

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, November 16, 2020
6:00 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 6:02 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Ms. Foreman, Mr. Frederick, Mrs. Gallagher, Mr. Kauffman, Mrs. Keeney, Mr. Huston, Mr. Lippy, Mrs. Shea
 - Board Members Absent: Mrs. Gulden
 - Student Board Members Present (on line): Sharon Gearhart and Samantha Laughman

 - Also Present: Dr. Scola, David Fry, Troy Wentz, administrators (on line)
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Superintendent Report - Dr. John Scola
- Covid-19 - Thank you to the Elementary teaching staff who has returned full time since day one and everything is going well. Some cases in the District following Department of Health guidelines. Elementary students follow protocol very well. Middle and High School had the two/three day cycle that went well. Mid marking grades were suffering and nutritional needs caused October 23 for full time return with Friday virtual days. Staff have adapted well and thank you for the cooperation. Students appear to enjoy the Friday days off. Lunch counts have increased. Keeping an eye on the future throughout the state with case counts.
- E. Assistant to Superintendent Report - Dr. Susan Seiple
- Wida Access Testing - English Language teachers yearly ELL test to show growth. English proficient reading, writing, speaking and listening. These tests will occur at the end of January and into February.
 - Comprehensive Plan - Meetings with stakeholders have been held.
- F. Committee Reports
- York County School of Technology – Keeney, Representative
- Recreation - Keeney, Representative; Shea, Alternate
- Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - A quarterly trustees meeting was held and first quarter financials were approved along with the financial statements for 2019-2020 with no findings.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Shea, Chair; Gulden, Kauffman - On the agenda are several new policies that came up for periodic review.

Educational Programs Committee - Gulden, Chair; Huston, Foreman - Comprehensive Plan, Title IX, Teacher Induction with twelve new teachers, WIDA testing, state professional development and after school tutoring were topics discussed.

Building & Grounds Committee - Gulden, Chair; Gallagher, Lippy ([enclosure](#)) - Washington Elementary replacement windows are arriving. Project wrap up will now occur. Fitness Park at the turf field will be installed during the spring. The equipment has arrived. Lights at the turf field are controlled by the District.

Parents' Advisory Committee - Keeney; Frederick, Alternate

Student Board Members - Sharon Gearhart & Samantha Laughman - Drama performed a social distance performance in the high school parking lot area. Student grades have improved. The National Honor Society had a Halloween pumpkin decorating contest. Fall sports have wrapped up and winter sports are beginning. Fall athletic awards program was held.

- G. OAC - The Board was requested to approve the enclosed occupational advisory committees ([enclosure](#)).

BOARD ACTION:

Mrs. Shea made a motion to approve the OAC as presented. Second by Mrs. Gallagher and approved on a roll call vote of 8-0.

- H. Personnel

- 1) Employment - The Board was requested to approve the following employment:

Classified Employees:

Lynn Bonner, part-time, 5.5 hours/day, Cafeteria Worker, at Clearview Elementary, effective November 17, 2020 pending completion of required employment paperwork. Rate of compensation will be \$12.25 per hour. ([enclosure](#))

Deanna Markle, full-time, 7 hours/day, Guidance Secretary at the High School, effective November 30, 2020 pending completion of required employment paperwork. Rate of compensation will be \$16.16 per hour. ([enclosure](#))

Brittany Burkhardt, part-time, 5.5 hours/day, Cafeteria Worker at Clearview Elementary transferring to part-time, 5.5 hours/day, Cafeteria Worker at the Middle School, effective December 1, 2020. Rate of compensation remains the same.

Heather Toomey, part-time, 5.75 hours/day, Personal Assistant at Clearview Elementary transferring to part-time, 5.75 hours/day, Teaching Assistant - Title I at Hanover Street Elementary, effective November 12, 2020. Rate of compensation remains the same.

Felicia Lease, full-time, 7 hours/day, Personal Assistant at the Middle School, effective December 1, 2020 pending completion of required employment paperwork. Rate of compensation will be \$11.15 per hour. ([enclosure](#))

Britney Pollock, part-time, 3 hours/day, Lunchroom/Playground Supervisor at Hanover Street Elementary, effective December 1, 2020. Rate of compensation will be \$11.00 per hour. ([enclosure](#))

Substitute Employees:

Courtney Hippensteel, Extended Substitute Kindergarten Teacher at Washington Elementary, effective approximately January 11, 2021 to approximately April 6, 2021. Rate of compensation will be in accordance with Admin. Reg. 405-R1.

Nicole LaMotte, Extended Substitute Elementary Teacher - Grade 2 at Clearview Elementary, effective approximately January 4, 2021 to approximately April 26, 2021. Rate of compensation will be in accordance with Admin. Reg. 405-R1.

Dana Lopez, Day-to-Day Substitute Lunchroom/Playground Supervisor, effective November 9, 2020. Rate of compensation will be as listed on the current substitute rate schedule.

