

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, November 19, 2018
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Board Member Absent: Mr. Henry
 - Student Board Members Present: Sarah Ginn, Isabelle Oropeza

 - Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, BJ Frock, Mike Vaux, Leah Shepler, Jay Czap, Mark Hershner, Tessa Hilyard, Lois Gunnet, Dr. Krout, Adam Mowrer, Heather Wagaman, Rina Houck, Marc Abels, Darlene Klenk, Tyler Klenk
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for October 22, 2018.
- 10-22-18 ([enclosure](#))

BOARD ACTION: The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative

Recreation - Reck, Representative

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston - Administrative representatives met on Wednesday

Lincoln Benefit Insurance Trust - Wentz, Representative - Carrier reports were presented and funding rates for 2019-2020 will soon be issued. Additional details were discussed in Budget and Finance.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Act 158 was signed by the Governor which reformed graduation requirements beginning in 2022 thus creating alternate tests and requirements for

graduation.

Policy Committee – Frederick, Chair; Shea, Lingg - Met last week. There are several on board agenda for tentative or final approval.

Educational Programs Committee - Reck, Chair; Gulden, Huston - Discussed at a recent meeting were new credentialing for early childhood, computer science Harrisburg University, culinary arts York Dispatch article, upcoming VIP² webinar, after school programs, safe school grants and cyber options on District website.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Quotes to fix crack in high school gym wall, bids for middle school food court, ordered digital sign for administration front office, replacing blinds in various locations in the admin and athletic director areas and reviewed summer projects agenda.

Parents' Advisory Committee - Frederick -

Student Board Members - Sarah Ginn, Isabelle Oropeza - Six student council representatives and advisor attended the state student council conference at Cedar Crest for three days. November 11 was a mini thon at Gettysburg at battlefield. Powder Puff First Annual football game with seniors winning and raising greater than \$1,000. November 2 and November 16 glow dance to raise funds generated \$1,000, NHS painting faces, week of thanks was held where letters to faculty thanking for what they do each day, Aladdin is being performed the last days of November and first of December, holiday ornament design Elaine Greenfield order forms soon, Goal for thon this year is \$35,000.

F. Superintendent's Report - Dr. John Scola

- Construction Update - Middle school food court new bid for general contractor to get best price possible with quality product. Field near 100% complete except for grading due to weather, to be completed in spring, retention basis with wildflowers and grasses, environmental area, no fencing, will be grass area and flowers, walkthrough Wednesday for punch list final. Powder puff used the field. Spring middle school soccer and phys ed classes and path utilized in the spring. Safe path of asphalt. Students utilizing the path to come from middle to high school.

Video/commercial for the District was shown. Two minute and eighteen second video to promote the District was shown. Board appreciative of the video. This is the second editing and waiting on the final product. Amazing things in the District. Dr. Scola tells everyone competitive environment and public education is somewhat under attack. Continuously improve the product. Customers are the students and parents and opportunities are needed to draw students to public school. Noted first time in 5 years, student population is not decreasing and is in fact increasing. More to offer than other schools. Benefits of smaller school. Opportunities to do many activities. Video/commercial is for our School District and will be sent out for understanding of what we do here at Hanover Public School District. Students returned to speak highly of teachers and employment rate of Metal Shop students is 100%. Always looking to improve. Three people Harrisburg University visited today looking for partnership with HACC Gettysburg, Riley Welding, Elsner Engineering, RH Sheppard. Tuesday webinar going state-

wide for VIP². December 11 presenting state-wide for career education. Judge ourselves with better schools in the state of PA. Comprehensive High School cutting edge. All students can be here rather than technology school. Every type of student has opportunities Every student equally available. Students and Teachers work together for success..

G. Assistant to Superintendent's Report - Dr. Susan Seiple

- Winter Keystones - January, teachers in process of taking mandated training
- Required Notices: McKinney Vento, Federal Programs - each year give notice to community members. Found on website under Information and annual notices.

H. Personnel

1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Kyle Bowman, full-time custodian, effective November 9, 2018.

Phyllis Ferrer, part-time 4.5 hour cafeteria worker, effective November 30, 2018.

Carolyn Forry, 5.25 hour teaching assistant, effective November 9, 2018.

Angela Rothenhoefer, full-time personal assistant, effective November 9, 2018.

Substitute Employees:

Jill Keeney, day-to-day substitute teacher, effective November 13, 2018.

Allison Wentz, day-to-day substitute teacher, effective October 29, 2018. Mrs. Wentz will remain on the day-to-day substitute classified listing.

2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Husna Ahmed, part-time 5.75 hour teaching assistant (Title 1), effective date to be determined pending receipt of all required paperwork. Rate of compensation will be \$11.25 per hour ([enclosure](#)).

Robert Furr, part-time 4 hour custodian, effective date to be determined. Rate of compensation will be \$10.15 per hour ([enclosure](#)).

Victoria Swartzbaugh, change from 4.5 hour part-time to 5.5 hour part-time cafeteria worker, effective upon return from leave. Rate of compensation will remain the same.

