

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

January 25, 2021  
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Ms. Foreman, Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
    - Student Board Members Present via zoom: Sharon Gearhart and Samantha Laughman
  
    - Also Present: Dr. Scola, David Fry, Troy Wentz, Administrators via zoom
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Superintendent's Report - Dr. John Scola
- Covid-19 - Into the last week of January without major loss of time. The students have been wonderful following protocols along with the staff. Graduation will be on time and outdoors with a rain date. May 27 is graduation. Elementary has been in person five days a week since the start of school in August. October 23 the Middle and High School have been in person four days a week. The failure rates have dropped. Elementary is catching up and doing well. The vaccination process for our staff has been set back with the expansion to over age 65 and high risk individuals. Target is April for staff. The providers were caught off guard by the announcement of the expansion to age 65 and older. A shortage of vaccines is present. Staying the course with in person instruction. FID days are being used for snow days. Will call early in the AM and not the night before as value in person instruction and weather forecasts change.
  - School Director Recognition Month - Items were presented to the School Board including mugs designed by Harvey Weigle, High School Art Teacher, hand sanitizer, key chain and other items. Appreciative of what the School Board does. Elementary provided cards, video thank yous, and a book. The School Board leadership and ability to recognize that students needed to be in school for social, physical and academic needs and what is best for the students is appreciated. The School Board recognized that proper protocols were needed. The School Board is student focused. Thank you on behalf of the students. Elementary videos of thanks were played. Mr. Frederick on behalf of the School Board issued a thank you to students, staff and Dr. Scola.

- E. Assistant to Superintendent's Report - Dr. Susan Seiple
- January 19 Professional Development - Safe schools training, personalized learning by the teachers along with math and history units reviewed and data analysis occurred. Persuasive writing was done and feedback was well received by the teachers.
- F. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for December 7, 2020.
- 12-07-20 - reorganization ([enclosure](#))
  - 12-07-20 ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the minutes. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

- G. Committee Reports

York County School of Technology – Keeney, Representative;

Recreation - Gallagher, Representative, Shea, Alternate - Meeting held last week. Zac Sheaffer will be organizing the baseball/softball program and the sign up is \$30. Exploring use of an outside vendor for future sign ups. Looking for a new recreation/ playground coordinator for the Borough.

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - Quarterly Trustees Meeting is Thursday.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman - List on the agenda for approvals.

Educational Programs Committee - Gulden, Chair; Foreman, Huston - Dr. Seiple provided information on staff and curriculum.

Building & Grounds Committee - Gulden, Chair; Gallagher, Lippy ([enclosure](#)) - List of capital reserve projects on the agenda.

Parents' Advisory Committee - Keeney; Frederick, Alternate - January 12 meeting with school reports positive and happy to have students in session. Winter sports were discussed. Dr. Seiple discussed Title I Parent Involvement virtual this year and school tutoring.

Student Board Members - Sharon Gearhart & Samantha Laughman - Last week Senior Nights for winter activities were held. National Honor Society induction occurred for the Junior Class. Mini Thon started this week. We are now into the third marking period. Senior portraits were held for the yearbook. Student Council is having several Fundraisers. Mr. Frederick thanked the students.

- H. Expulsion Waiver - The Board was requested to approve the enclosed expulsion waiver ([enclosure](#)).

BOARD ACTION:

Mrs. Keeney made a motion to approve the expulsion waiver as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- I. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Melanie Imler, part-time, 5.75 hours/day, Teaching Assistant - Title I, at the Middle School effective January 28, 2021.

Anthony Baker, full-time, 8 hours/day, 2nd shift, Custodian at the High School, effective February 2, 2021.

Supplemental Employee:

Robert Eisenhour, High School Indoor Color Guard Instructor and Band Front Instructor, co-curricular, effective January 13, 2021.

BOARD ACTION:

Mrs. Shea made a motion to approve the resignations as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Ninoshka Garcia, full-time, 7.5 hours/day, Secretary at Clearview Elementary, effective February 1, 2021 pending completion of all required employment paperwork. Rate of compensation will be \$16.16 per hour. ([enclosure](#))

Amanda Leppo, full-time, 7 hours/day, Healthroom Assistant/LPN, at the Middle School effective January 25, 2021 pending completion of all required employment paperwork. Rate of compensation will be \$20.29 per hour. ([enclosure](#))

Terry Caudill, part-time, 4.5 hours/day, Cafeteria Worker at the Middle School transferring to part-time, 5.5 hours/day, Cafeteria Worker at Clearview Elementary, effective January 8, 2021. Rate of compensation remains the same.

