

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

October 26, 2020  
5:30 P.M.

- A. Opening Business
- Call to Order - The meeting was called to order at 5:30 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mrs. Shea
    - Student Board Members Present (on line): Sharon Gearhart and Samantha Laughman
  
    - Also Present: Dr. Scola, Troy Wentz, David Fry, Myneca Ojo, Melissa Foreman, BJ Frock, administrators (on line)
- B. Recognition of Visitors: Mr. Frederick recognized vacant board member position candidates, Myneca Ojo and Melissa Foreman who were present.
- C. Public Comments: None
- D. Board President Interview of Candidates for Vacant Board Seat
1. Myneca Ojo (enclosure)
  2. Melissa Foreman (enclosure)

Mr. Frederick welcomed two candidates for the vacant board position. Both candidates provided a letter of interest. Mr. Frederick asked if each were residents of the Hanover Borough for greater than one year and each indicated yes. The interviews are done in public and the process was to have one candidate in the room at a time, each to answer the same questions and then both candidates would be brought back to the board room while any board discussion would occur. A vote would then occur. If a tie would result a similar vote would occur for three times and if a tie remains, a coin flip would occur with the result being a new board member being appointed. This vacant seat is until December of 2021. Both candidates were asked the attached questions.

- E. Vote - Mr. Frederick indicated that each candidate, as expected, provided good answers to the questions and both candidates would be good for the board vacancy. Mrs. Gulden indicated that Ms. Foreman has a child in the District. Mrs. Ojo has a passion for the community and very professional. Appreciate both candidates and a difficult decision. Mrs. Shea indicated that Mrs. Ojo has a proven record of service, diversity in the Hanover community and the broader experience. Mr. Kauffman commented that parental involvement is important. Ms. Foreman could encourage other parents to become involved.

BOARD ACTION:

Mrs. Gallagher made a motion to appoint Ms. Foreman to vacant board seat. Second by Mr. Lippy. Roll call vote of 7-1, with Mrs. Shea the nay vote.

- F. Swearing-In Ceremony - Mrs. Frock issued the Oath of Office to the newly appointed board member, Melissa Foreman.
- G. Superintendent's Report - Dr. John Scola
- Covid-19 - Since March a Covid-19 report has been presented. Today a return to normalcy occurred with 85% of Middle School parents and 81% of high school parents indicating on the survey that a return to full time schooling was desired. Mrs. Hilyard and Mr. Hershner and middle schools staff indicated that students behaved and wore masks with the full return to school. High School halls were normal while a normal day occurred. One bus contained three to a seat and this will be adjusted. Appeared to be a normal day. Mrs. Houck and Mr. Abels and Staff indicated the students were extraordinary, following protocols and students appreciative. Fridays the staff will concentrate on remote learners and their decision for fully remote is respected. Dr. Scola indicated that he has two years remaining on his contract in reference to information from the board candidates interview questions.
- H. Assistant to Superintendent's Report - Dr. Susan Seiple
- Parent Advisory to serve on Comprehensive Planning Committees - Community members, parents have met to gather input. Teacher induction members, Educational Program committee and each building assessment meetings with plan ready for November 2021.
- I. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for September 18, 2020, October 6, 2020 and October 13, 2020.
- 09-28-20 (enclosure)
  - 10-06-20 (enclosure)
  - 10-13-20 (enclosure)

BOARD ACTION:

The minutes were approved as presented.

- J. Committee Reports

York County School of Technology – Keeney, Representative - Two students have returned to the home District and the budget vote for 2021-2022 will occur in the next two weeks.

Recreation - Keeney, Representative, Shea, Alternate

Meet & Discuss Professional, Classified & Administrative – Frederick, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Follow up to charter school funding in June 308 Districts approved the resolution on charter school reform.

Policy Committee – Shea, Chair; Gulden, Kauffman - Policies on the agenda, most through periodic review with minor changes.

Educational Programs Committee - Gulden, Chair; Huston, Appointed Member (Ms. Foreman) Software programs, math update next year, curriculum, Keystone Exams Comprehensive Plan timeline was discussed.

Building & Grounds Committee - Gulden, Chair; Gallagher, Lippy (enclosure) - Washington Elementary classroom addition was discussed, turf field completion, two oak trees planted, Fitness Park installation in the Spring, seamless roof gutters at Washington Elementary on the agenda, three year inspection of bleachers in the gyms where some of the larger rollers were replaced, heat is being turned on in the high school and a walkthrough of the bleachers installed at the baseball field occurred.

Parents' Advisory Committee - Keeney; Frederick, Alternate - Reports for each of the buildings were given and favorable.

Student Board Members - Sharon Gearhart & Samantha Laughman - Student Council has twenty three members, Homecoming and Spirit Week occurred and drama group will perform Nightfalls the last weekend of November.