Substitute Employees:

Kelly Abels, day-to-day substitute teacher, effective for the 2018-2019 school year. Rate of compensation will be \$110.00 per day (current).

Norma Dowling, day-to-day substitute teaching assistant, effective for the 2018-2019 school year. Rate of compensation will be as listed on the substitute rate schedule (completed).

Carolyn Forry, day-to-day substitute lunchroom/playground supervisor, effective November 12, 2018 for the 2018-2019 school year. Rate of compensation will be as listed on the substitute rate schedule (current).

Janice Hoke and Jenny Spector, day-to-day substitute clerical and teaching assistants, effective for the 2018-2019 school year. Rate of compensation will be as listed on the substitute rate schedule (completed).

Dody Zeigler, day-to-day substitute teacher, effective November 20, 2018 for the 2018-2019 school year. Rate of compensation will be \$110.00 per day (completed).

Supplemental Employee:

Jared Peterman, assistant varsity/head junior varsity basketball coach, effective for the 2018-2019 season. Rate of compensation will be \$2,231.00 ([enclosure](#)).

- 3) Bus and Van Drivers - The Board was requested to approve the following drivers employed by Boyo Transportation:

Justin Parsley
Karl Stewart
Michael Wolf

- 4) Leave of Absence - The Board was requested to approve the following request for leave of absence:

Rebecca Conover, FMLA leave of absence from approximately April 22, 2019 through the end of the 2018-2019 school year.

- 5) Act 93 Agreement Approval - The Board was requested to approve the Act 93 Agreement effective July 1, 2019 to June 30, 2023 ([enclosure](#)).

- 6) Termination - It is recommended that the Board terminate the employment of Christine Callahan, effective November 19, 2018 for the reasons in the Statement of Charges. It is noted that Ms. Callahan has waived her right to a hearing before the Board.

BOARD ACTION:

Mr. Reck made a motion to approve the personnel as presented. Second by Mr. Frederick and approved on a roll call vote of 8-0.

I. Policy

- 1) The Board was requested final approval for the following policies:
- [105](#) Curriculum
 - [122](#) Extracurricular Activities
 - [123](#) Interscholastic Activities
 - [202.1](#) Foreign Exchange Students
 - [237](#) Electronic Devices
 - [352](#) Employee Use of Electronic Devices
 - [452](#) Employee Use of Electronic Devices
 - [552](#) Employee Use of Electronic Devices
 - [846](#) Use of Livestream Video on School District Property

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) The Board was requested tentative approval for the following policies:
- [810](#) Transportation
 - [810-R1](#) School Owned Vehicle Driver Requirements
 - [113.2](#) Behavior Support
 - [216](#) Student Records
 - [234](#) Threat Assessment

BOARD ACTION:

Mr. Frederick made a motion to approve the policies as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

J. District Calendars

- 1) The Board was requested to approve the 2019-2020, 2020-2021, and 2021-2022 district calendars ([enclosure](#)) ([enclosure](#)) ([enclosure](#)).

DISCUSSION:

Mrs. Lingg commented that we are ahead of the game.

BOARD ACTION:

Mrs. Shea made a motion to approve the district calendars as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

K. Budget and Finance

- 1) Monthly Reports - The Board was requested to approve the following October monthly reports (partial):

[Cafeteria](#)
[Investment](#)
[Tax Collector Report](#)
[Construction Summary](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Engle and approved on a roll call vote of 8-0.

- 2) Check Registers - The Board was requested to approve the following check registers from General Fund including athletic, middle school and high school Activity accounts totaling \$1,754,917.63, Cafeteria totaling \$52,990.13, Capital Reserve \$13,332.50 and Construction totaling \$217,238.63. Grand total \$2,038,478.89 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Second by Mr. Engle and approved on a roll call vote of 8-0.

- 3) Transportation Approval - The Board was requested to approve John Groft to transport a student to Paradise School, Abbottstown for the 2018-2019 school year at an approximate daily cost of \$17.66 based upon the IRS standard mileage reimbursement rate.

BOARD ACTION:

Mr. Reck made a motion to approve the transportation as presented. Second by Mr. Frederick and approved on a roll call vote of 8-0.

- 4) Middle School Kitchen Renovation and Addition General Contractor Bid Rejection - The Board was requested to reject the general contractor bid received

for the Middle School Kitchen Renovation and Addition and authorize the Administration to solicit new bids.

BOARD ACTION:

Mr. Roland made a motion to approve the bid rejection as presented. Second by Mr. Engle and approved on a roll call vote of 8-0.

- 5) Vehicle Replacement - The Board was requested to approve a purchase through CoStars of a replacement truck vehicle (old vehicle destroyed in fire) in an amount not to exceed \$35,000.

BOARD ACTION:

Mr. Roland made a motion to approve the vehicle replacement as presented. Second by Mr. Frederick and approved on a roll call vote of 8-0.

L. Public Comment: Mrs. Lingg wished everyone a Happy Thanksgiving and announced an executive session was held prior to the meeting for personnel reasons.

M. Adjournment: Mr. Engle made a motion to adjourn the meeting. The meeting was adjourned at 6:22 PM.

Reorganization/Board Meeting - Monday, December 3, 2018