Katelyn Welch, part-time, 5.75 hours/day, Teaching Assistant - Title I, at Hanover Street Elementary, effective February 1, 2021 pending completion of all required employment paperwork. Rate of compensation will be \$11.75 per hour. ([enclosure](#))

Supplemental Employees:

Jennifer Gebhart, Intramural # 2, co-curricular, at Washington Elementary, effective for the remainder of the 2020-2021 school year. Rate of compensation will be \$505.00.

Erin Marshall, Indoor Guard Instructor, co-curricular, at the High School, effective for the remainder of the 2020-2021 season. Rate of compensation will be \$1,612.00.

Bobbie Brock, Gameworker, effective January 25, 2021. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

Substitute Employee:

Anthony Baker, Day-to-Day Substitute Custodian, effective February 3, 2021. Rate of compensation will be in accordance with the current substitute rate schedule.

Makenzie Ridge, Day-to-Day Substitute Teacher, effective for the remainder of the 2020-2021 School Year pending completion of all required employment paperwork. Rate of compensation will be in accordance with the current substitute rate schedule.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the employment items as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Classified Employee:

Lori Smith, full-time Secretary at Washington Elementary, FMLA leave effective January 7, 2021 to approximately April 1, 2021, but not to exceed allowable 12 weeks under FMLA.

**BOARD ACTION:**

Mrs. Shea made a motion to approve the leave of absence as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- J. 1) Policy - The Board was requested tentative approval for the following policies and regulations:

- [103](#) Discrimination/Title IX Sexual Harassment Affecting Students
- [113.1](#) Discipline of Students with Disabilities
- [113.4](#) Confidentiality of Special Education Student Information
- [218.3](#) Discipline of Student Convicted/Adjudicated of Sexual Assault
- [252](#) Dating Violence
- [802](#) School Organization
- [804](#) School Day

- [804-R1](#) School Day Exceptions
- [807](#) Opening Day Exercises
- [902](#) Publications Program
- [905](#) Citizens' Advisory Committee (Long Range Planning)
- [905-R1](#) Citizens' Advisory Committee
- [908](#) Relations with Parents/Guardians
- [908-R1](#) Recognition of Students/Parents for Participation in School Sports or Activities
- [909](#) Municipal Government Relations
- [910](#) Community Engagement
- [911](#) News Media Relations
- [912](#) Relations with Educational Institutions
- [914](#) Relations with Intermediate Unit

BOARD ACTION:

Mr. Huston made a motion to tentatively approve the policies as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 2) Policy - The Board was requested final approval for the following regulations:
- [005-R1](#) Standing Committees
  - [006-R1](#) School Board Meeting Guide

BOARD ACTION:

Mrs. Shea made a motion to approve the regulations as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

K. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school and high school activity accounts totaling \$3,243,223.68, Cafeteria totaling \$34,182.85, Capital Reserve totaling \$7,206.00 and Construction totaling \$29,834.21, Grand total \$3,314,446.74. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Lippy and approved on a roll call vote of 9-0.

- 2) Monthly Reports - The Board was requested to approve the following monthly reports for December:

[Board Summary](#)  
[Quarterly Tax Collector Report](#)  
[Tax Collector Report](#)  
[Investment Cash](#)  
[Cafeteria](#)  
 Construction (current - Note: no new report since January 11)  
[Middle School Activity Account](#)  
[High School Activity Account](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

- 3) General Fund Budget Real Estate Tax Resolution - The Board was requested to approve the Act 1 Resolution indicating intent to not exceed the 4.0% increase to millage rate and to not seek Act 1 exceptions for the 2021-2022 school year ([enclosure](#))

BOARD ACTION:

Mr. Huston made a motion to approve the tax resolution as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 4) York County School of Technology 2021-2022 Budget - The Board was requested to approve the York County School of Technology 2021-2022 budget with total amount not to exceed \$31,481,580 (of which \$21,760,000 is from member contributions), with the District's costs for 2021-2022 estimated to be \$305,051 based on 26.21 students (\$295,182 adjusted for 2019-2020 based on 26.00 students), an increase of 3.34% including regular education, special education and transportation expenses ([budget enclosure](#)) ([resolution enclosure](#)) ([district summary chart enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the York County School of Technology 2021-2022 budget as presented. Second by Mrs. Keeney and approved on a roll call vote of 9-0.

- 5) Capital Reserve Budget - The Board was requested to approve the capital reserve budget for 2021 ([enclosure](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the capital reserve budget as presented. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

L. Public Comment: None

M. Adjournment: Mr. Frederick adjourned the meeting at 6:25 PM.  
Planning Meeting - Monday, February 8, at 6:00 PM.  
Board Meeting - Monday, February 22, at 6:00 PM.

*Troy S Wentz*