Supplemental Employees:

Mike Wildasin, Assistant Varsity Girls Basketball Coach, effective for the 2020-2021 Winter Season, pending completion of all required employment paperwork. Rate of compensation will be \$2,320.00. ([enclosure](#))

Bruce Davis, Head 9th Grade Boys Basketball Coach, effective for the 2020-2021 Winter Season, pending completion of all required employment paperwork. Rate of compensation will be \$2,275.00. ([enclosure](#))

Brooks Keeney, Assistant Varsity Boys Basketball Coach, effective for the 2020-2021 Winter Season, pending completion of all required employment paperwork. Rate of compensation will be \$2,275.00. ([enclosure](#))

Bryce Mondorff, Head JV/Assistant Varsity Boys Basketball Coach, effective for the 2020-2021 Winter Season, pending completion of all required employment paperwork. Rate of compensation will be \$2,231.00. ([enclosure](#))

Janet Martin, Head High School Boys Basketball Cheerleading Coach, effective for the 2020-2021 Winter Season, pending completion of all required employment paperwork. Rate of compensation will be \$1,320.00. ([enclosure](#))

Kelly Shaffer, Gameworker, effective November 9, 2020 for the 2020-2021 School Year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

Brian Dell, Head Middle School Boys Basketball Coach, effective for the 2020-2021 Winter Season, pending completion of all required employment paperwork. Rate of compensation will be \$2,409.00. ([enclosure](#))

Alexandra Daley, Head Middle School Girls Basketball Coach, effective for the 2020-2021 Winter Season, pending completion of all required employment paperwork. Rate of compensation will be \$2,231.00. ([enclosure](#))

Coaches Winter 2020-2021 Season:

Coaches for 2020-2021 Winter Season. Rates of compensation as listed. ([enclosure](#))

BOARD ACTION:

Mrs. Gallagher made a motion to approve the employment of Deanna Markle and Brooks Keeney. Second by Mr. Huston and approved on a roll call vote of 7-0 with abstention by Mrs. Keeney.

BOARD ACTION:

Mrs. Gallagher made a motion to approve the other employment items. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Bus Drivers - The Board was requested to approve the following drivers Employed by:

Lincoln Bus Lines

Anjanette Brouse
Tammy Craig
Terra Hoover
Harl Hughes
Amanda Shaffer
David Thomas

LIU

Jeannine Acevedo

Larry Downin

Victoria Nicholson

Megan Cox

Lincoln Aide

Lisa Darrow

BOARD ACTION:

Mrs. Keeney made a motion to approve the bus drivers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 3) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Tony Noble, part-time Teaching Assistant at the High School, extending uncompensated/medical leave through the end of the 2020-2021 School Year.

Annette Mummert, full-time Teaching Assistant at the High School, FMLA leave effective October 26, 2020 to December 1, 2020, but not to exceed allowable 12 weeks under FMLA.

Kelly McWilliams, 4th Grade Teacher at Washington Elementary, FMLA leave/uncompensated child rearing leave effective approximately March 19, 2021 through the end of the 2020-2021 school year.

BOARD ACTION:

Mrs. Shea made a motion to approve the leave of absences as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

I. Policy

- 1) The Board was requested final approval for the following policies:

- [345](#) Identification Cards
- [445](#) Identification Cards
- [545](#) Identification Cards
- [845](#) Identification Cards
- [601](#) Fiscal Objectives
- [603](#) Budget Preparation
- [604](#) Budget Hearing
- [608](#) Bank Accounts
- [613](#) Joint Purchasing
- [614](#) Payroll Authorization

- [618](#) Student Activity Funds
- [702](#) Gifts, Grants, Donations
- [704](#) Maintenance
- [706](#) Property Records
- [811](#) Bonding
- [811-R1](#) Bonded Positions

BOARD ACTION:

Mrs. Shea made a motion to approve the policies and regulations as presented. Second by Mrs. Gallagher and approved on a roll call vote of 8-0.

- 2) The Board was requested tentative approval for the following policies and Regulations:

- [113.2](#) Behavior Support
- [602](#) Budget Planning
- [607](#) Tuition Fees
- [616](#) Payment of Bills
- [618-R1](#) Student Activity Funds
- [621](#) Local Taxpayer Bill of Rights
- [621-R1](#) Local Taxpayer Bill of Rights
- [702.2](#) Naming Rights
- [702.2-R1](#) Naming Rights
- [703](#) Sanitary Management
- [704.1](#) School Equipment Disposal
- [705.1](#) Environmental Regulations
- [708](#) Use of District Property
- [708-R1](#) Loan of Equipment Outside the Buildings
- [805-R1](#) Evacuation of Schools
- [810.1](#) Transportation - Video/Audio Recording
- [812](#) Property Insurance
- [814](#) Copyright Material
- [817](#) Energy Management/Energy Conservation
- [818](#) Contracted Services
- [818-R1](#) Contracted Services

BOARD ACTION:

Mrs. Shea made a motion to approve the policies and regulations as presented. Second by Mrs. Keeney and approved on a roll call vote of 8-0.

J. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school and high school activity accounts totaling \$2,255,664.31, Cafeteria totaling \$60,126.08, Capital Reserve totaling \$7,722.00 and Construction totaling \$20,012.58 Grand total \$2,343,524.97. ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

BOARD ACTION:

Mr. Huston made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Monthly Reports - The Board was requested to approve the following monthly reports for October:

[Board Summary](#)

[Tax Collector](#)

[Investment Cash](#)

[Cafeteria](#)

[Construction \(current\)](#)

Middle School Student Activity ([September](#)) ([October](#))

High School Student Activity ([September](#)) ([October](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

K. Public Comment: None

L. Adjournment: Mr. Frederick adjourned the meeting at 6:16 PM

Reorganization/Board Meeting, Monday, December 7, at 6:00 PM.

Troy S Wentz