

Hanover Public School District
School Board Meeting
Administration Building - 403 Moul Avenue, Hanover, PA

Wednesday, May 23, 2018
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:02 PM.
 - Pledge of Allegiance
 - Roll Call
 - Board Members Present: Mr. Frederick, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
 - Board Members Absent: Mr. Engle, Mrs. Gulden and Mr. Henry
 - Student Board Members Absent: Helen Rosenbrien & Sarah Ginn

 - Also Present: Dr. Scola, Dr. Seiple, Troy Wentz, Nicole Brown, Kathy Attis, Amanda Wallick, Caren Evans, Diane Wagaman, Mike Vaux, BJ Frock, Doug Wherley, Tessa Hilyard, Tim Kress, Dave Fry, Jay Czap, Mark Hershner, Dr. Krout, Rina Houck
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for April 23 and May 14, 2018
- 04-23-18 ([enclosure](#))
 - 05-14-18 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative

Recreation - Reck, Representative - Last night meeting discussed Liberty Day at Moul Avenue fields.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - Meeting held on April 26. Prescription Drug Benefits Manager renewed with Highmark for three years and there is no change to the employee cards. District has two medical claims larger than \$100,000 threshold which is the limit for District coverage and now additional insurance covers

remainder of the claims for those two claims.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - Senate Education considering voucher bill 2 and before the full Senate.

Policy Committee – Frederick, Chair; Shea, Lingg

Educational Programs Committee - Reck, Chair; Gulden, Huston - Mr. Hershner presented on servicing homeless students and Dr. Seiple on summer enrichment offerings.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - Cell tower is completed and work area is cleaned up. Summer projects ready to go Including sound maintenance in high school cafeteria.

Parents' Advisory Committee - Frederick

Student Board Members - Helen Rosenbrien & Sarah Ginn

F. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Mary Jewell, part-time personal assistant, effective May 31, 2018, the end of the 2017-2018 school year. Mrs. Jewel is requesting to remain on the substitute list for the 2018-2019 school year.

Charles Sunday, full-time custodian, effective June 1, 2018.

- 2) Employment - The Board was requested to approve the following employment:

Supplemental Employee:

Lauren Taylor, freshman class advisor, effective for the 2017-2018 school year. Rate of compensation will be \$997.00 (completed).

- 3) Summer Kindergarten Kick Off Held at each Elementary School
August 6th-9th, 2018; 9-11:30 AM
Teacher Rate \$22/hour; Assistant Rate (normal rate of pay)
Paid for out of Title I

School	Teacher	Aide
Clearview	Darlene Klenk	Leah Shepler
Hanover Street	Julie Miller	Amy Rohrbaugh
Washington	Kathy Pritt	Wanda Wren

- 4) Leave of Absence- The Board was requested to approve the following request for a leave of absence:

Ray Shearer, 3rd shift custodian, request for FMLA leave effective May 29, 2018 to approximately August 21, 2018, but not to exceed allowable 12 weeks of FMLA.

BOARD ACTION:

Mr. Frederick made a motion to approve the personnel items as presented.
Second by Mr. Reck and approved on a roll call vote of 6-0.

- G. Title I Letter of Agreement - The Board was requested to approve the Title I Letter of Agreement effective May 23, 2018 ([enclosure](#)).

BOARD ACTION:

Mr. Reck made a motion to approve the Title I Letter of Agreement as presented.
Second by Mrs. Shea and approved on a roll call vote of 6-0.

H. Budget and Finance

- 1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$1,349,078.69, Cafeteria totaling \$55,022.18, Capital Reserve totaling \$4,549.37 and Construction totaling \$62,546.49. Grand total \$1,471,196.73 ([General Fund](#)) ([Cafeteria](#)) ([Capital Reserve](#)) ([Construction](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the check registers as presented. Second by Mr. Reck and approved on a roll call vote of 6-0.

- 2) Monthly Reports - April - The Board was requested to approve the following April monthly reports:

[Investment Report](#)
[Tax Collector Report](#)
[Middle School Student Activity](#)
[High School Student Activity](#)
[Construction Summary](#)

BOARD ACTION:

Mr. Reck made a motion to approve the monthly reports as presented. Second by Mrs. Shea and approved on a roll call vote of 6-0.

- 3) LIU #12 Joint Purchasing Bid Approval - The Board was requested to approve the following 2018-2019 LIU #12 Joint Purchasing Board bid items:

General ([enclosure](#))

ACCO Brands USA	\$ 378.42
Cascade School Supplies	2,912.68
Kurtz Brothers	1,725.82
National Art & School Supplies	5,534.37
Office Basics Inc.	490.64
Pyramid School Products, Inc.	4,178.36
Quill	1,132.50
School Specialty Inc.	5,511.07
The Art Store Inc.	2,996.02
Total	\$24,859.88

Art ([enclosure](#))

Blick Art Materials	\$ 605.01
Cascade School Supplies	720.20
Kurtz Brothers	346.50
National Art and School Supplies	3,047.87
Pyramid School Products Inc.	889.28
School Specialty Inc.	2,169.28
The Art Store Inc.	1,412.40
Totals	\$9,190.54

Paper ([enclosure](#))

BW Wilson	\$2,772.73
Contract Paper Group	9,230.40
Kurtz Brothers	1,523.00
Lindenmeyer Monroe Paper	1,117.44
Office Basics	1,465.00
School Specialty	807.30
Total	\$16,915.87

Custodial ([enclosure](#))

AGF Company	\$ 373.94
Pyramid School Products, Inc.	606.84
Veritiv Operating Company	2,910.00
Total	\$3,890.78

Trash Liners ([enclosure](#)) - This is a catalog bid of vendors that District can purchase at catalog bid listed pricing.