K. Personnel

1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Dana Lopez, part-time, 3 hours per day, Lunchroom/Playground Supervisor at Hanover Street Elementary, effective October 9, 2020.

Robert Carrick, part-time, 3 hours per day, Teaching Assistant - Tech Ed, at the Middle School, effective October 9, 2020.

Kristine Hann, full-time/12-month, 7 hours per day, Guidance Secretary, at the High School, effective October 20, 2020.

Supplemental Employee:

Stephanie Aumen, Gameworker, effective September 18, 2020.

**BOARD ACTION:**

Mrs. Keeney made a motion to approve the resignations as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 2) Employment - The Board was requested to approve the following employment:

Supplemental Employee:

Beverly Carpenter, Gameworker, effective November 2, 2020 pending completion of all required employment paperwork. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment.

Substitute Employees:

Courtney Hippensteel, Extended Substitute Kindergarten Teacher at Hanover Street Elementary, effective October 5, 2020 for approximately 12 weeks. Rate of compensation will be \$185.00 per day.

Suzanne Sneeringer, Day-to-Day Substitute Teaching Assistant, effective September 28, 2020. Rate of compensation will be as listed on the current substitute rate schedule.

Bobbie Brock, Long-Term Substitute Health and PE Teacher at the Middle School, effective October 27, 2020, pending completion of all required employment paperwork, for the remainder of the 2020-2021 school year. Rate of compensation will be \$185.00 per day. (enclosure)

BOARD ACTION:

Mrs. Gallagher made a motion to approve the employment items as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 3) Leave of Absence - The Board was requested to approve the following requests for leaves of absence:

Classified Employees:

Sandra Longley, Cafeteria Worker, part-time, 4 hours per day, uncompensated/medical leave effective approximately October 26, 2020 through approximately December 16, 2020.

Amber Shaffer, Teaching Assistant, part-time, 5.75 hours per day, at Hanover Street Elementary, uncompensated/child rearing leave effective approximately January 16, 2021 for the remainder of the 2020-2021 school year.

BOARD ACTION:

Mrs. Shea made a motion to approve the leaves of absence as presented. Second by Mrs. Gallagher and approved on a roll call vote of 9-0.

- L. Policy - The Board was requested tentative approval for the following policies and regulations:

- 345 Identification Cards
- 445 Identification Cards

- 545 Identification Cards
- 845 Identification Cards
- 601 Fiscal Objectives
- 603 Budget Preparation
- 604 Budget Hearing
- 608 Bank Accounts
- 613 Joint Purchasing
- 614 Payroll Authorization
- 618 Student Activity Funds
- 702 Gifts, Grants, Donations
- 704 Maintenance
- 706 Property Records
- 811 Bonding
- 811-R1 Bonded Positions

BOARD ACTION:

Mrs. Shea made a motion to approve the policies and regulations as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

M. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers from the General Fund including athletic, middle school and high school activity accounts totaling \$2,774,046.81, Cafeteria totaling \$8,061.32, Capital Reserve totaling \$12,500.00 and Construction totaling \$10,152.90 Grand total \$2,804,761.03. (General Fund) (Cafeteria) (Capital Reserve) (Construction)

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Huston and approved on a roll call vote of 9-0.

- 2) Monthly Reports - September - The Board was requested to approve the following monthly reports for September.

Board Summary  
Tax Collector  
Tax Collector Quarterly  
Investment Cash  
Cafeteria  
Construction (current)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Huston and approved on a roll call vote of 9-0.

N. Public Comment: None

O. Adjournment: Mr. Frederick adjourned the meeting at 6:21 PM

Board Meeting - Monday, November 16, at 6:00 PM.

*Troy S Wentz*

**Questions for HPSD School Board Vacancy Candidates – October 26, 2020**

1. Why are you interested in serving on the school board? (Maria)
2. Is there a particular issue that motivates you to serve on the school board? (Mark)
3. What qualities, skills and experience would you bring to the board? (Maria)
4. How will those experiences benefit the board and ultimately the students of Hanover (Maria)
5. What do you see as the roles and responsibilities of school board members? (Brian)
6. What are your objectives if you are chosen? (Mark)
7. What role does partisan politics play on a school board? (Brian)
8. Do you have children in the school district? (Mark)
9. What school or district activities have you been involved with? (Mark)
- 10. As a position on the board is that of an elected official, how do you feel a connection to the community you will be representing? (Cindy)**
11. What are the current challenges facing our school district? (Brian)
12. Should our students currently be in class in school full time or learning remotely? (Mark)
13. What would your goals and priorities be for the school district? (Mark)
14. How can a board know if its goals are being accomplished and its policies carried out? (Brian)
15. How do you view the relationship between the school board and the administration/staff? (Brian)
16. Is membership on the school board compatible with your current position? (Mark)
17. Do you have any questions for us? (Brian)