

Hanover Public School District
School Board Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

May 13, 2019
6:00 P.M.

MINUTES

I. Opening Business

A. Call to Order - The meeting was called to order at 6:00 PM.

B. Pledge of Allegiance

C. Roll Call

- Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mrs. Keeney, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
- Student Board Members Present: Saige Stevens (6:03 PM), Isabelle Oropeza

Also Present: Dr. Scola, Dr. Seiple, BJ Frock, Dave Fry, Tim Kress, Jay Czap, Troy Wentz, Tessa Hilyard, Mark Hershner, Mike Vaux, Adam Mowrer, Lois Gunnet, Eric Hartman, Rina Houck, Marc Abels, Dr. Krout, Heather Wagaman, Tami Turchich, Darlene Klenk

II. Recognition of Visitors: None

Public Comments: None

III. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for April 23, 2019.

- 04-23-19 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

IV. Committee Reports

York County School of Technology – Keeney, Representative - Nine students were accepted with possibly six enrolling.

Recreation - Reck, Representative - Meeting is Wednesday

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - Discussed during Budget and Finance the status level of ongoing claims. Will continue to monitor over the final quarter. Currently on target as expected but potential could be increased claim levels.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative

Policy Committee – Frederick, Chair; Shea, Lingg - Policies are on agenda.

Educational Programs Committee - Reck, Chair; Gulden, Huston - Meet on Monday.

Building & Grounds Committee - Roland, Chair; Gulden, Lingg, Engle ([enclosure](#)) - Met at the Middle School to discuss peeling of paint on middle school exterior trim.

Parents' Advisory Committee - Frederick - All schools were represented. End of year activities were reviewed. PSSA testing was reviewed. Dr. Scola gave an update on the summer plans of the District regarding facilities. Summer opportunities for students are available and this is the last meeting of the school year.

Student Board Members - Saige Stevens, Isabelle Oropeza - April 26 Band/Orchestra recognized seniors at performance and same evening High School Showcase of Talent was held showcasing arts. April 28 Encore Awards for musicals in York County held and received Best Production Award. Touch a Truck Event was held with high school student volunteers including high school volunteer firefighters in attendance. Art of the Board fundraiser mirror for \$25 tickets being sold. Alumni gathered to honor Mrs. Smith with a song and refreshments at the Steel Drum Concert. May 17, 18 and 19 Mary Poppins is being held at the Middle School with high school students assisting. Band participated at the State Capitol with the VFW presentation. Spring vocal concert is this evening and a song sung in third grade will honor Mrs. Hahn. May 18 National Honor Society helping with Washington Spring Fling. Student Council will hold a car wash. May 3 was Prom hosted by the junior class with the theme Roaring 20s. Nighthawk Pride Day is coming up with a Talent Show sponsored by Student Council. Mr. Roland remarked on an excellent report.

V. Superintendent's Report - Dr. John Scola

- School Safety Officer - Presentations are being made at building faculty meetings. Thus far well received.
- Senior Prom - Great event with eighteen teachers/support staff attending.
- Best and Brightest - was held at Delone Catholic with our students being recognized. Students enjoyed.
- End of Year Activities - Dates were announced and each are outstanding events on their own merits.
 - Retirement Dinner - May 28 - 4:30 PM
 - Campus Night - May 29 - 7:00 PM - indoors due to length and darkness. Overflow attendance will be in the air conditioned gym.
 - Graduation - May 30 - 7:00 PM - planned for outside the high school on the lawn.

VI. Assistant to Superintendent's Report - Dr. Susan Seiple

- Distinguished Alumni Hall of Fame - May 14 - 6:30 PM - This is the second group that is being inducted. The list of names was reviewed including Outstanding Alumni W. Roy Attlesberger, Bertram Elsner, Kevin Hayward, Carroll "Cal" Lingg and Outstanding Contributor Dr. John Scola. Refreshments will be served and eighty guests are anticipated.

VII. Matters for Which Board Action is Required

A. Personnel

- 1) Retirement - The Board was requested to approve the following retirement:

Classified Employee:

Loretta Livelsberger, High School Secretary to the Principal, effective June 28, 2019. Ms. Livelsberger will be retiring with 9.4 years of service to the District.

- 2) Resignation - The Board was requested to approve the following resignations:

Professional Employee:

Jacqueline Cupp, family and consumer science teacher, effective immediately.

Classified Employees:

Adam Contino, application support specialist, effective May 8, 2019.

Clyde Fletcher, part-time 4 hours custodian, effective June 7, 2019.

Martha Good, part-time 3.5 hour cafeteria worker, effective May 10, 2019.

Substitute Employee:

Jennie Spector, day-to-day substitute classified employee, effective May 8, 2019.

- 3) Furlough- The Board was requested to approve the following furloughs effective May 30, 2019.

