

Hanover Public School District  
School Board Meeting  
Administration Building - 403 Moul Avenue, Hanover, PA

Monday, March 26, 2018  
6:00 P.M.

MINUTES

- A. Opening Business
- Call to Order - The meeting was called to order at 6:00 PM.
  - Pledge of Allegiance
  - Roll Call
    - Board Members Present: Mr. Frederick, Mrs. Gulden, Mr. Henry, Mr. Huston, Mrs. Lingg, Mr. Reck, Mr. Roland, Mrs. Shea
    - Board Members Absent: Mr. Engle
    - Student Board Members Present: Sarah Ginn and Scott Moorhead
  
    - Also Present: Dr. Scola, Dr. Seiple, David Fry, Troy Wentz, Rina Houck, Tessa Hilyard, Tim Kress, Doug Wherley, Jay Czap, Debra Fake, Mike Vaux, Darlene Klenk, BJ Frock, Dr. Smith, Mark Hershner, Dr. Krout,
- B. Recognition of Visitors: None
- C. Public Comments: None
- D. Approval of Minutes from Past Meetings - The Board was requested to approve the minutes for February 12, 2018.
- 02-12-18 ([enclosure](#))

BOARD ACTION:

The minutes were approved as presented.

E. Committee Reports

York County School of Technology – Henry, Representative - Thursday is a meeting.

Recreation - Reck, Representative - Greater than 120 youth baseball/softball players have signed up for the program. Liberty Day events are being worked on for Moul Field. Myers Park tennis courts now has one court for Pickle Ball. A study is being done for all park renovations.

Meet & Discuss Professional, Classified & Administrative – Engle, Chair; Gulden, Huston

Lincoln Benefit Insurance Trust - Wentz, Representative - A company named INNOVU was hired to integrate data that cross checks Highmark claims processing.

Legislative Liaison with Pennsylvania School Board Association – Shea, Representative - No movement on voucher bill or reverse assessment bill.

Policy Committee – Frederick, Chair; Shea, Lingg - Several items are on tonight's Board agenda.

Educational Programs Committee - Reck, Chair; Gulden, Huston - April testing was discussed by Dr. Seiple with an overview of PSSA testing.

Building & Grounds Committee - Roland, Chair; Lingg, Engle ([enclosure](#)) - High School Cafeteria sound was discussed. HVAC controls update, painting of the high school old Gym. Security and phone enhancement with fiber quote at Sheppard and Myers.

Parents' Advisory Committee - Frederick

Student Board Members - Sarah Ginn and Scott Moorhead - Dr. Scola congratulated the students and advisors Mrs. Gomulka and Mr. Harnish for reaching the goal with the Mini-Thon. Principals were thanked for their involvement at each building. Students reported that students visited New York to see a musical and participate in a Broadway workshop. Hunchback of Notre Dame is being held April 13, 14 and 15. National Honor Society will have egg hunt at each elementary. Middle School and each Elementary helped raise funds for Mini Thon through various fundraisers. The students were applauded for raising \$31,512.87 for Four Diamonds.

F. Superintendent's Report

- Snow Make-Up Days (March 28 & 29) - Dr. Scola announced the dates.
- Architect Anthony Colestock from Crabtree Rohrbaugh was present to review the timetable for the tech ed renovation at the high school and Phys Ed field. Dr. Scola thanked the Hanover Borough for their communication and approvals.

G. Assistant to the Superintendent's Report

- State Assessments - PSSA grades 3-8 April 10 - April 25, Keystone in May.

H. Personnel

- 1) Resignations - The Board was requested to approve the following resignations:

Classified Employees:

Karalee Nichols, part-time teaching assistant, effective May 31, 2018 at the end of the 2017-2018 school year.

Tammy Vito, lunchroom/playground supervisor, effective March 22, 2018.

- 2) Employment - The Board was requested to approve the following employment:

Classified Employees:

Holly James, part-time 4 hour personal assistant, effective date to be determined, pending receipt of all required employment paperwork. Rate of compensation will be \$11.60 per hour ([enclosure](#)).

Dawn Reck, part-time 5.75 hour Title 1 Teaching Assistant, effective April 9, 2018. Rate of compensation will be \$11.60 per hour ([enclosure](#)).

Substitute Employee:

Emily O'Keefe, day-to-day substitute teaching and personal assistant, and lunchroom/playground supervisor. Rate of compensation will be \$10.89 per hour (completed).

Supplemental Employees:

Wesley Batoha, assistant varsity track coach, effective for the spring 2017-2018 season pending receipt of all required documents. Rate of compensation will be \$1,746.00 ([enclosure](#)).

Sarah Hammond, assistant varsity track coach, effective for the spring 2017-2018 season pending receipt of all required documents. Rate of compensation will be \$1,746.00 ([enclosure](#)).