BOARD ACTION:

Mr. Reck made a motion to approve the LIU #12 Joint Purchasing Bid as presented. Second by Mr. Frederick and approved on a roll call vote of 6-0.

- 4) High School Technology Renovations Bid Approval - The Board was requested to approve the following bids for the High School Technology Renovations:
([enclosure](#))

General - ECI Construction, Dillsburg, PA	\$ 74,900.00
Electrical - Advanced Electrical, Hanover, PA	\$ 65,800.00
Plumbing - Frantz Plumbing, Biglerville, PA	\$ 35,450.00

BOARD ACTION:

Mr. Roland made a motion to approve the High School Technology Renovation Bids as presented. Second by Mr. Frederick and approved on a roll call vote of 6-0.

- 5) Phys Ed/Field Hockey/Soccer Field Bid Approval - The Board was requested to approve the following bids for the Phys Ed/Field Hockey/Soccer Field:
([enclosure](#))

General - ECI Construction, Dillsburg, PA	\$1,192,000.00
Alternate #1 (geotech engineering)	50,000.00
Alternate #2 (ticket booth)	89,000.00
Alternate #5 (ground hydrant)	21,600.00
Alternate #14 (Sprinturf DFE46)	325,000.00
HVAC - Davidson H & C, Hanover, PA	\$ 23,570.00
Electrical - Remco Inc., Mechanicsburg, PA	\$368,565.00
Alternate #1 (geotech engineering)	11,000.00
Alternate #2 (ticket booth)	8,800.00
Plumbing - Frantz Plumbing, Biglerville, PA	\$ 59,325.00

BOARD ACTION:

Mr. Roland made a motion to the approve the Phys Ed/Field Hockey/Soccer Field Bids as presented. Second by Mr. Frederick and approved on a roll call vote of 6-0.

- 6) Property Poplar Street - The Board was requested to approve the enclosed bid from the Repository List of The County of York Tax Claim Bureau. The parcel ID is 67-000-09-0197 located Poplar Street, Hanover, PA. This acceptance will remove back taxes for the purchaser and place the property back on tax rolls.
([enclosure](#))

BOARD ACTION:

Mr. Roland made a motion to approve the property tax as presented. Second by Mr. Frederick and approved on a roll call vote of 6-0.

- 7) Student Accident Insurance - The Board was requested to approve the Sports Insurance and optional student accident program underwritten by AXIS

Insurance Company, administered by American Management Advisors and serviced by Christian-Baker Company and the optional student accident insurance: All Sports (grades 7-12): Plan AA, \$1,000,000 medical maximum Total Premium \$8,018.00 (no change) includes additional rider for students school to work programs: Optional Student Accident Insurance (offered to parents to purchase) Plan A Primary Benefits \$1,000,000 medical maximum Total Premium \$88.00 for 24 hour coverage (no increase) School time coverage \$22.00 (no increase) Dental (to be purchased with above plans) \$8.50 (no increase)

BOARD ACTION:

Mr. Reck made a motion to approve the student accident insurance as presented. Second by Mr. Frederick and approved on a roll call vote of 6-0.

- 8) Builders Risk Insurance Policy - The Board was requested to approve the Builders Risk Insurance Policy through Liberty Mutual Insurance with Underwriter Ohio Casualty at a cost of \$2,156.00 with a deductible of \$2,500.00 to begin June 1, 2018 for a period of up to one year or prorated when projects completed for the High School Technology Renovations and Phys Ed/Field Hockey/Soccer Field. ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the builders risk insurance as presented. Second by Mr. Reck and approved on a roll call vote of 6-0.

- I. Public Comment: Dr. Scola thanked the Board and their commitment to the District to make it a First Class School District. Giant step and making a positive difference. Donations have been obtained for the field from Kenworthy Funeral Home, Ox Paper And Tube, NRG and J. William Warehime. These donations were received based on the track record of the District the past few years and the Commitment to Excellence. District keeps striving to be the best and seeking continuous improvement. Teachers are aware that no longer are we the only school in town with cyber/charter competition. Goal is to be the best in the state. Proof is response from people moving in the right direction. Board deserves credit for allowing us to do our job and bottom line is to continue to move forward.
- J. Adjournment:
Mr. Roland made a motion to adjourn the meeting. The meeting was adjourned at 6:17 PM.

Planning Meeting - Monday, June 11, at 6:00 PM.

Board Meeting - Monday, June 25, at 6:00 PM.