Melissa Chavez, personal assistant

Joyce Merrel, personal assistant

- 4) Employment - The Board was requested to approve the following employment:

Substitute Employee:

Britney Pollock, day-to-day substitute clerical/secretary, effective for the 2018-2019 school year. Rate of compensation will be as listed on the substitute rate schedule (completed).

Summer Workers: Rate of compensation will be \$10.00 per hour.

Nathan Caler

Nick Kime

Bailey Kenworthy

Casey Slater

Shane Warehime

- [104-R1](#) Report Form for Complaints of Discrimination
- [201.1](#) Elementary School Enrollment
- [247](#) Hazing
- [323](#) Tobacco/Nicotine
- [423](#) Tobacco/Nicotine
- [523](#) Tobacco/Nicotine
- [819](#) Suicide Awareness, Prevention and Response

2) The Board was requested tentative approval for the following policy:

- [217](#) Graduation

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented.
Second by Mrs. Shea and approved on a roll call vote of 9-0.

C. Budget and Finance

1) 2019-2020 General Fund Budget Approval - The Board was requested to approve a tax millage increase for the 2019-2020 General Fund Budget of 0.44 mills (1.95%) from 22.62 to 23.06 mills (Act I maximum 3.00%) and an expense level of \$34,169,870 and no use of fund balance. In addition the Board is requested to approve the per capita tax (Act 679) for \$5.00, the per capita tax (Act 511) for \$5.00 and the occupational tax at \$10.00. In addition, the earned income tax at 0.5% and real estate transfer tax at 0.5%.

DISCUSSION:

Mrs. Lingg commented that she appreciates the efforts of everyone in this process.

BOARD ACTION:

Mr. Roland made a motion to approve the budget as presented. Second by Mr. Engle and approved on a roll call vote of 9-0.

2) Homestead/Farmstead Approval - The Board was requested to approve the receipt and disbursement of \$575,252.24 (\$573,807.67 prior year) from the state as part of the Act 1 tax reduction. The result is a reduction on the assessment of approved homestead properties of approximately \$8,120.56, this equates to approximately \$187.26 (\$184.15 prior year) in tax reduction for approved homesteads. ([enclosure - state](#)) ([enclosure - county](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the homestead/farmstead as presented. Second by Mr. Reck and approved on a roll call vote of 9-0.

- 3) Installment Payment of Taxes Schedule - The Board was requested to approve the installment payment dates of taxes as first installment due September 3, 2019, second installment due October 1, 2019, and third installment due November 4, 2019. To qualify for the installment payments the first installment payment must be paid by the due date. A 10% penalty will be added to installment payments paid after the installment due date. All properties will be eligible for installment payment of taxes.

BOARD ACTION:

Mrs. Shea made a motion to approve the installment payment of taxes schedule as presented. Second by Mr. Reck and approved on a roll call vote of 9-0.

- 4) 2019-2020 Cafeteria Budget and School Meal Pricing - The Board was requested to approve the cafeteria budget for the 2019-2020 school year and meal pricing for the 2019-2020 school year: Breakfast \$1.25 (prior year \$1.15) Elementary Lunch \$2.75 (no change) Secondary Lunch \$2.90 (no change) Adult Lunch \$3.55 (no change-corrected value from previous year) Milk \$0.50 (no change) ([enclosure](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the 2019-2020 cafeteria budget and school meal pricing as presented. Second by Mr. Engle and approved on a roll call vote of 9-0.

- 5) Monthly Reports - April - The Board was requested to approve the following monthly reports (partial April):

[Investment](#)
[Tax Collector Monthly](#)
[Construction](#)

BOARD ACTION:

Mr. Roland made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- 6) Solicitor Agreement Approval - The Board was requested to approve Stock and Leader Attorneys at Law as Solicitor for the District for the 2019-2020 and 2020-2021 school years per attached. ([enclosure](#))

BOARD ACTION:

Mr. Engle made a motion to approve the solicitor agreement as presented. Second by Mr. Frederick. Approved on a roll call vote of 9-0.

D. Miscellaneous

- 1) Memorandum of Understanding - The Board was requested to approve the Memorandum of Understanding between Hanover Public School District and Hanover Borough Police beginning May 13, 2019. ([enclosure](#))

- 2) Memorandum of Understanding - The Board was requested to approve the Memorandum of Understanding between Hanover Public School District and Penn Township Police beginning May 13, 2019. ([enclosure](#)) .

DISCUSSION:

Mrs. Lingg commented that budget approval comes quickly each year.

BOARD ACTION:

Mrs. Shea made a motion to approve the memorandum of understandings as presented. Second by Mr. Frederick and approved on a roll call vote of 9-0.

VIII. Public Comment: None

IX. Adjournment : Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:15 PM.

Next Board Meeting - Monday, June 3, at 6:00 PM.

Troy Wentz