

Hanover Public School District
School Board Planning Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 11, 2020
6:00 P.M.

Minutes

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Frederick, Mrs. Gallagher, Mrs. Gulden, Mr. Huston, Mr. Kauffman, Mrs. Keeney, Mr. Lippy, Mr. Reck, Mrs. Shea

Also Present: Dr. Scola, Troy Wentz, David Fry (via zoom) Meeting via zoom

II. Recognition of Visitors None

Mr. Frederick announced a brief executive session was held prior to the meeting to discuss personnel.

Public Comments: Justine Garmin, 230 Highland Avenue, I am asking the School Board to consider postponing their decision on the Head Varsity Boys Basketball Coach position. It seems there has not been proper consideration for all the applicants, who were not given a fair interview opportunity, but received a letter stating there were "many highly qualified applicants." Another consideration would be to approve an applicant who was not on the same coaching staff as the previous Head Coach. The staff did not advocate for the team by reporting to administrators the issues that were at hand. I am very Nighthawk proud of this school. I like, share, promote, and fully support all programs at all levels of the district. I want what's best for the students at Hanover. The basketball program consists of talented student-athletes who deserve highly-qualified and experienced coaches. Please consider your decision this evening, as there is time to interview other applicants or seek new candidates, and select a qualified coach that would make the program and community proud.

III. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for March 23, 2020; April 6, 2020; April 20, 2020 and INFORMATIONAL ONLY Building and Grounds April 2, 2020

- March 23, 2020 ([enclosure](#))
- April 6, 2020 ([enclosure](#))
- April 20, 2020 ([enclosure](#))
- INFORMATIONAL ONLY - Building and Grounds April 2, 2020 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

IV. Superintendent's Report - Dr. John A. Scola

- Covid 19 Update - Friday a robo call with Happy Mothers Day was made and to inform about graduation plans being final. Other senior remembrances will occur prior to June 4. Graduation will be held on August 7 at 7:00 PM with a rain date of August 8 at 10:00 AM. Precautions will be taken as necessary and this was the wishes of the students and advisors Marie Smith and David Harnish. This is a special occasion and doing what we can to make it happen. Last week lockers were opened to prepare for students to obtain personal items in a streamlined and safe process. June 5 staff will return for similar obtaining personal items and to clean out classrooms for the summer along with obtaining staff evaluations. We are future focused as well and looking at next year, preparing for the worst and hoping for the best. Students are needed back in the classrooms. Working to improve blended learning process with feedback and a group of teachers who meet twice a week. Professional development the first week of June with teachers will focus on this and summer preparation will occur in the event that students are able to come back in August.

V. Matters for Which Board Action is Required

A. Personnel

- 1) Furlough - The Board was requested to approve the following furlough:

Classified Employee:

Heather Toomey, Personal Assistant, part-time 5.75 hours per day, effective with the end of the 2019-2020 school year.

- 2) Employment - The Board was requested to approve the following employment:

Professional Employees:

Katie Amos, Guidance Counselor at the High School, effective with the beginning of the 2020-2021 School Year, pending completion of all required paperwork. Rate of compensation will be \$64,420.00.

([enclosure](#))

Delanee Rasmussen, Special Education Learning Support Teacher at Clearview Elementary, effective with the beginning of the 2020-2021 School Year, pending completion of all required paperwork. Rate of compensation will be \$49,173.00. ([enclosure](#))

Classified Employees:

Veronica Braithwaite, English Language Learner Interpreter at Hanover Street Elementary, full-time, 7 hours per day, effective with the beginning of the 2020-2021 School Year, pending completion of all required paperwork. Rate of compensation will be \$17.00 per hour. ([enclosure](#))

Joyce Merrel, Teaching Assistant at the Middle School, full-time, 7 hours per day, effective with the beginning of the 2020-2021 School Year. Rate of compensation will remain the same. ([enclosure](#))

Melissa Pallares, Personal Assistant, part-time, 5.75 hours per day, recalled to full-time, 7 hours per day at the Middle School, effective the beginning of the 2020-2021 School Year. Rate of compensation will remain the same.

Heather Toomey, Personal Assistant, recalled to part-time, 5.75 hours per day at Clearview Elementary, effective the beginning of the 2020-2021 School Year. Rate of compensation will remain the same.

