

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, June 25, 2018
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order – The meeting was called to order at 6:00 PM
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Engle, Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Also Present: BJ Frock, Darlene Klenk, Troy Wentz
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for May 23 and June 11, 2018
- 05-23-18 ([enclosure](#))
 - 06-11-18 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

- E. Committee Reports

York County School of Technology – Henry, Representative - Meeting Thursday

Recreation - Reck, Representative - Summer parks going well. Liberty Day there will be a DJ from 6 AM to 3 PM (donated), 10 K and 2 mile run, Kick Ball Tournament, Food Trucks, Horse Shoe Tournament, Home Run Derby, Punt Pass and Kick, and Battle of Bands. Any volunteers are appreciated to help especially with the runs.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative
General Fund budget adoption with Basic Education Funding receiving 100 million over last year.

Policy Committee – Frederick, Chair; Shea, Lingg - Policy for approval on agenda.

Educational Programs Committee - Reck, Chair; Gulden, Huston

Building & Grounds Committee - Roland, Chair; Lingg, Engle

Parents' Advisory Committee - Frederick

F. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Substitute Employees:

Stephen Miller, day-to-day substitute teacher, effective immediately.

- 2) Employment - The Board was requested to approve the following employment:

Coaches Fall 2018 Season - Increase of 3% for those below midpoint and 1.5% for those at or above mid-point ([enclosure 1](#)) ([enclosure 2](#)) ([enclosure 3](#)) ([enclosure 4](#)) ([enclosure 5](#)) ([enclosure 6](#)) ([enclosure 7](#)) ([enclosure 8](#))

Co-Curriculars 2018-2019 - Increase of 2% for those below midpoint and 1% for those at or above midpoint ([enclosure](#))

Supplemental Employee:

Joy Bare, head varsity girls soccer coach, effective for the 2018-2019 season, pending receipt of all required paperwork. Rate of compensation will be \$2,714.00 ([enclosure](#)).

Gameworkers:

Gameworkers for the 2018-2019 school year. Rate of compensation will be as listed on the SA-107a Athletic/Event for Payment ([enclosure](#)).

- 3) Non-Bargaining Unit Classified Positions Rate Increase - The Board was requested to approve an increase for the 2018-2019 school year for the following Non-Bargaining Unit Classified positions:

Secretary to the Superintendent and Assistant to the Superintendent - 1%

Payroll Clerk - 2%

Adult Patrols - Standing Guards - 2%

- 4) Supplemental/Substitute Rate Schedule for 2018-2019- The Board was requested to approve the 2018-2019 Supplemental/Substitute Rate Schedule ([enclosure](#)).

- 5) Conferences/Workshops - The Board was requested to approve the following conferences/workshops:

Shellie Vigne School Nutrition Annual Conference
Pittsburgh, PA
July 31, 2018 - August 2, 2018
([enclosure](#))

- 6) Leave of Absence - The Board was requested to approved the following request for leave of absence:

Hannah Romanauskas, 7th Grade Social Studies Teacher, request for FMLA leave of absence from approximately September 20, 2018 to December 13, 2018 but not to exceed allowable 12 weeks FMLA.

BOARD ACTION:

Mr. Reck made a motion to approve the personnel items as presented. Second by Mr. Frederick and passed on a roll call vote of 9-0.

- G. Policy - The Board was requested final approval for the following policy:

- 138 Language Instruction Educational Program for English Learners
([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the policy as presented. Second by Mrs. Shea and approved on a roll call vote of 9-0.

- H. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$1,684,975.28, Cafeteria totaling \$16,673.50, Capital Reserve totaling \$18,549.00 and Construction totaling \$187,086.62. Grand total \$1,907,284.40 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

DISCUSSION:

Mrs. Shea asked about student activity funds checks in general. Mr. Roland asked about accounts payable and payroll with year end.

BOARD ACTION:

Mr. Roland made a motion to approve the check registers as presented. Second by Mr. Engle and passed on a roll call vote of 9-0.

- 2) Monthly Reports - May - The Board was requested to approve the following May monthly reports:

[Investment Report](#)
[Tax Collector Report](#)
[Construction Summary](#)

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Reck and passed on a roll call vote of 9-0.

- 3) General Insurance Renewal - The Board was requested to approve District insurance, including Package, Business Auto, Umbrella and School Leaders E&O policies, along with Workers Compensation through agent Weber Insurance and insurance companies of Liberty Mutual and Eastern Alliance (Workers Compensation) at a cost of \$130,048. (previously \$128,294)

DISCUSSION:

Mr. Roland commented about workers compensation costs based on experience and use.

BOARD ACTION:

Mr. Reck made a motion to approve the general insurance renewal as presented. Second by Mr. Frederick and passed on a roll call vote of 9-0.

- I. Informational - The 2019-2022 Hanover Public School District Comprehensive Plan is available for public review on the district website.
- J. Public Comment: None
- K. Adjournment - Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:06 PM.

Planning Meeting - Monday, August 13, at 6:00 PM.

Board Meeting - Monday, August 27, at 6:00 PM.