- 3) Conferences/Workshops - The Board was requested to approve the following conference:

Clay Sattazahn      AP Music Theory  
                            Radnor, PA  
                            July 9-11, 2018  
                            ([enclosure](#))

Dr. Susan Seiple      2018 PAFPC Annual Conference  
                            Hershey, PA  
                            April 29-May 2, 2018  
                            ([enclosure](#))

- 4) Leave of Absence - The Board was requested to approve the following requests for leave of absence:

Jordan Lippy, elementary art teacher, FMLA effective tentatively May 22, 2018 through the end of the 2017-2018 school year.

Kathy Cramblitt, part-time lunchroom/playground supervisor, uncompensated medical leave, effective April 4, 2018, for six to eight weeks.

**BOARD ACTION:**

Mr. Frederick made a motion to approve the personnel items as presented. Second by Mrs. Shea and approved on a roll call vote of 7-0 with abstention by Mr. Reck.

## I. Policy

1) The Board was requested to tentatively approve the following policies and regulations:

- [103](#) Nondiscrimination in School and Classroom Practices
  - [103-R1](#) Report Form for Complaints of Discrimination
- [103.1](#) Nondiscrimination - Qualified Students with Disabilities
  - [103.1-R1](#) Report Form for Complaints of Discrimination
- [104](#) Nondiscrimination in Employment and Contract Practices
  - [104-R1](#) Report Form for Complaints of Discrimination
- [150](#) Title I - Comparability of Services
- [202](#) Eligibility of Nonresident Students
- [217](#) Graduation
- [331](#) Job Related Expenses
- [431](#) Job Related Expenses
- [531](#) Job Related Expenses
- [819](#) Suicide Awareness, Prevention and Response

2) The Board was requested to tentatively delete the following policies and regulations:

- [248](#) Unlawful Harassment
  - [248-R1](#) Report Form for Complaints of Unlawful Harassment
- [348](#) Unlawful Harassment
  - [348-R1](#) Report Form for Complaints of Unlawful Harassment
- [448](#) Unlawful Harassment
  - [448-R1](#) Report Form for Complaints of Unlawful Harassment
- [548](#) Unlawful Harassment
  - [548-R1](#) Report Form for Complaints of Unlawful Harassment

### BOARD ACTION:

Mr. Frederick made a motion to approve the policies and regulations as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

## J. Budget and Finance

1) Check Registers - The Board was requested to approve the following check registers: General Fund including athletic, middle school and high school Activity accounts totaling \$3,130,273.17, Capital Reserve totaling \$13,712.20 and Cafeteria totaling \$49,901.00. Grand total \$3,193,886.37 ([General Fund](#)) ([Capital Reserve](#)) ([Cafeteria](#))

### BOARD ACTION:

Mr. Reck made a motion to approve the check registers as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 2) Monthly Reports - The Board was requested to approve the following monthly board reports:

Board Summary ([January](#))  
Investment Report ([February](#))  
Tax Collector Report ([February](#))

BOARD ACTION:

Mrs. Shea made a motion to approve the monthly reports as presented. Second by Mr. Reck and approved on a roll call vote of 8-0.

- 3) Plan Con K Refinancing Submission Approval - The Board was requested to approve the submission to Pennsylvania Department of Education Plan Con K - Project Refinancing as a result of bond refinancing. ([enclosure](#))

BOARD ACTION:

Mr. Frederick made a motion to approve the Plan Con K Refinancing Submission Approval as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 4) Approval to Bid - The Board was requested to approve the advertisement for bids for the physical education field.

BOARD ACTION:

Mr. Frederick made a motion to approve to bid as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 5) Approval to Bid - The Board was requested to approve the advertisement for bids for the high school technology education renovation.

BOARD ACTION:

Mrs. Shea made a motion to approve to bid as presented. Second by Mr. Frederick and approved on a roll call vote of 8-0.

- 6) Heating and Air Conditioning Control Bid Approval - The Board was requested to approve NRG Controls, Inc. at a cost of \$452,530.00 from the construction fund for the heating and air conditioning controls. ([enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve the heating and air conditioning control bid as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 7) Clearview Roof Restoration Bid Approval - The Board was requested to approve Houck Services, Inc. at a cost of \$180,600 from the construction fund for the Clearview Roof Restoration. ([enclosure](#))

BOARD ACTION:

Mr. Reck made a motion to approve the Clearview Roof Restoration Bid as presented. Second by Mrs. Shea and approved on a roll call vote of 8-0.

- 8) High School Gymnasiums Air Conditioning Bid Approval - The Board was requested to approve Spangler & Boyer Mechanical Inc. at a cost of \$156,126.00 from the construction fund for the High School Gymnasiums Air Conditioning. ([enclosure](#))

**BOARD ACTION:**

Mrs. Shea made a motion to approve the High School Gymnasiums Air Conditioning Bid as presented. Second by Mr. Frederick and approved on a roll call vote of 8-0.

K. Public Comment: None

L. Adjournment: Mrs. Lingg made a motion to adjourn. The meeting was adjourned at 6:20 PM.

Planning Meeting - Monday, April 9, at 6:00 PM.

Board Meeting - Monday, April 23, at 6:00 PM.