

Hanover Public School District  
School Board Planning Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

August 12, 2019  
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

Board Members Present: Mr. Engle, Mrs. Gulden, Mr. Huston, Mrs. Keeney, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea

Board Member Absent: Mr. Frederick

Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, BJ Frock, Tessa Hilyard, Mike Vaux, Rina Houck, Marc Abels, Dr. Krout, Kristin Johnson, Mark Hershner, Jay Czap, Adam Mowrer, Darlene Klenk, Tyler Klenk

II. Recognition of Visitors None

Public Comments: None

III. Superintendent's Report - Dr. John Scola

- Construction Update - Reported at administration and budget and finance meeting and all present.
- Opening Day - Planning has occurred for Monday, Tuesday and Wednesday. New renovations at buildings will be open to encourage staff to visit.

IV. Assistant to Superintendent's Report - Dr. Susan Seiple

- Summer Swim and Read - Paired with YMCA for fifty students to read and swim.
- Back to School Professional Development - Trauma informed instruction and helping students with mental health will be topics covered.

V. Matters for Which Board Action is Required

A. Personnel

- 1) Resignation - The Board was requested to approve the following resignation:

Classified Employee:

Tammy Moreland, part-time 4.5 hour cafeteria worker, effective August 5, 2019.

Substitute Employees:

Request removal of the substitute names for the 2019-2020 school year as per the attached listing ([enclosure](#)).

- 2) Employment - The Board was requested to approve the following employment:

Professional Employee:

Christina Malvone, family and consumer science teacher, effective with the beginning of the 2019-2020 school year. Rate of compensation will be \$48,134.00 ([enclosure](#)).

Classified Employees:

Cynthia Conrad, part-time 5.75 hour teaching assistant, effective pending the completion of all required paperwork. Rate of compensation will be \$13.00 per hour ([enclosure](#)).

Emily Foster, ILC Assistant, effective date to be determined upon the completion of all required paperwork. Rate of compensation will be \$14.50 per hour ([enclosure](#)).

Brianna Plonk, part-time 5.75 hour teaching assistant (Title 1), effective pending completion of all required paperwork. Rate of compensation will be \$14.50 per hour ([enclosure](#)).

Andrea Rathel, part-time 3 hour cafeteria worker to 4.5 hour part-time cafeteria worker, effective with the beginning of the 2019-2020 school year. Rate of compensation will be \$11.00 per hour ([enclosure](#)).

Angela Shoemaker, part-time 4.5 hour cafeteria worker, effective upon completion of all required employment paperwork. Rate of compensation will be \$11.00 per hour ([enclosure](#)).

Substitutes:

Laura Silver, extended ESL substitute teacher, effective approximately October 3, 2019 for approximately six weeks. Rate of compensation will be \$135.00 per day (current).

Day-to-Day Substitute Teachers for the 2019-2020 school year. Rate of compensation will be \$110.00 per day ([enclosure](#)).

Day-to-Day Substitute Classified Employees for the 2019-2020 school year. Rate of compensation is as listed on the Substitute Rate Schedule as applicable ([enclosure](#)).

Supplemental Employees:

Rebecca Conover, junior class advisor, effective for the 2019-2020 school year. Rate of compensation will be \$1,321.00 (current).

Andrew Merrel, head varsity boys soccer coach, effective date to be determined upon completion of all required employment paperwork. Rate of compensation will be \$2,900.00 ([enclosure](#)).

Olivia Schmidt, marching band front instructor, effective for the 2019-2020 school year. Rate of compensation will be \$2,000.00 (current).

Lisa Smith, junior class advisor, effective for the 2019-2020 school year. Rate of compensation will be \$1,270.00 (current).

Megan Stitt, drama night co-advisor, effective for the 2019-2020 school year. Rate of compensation will be \$928.00 (current).

- 3) Recommend permission for the Superintendent to advertise and hire teachers and support staff for open positions as needed between now and August 26, 2019 at which time the board will finalize approval at the regular meeting.
- 4) Bus and Van Driver - The Board was requested to approve the following driver employed by Boyo Transportation:

Debra Williams

**BOARD ACTION:**

Mrs. Shea made a motion to approve the personnel items as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

**B. Budget and Finance**

- 1) Monthly Reports - The Board was requested to approve the following monthly reports:

Board Summary ([May](#), [June](#))  
Cafeteria ([May](#))  
Investment ([May](#), [June](#))  
Tax Collector Report ([May](#), [June](#))  
Tax Collector Report Quarterly ([June](#))  
Construction Summary ([current](#))  
Student Activity - Middle School ([May](#), [June](#))  
Student Activity - High School ([May](#), [June](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Huston and approved on a roll call vote of 8-0.

- 2) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school activity accounts totaling \$3,327,830.22 and \$1,735,413.56, Capital Reserve totaling \$54,559.59 and \$15,270.33, Construction totaling \$121,943.07 and \$1,229,001.34 and Cafeteria totaling \$16,423.52 and \$5,137.50. Grand total \$3,520,756.20 (through June 30, 2019) and \$2,984,822.73 (July 1, 2019 through August 9, 2019) ([General Fund](#)) ([General Fund](#)) ([Capital Reserve](#)) ([Capital Reserve](#)) ([Construction](#)) ([Construction](#)) ([Cafeteria](#)) ([Cafeteria](#))

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 3) Bus Schedule Approval - The Board was requested to approve the 2019-2020 bus schedules and authorization for the administration to make necessary changes to the schedules during the school year. ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the bus schedule as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 4) Donation - The Board was requested to approve the donation of a golf cart from Golf Cart Services in the estimated amount of \$1,500.00 for use from August to November 2019.

DISCUSSION:

Mr. Roland asked for clarification that the cart is for usage for that time period and not owned by the District through a donation which is correct.

BOARD ACTION:

Mr. Reck made a motion to approve the donation as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

VI. Public Comment: None

VII. Adjournment: Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:06 PM.

Next Board Meeting - Monday, August 26, at 6:00 PM. .

*Troy S Wentz*