to approve Investco Oppenheimer Funds as a 403b vendor for the District 403b Plan.

BOARD ACTION:

Mrs. Shea made a motion to approve the retirement plan vendor as presented. Seconded by Mrs. Gallagher and approved on a roll call vote of 9-0.

- 2) Transportation Approval - The Board was requested to approve Carrie DeLaney to transport a student for the 2021-2022 school year to Washington Elementary at the approximate daily cost based upon the IRS standard mileage reimbursement rate, plus \$25.00 per day for a total of \$27.69.

BOARD ACTION:

Mrs. Gallagher made a motion to approve the transportation as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

VI. Public Comment:

Mr. Frederick announced an executive session after the meeting to review personnel items.

VII. Adjournment: Mr. Frederick adjourned the meeting at 6:14 PM.

Next Board Meeting - Monday, October 25, 2021 at 6:00 PM.

Troy S Wentz