Substitute:

Paige Shelleman, Long-Term Substitute Middle School ESL Teacher, effective the beginning of the 2020-2021 School Year for the duration of the School Year. Rate of compensation will be as listed on Admin. Reg. 405 R-1 with credit for current LTS assignment. ([enclosure](#))

Summer Worker:

Rate of compensation will be \$10.00 per hour for Summer 2020.

Nathan Caler (returning)

Brett Noel (returning)

Supplemental Employees:

Alex Staub, Head Varsity Boys Basketball Coach, effective for the 2020-2021 season. Rate of compensation will be \$4,950.00. ([enclosure](#))

Kirkland Davis, Assistant Varsity Boys Basketball Coach, effective for the 2020-2021 season. Rate of compensation will be \$3,000.00. ([enclosure](#))

Ian Bosserman, Head 9th Grade Boys Basketball Coach, effective for the 2020-2021 season. Rate of compensation will be \$2,650.00. ([enclosure](#))

Jared Mummert, Assistant Varsity/Junior Varsity Volleyball Coach, effective for the 2020-2021 season. Rate of compensation will be \$1,781.00. ([enclosure](#))

- 3) Leave of Absences - The Board was requested to approve the following request for leave of absence:

Ashley Longenberger, Teacher at Clearview Elementary, FMLA effective August 17, 2020, through November 8, 2020.

Kelcee Keller, Teacher at Hanover Street Elementary, FMLA then uncompensated child rearing leave effective approximately October 5, 2020 through April 4, 2020.

BOARD ACTION:

Mr. Reck made a motion to approve the personnel items as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

B. Budget and Finance

- 1) Monthly Reports - The Board was requested to approve the following monthly reports:

[Board Summary](#)

[Tax Collector](#)

Investment Cash ([February](#) and [March](#))

Cafeteria ([February](#) and [March](#))

[Construction \(current\)](#)

[Middle School Student Activity](#)

[High School Student Activity](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Huston and approved on a roll call vote of 9-0.

- 2) 2020-2021 General Fund Budget Approval - The Board was requested to approve a tax millage for the 2020-2021 General Fund Budget of 23.06 mills, a no tax, 0.00%, increase from prior year of 23.06 mills, (Act I maximum allowed 3.30%) and an expense level of \$34,978,581, with no use of fund balance, and in addition transfers for insurance and capital reserve, estimated to be totalling \$1,535,000. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.

BOARD ACTION:

Mrs. Shea made a motion to approve the 2020-2021 General Fund Budget approval Second by Mr. Huston and approved on a roll call vote of 9-0.

- 3) Homestead/Farmstead Approval - The Board was requested to approve the receipt and disbursement of \$575,655.19 (\$575,252.24 prior year) from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,176, this equates to approximately \$188.55 (\$187.26 prior year) in tax reduction for approved homesteads. ([enclosure - state](#)) ([enclosure -](#)

[county\)](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the homestead/farmstead as presented. Second by Mrs. Gulden and approved on a roll call vote of 9-0.

- 4) Installment Payment of Taxes Schedule - The Board was requested to approve the installment payment dates of taxes, unless dates adjusted by state legislature, as first installment due September 1, 2020, second installment due October 1, 2020, and third installment due November 2, 2020. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

Mrs. Gallagher made a motion to approve the installment payment of taxes schedule as presented. Second by Mrs. Keeney and approved on a roll call vote of 9-0.

- 5) 2020-2021 Cafeteria Budget and School Meal Pricing - The Board was requested to approve the cafeteria budget for the 2020-2021 school year and meal pricing for the 2020-2021 school year: Breakfast \$1.25 (no change) Elementary Lunch \$2.75 (no change) Secondary Lunch \$2.90 (no change) Adult Lunch \$3.55 (no change) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

Mrs. Gulden made a motion to approve the 2020-2021 Cafeteria Budget and School Meal Pricing as presented. Second by Mrs. Keeney and approved on a roll call vote of 9-0.

- VI. Public Comment: Mr. Frederick reminded everyone that the next board meeting is on a Tuesday due to the holiday.
- VII. Adjournment - Mrs. Shea made a motion to adjourn. The meeting was adjourned at 6:15 PM.

Next Board Meeting - Tuesday, May 26, at 6:00 PM.

Troy S Wentz